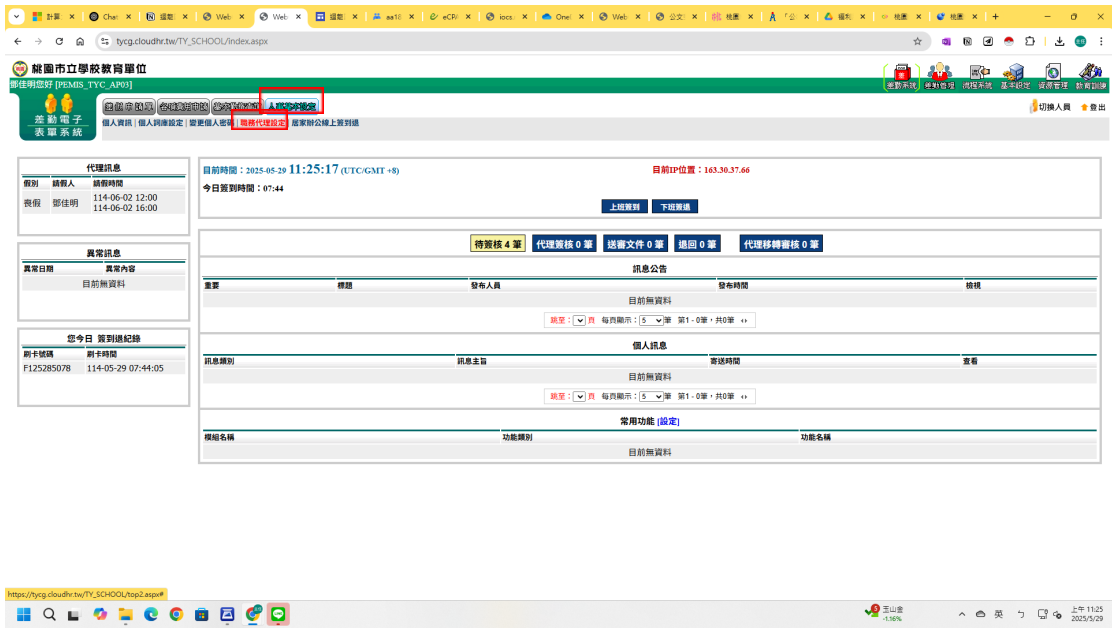
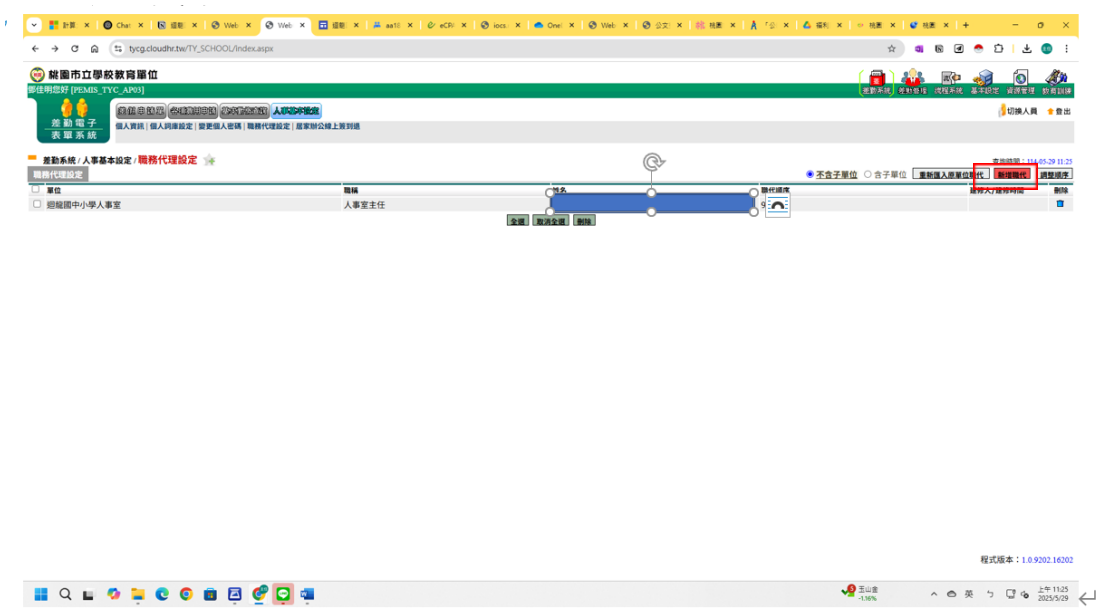


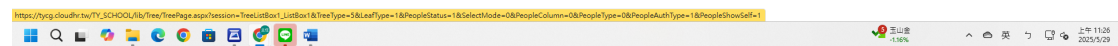
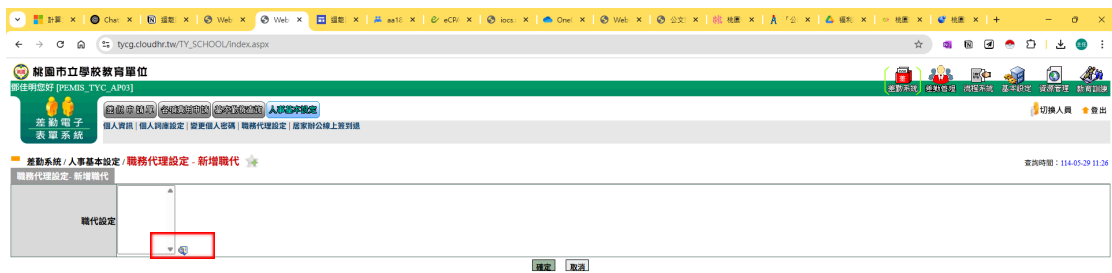
至人事基本設定-職務代理設定



點選新增職代



點選放大鏡處



將單位點開後，挑選預設定職務代理人即可

