

BCSC Friends of Miyoshi Committee ByLaws

Article I. Name

The committee overseeing BCSC's Miyoshi partnership will be known as the "BCSC Friends of Miyoshi Committee."

Article II. Purpose

The committee is organized to strengthen the relationship between schools in Columbus's sister city in Miyoshi, Japan. The committee oversees the selection of a BCSC ambassador, student selection, and staff selection. The committee organizes events for the Miyoshi contingent visit to Columbus and for the BCSC contingent to visit Miyoshi.

Article III. Governance

A. Term

- a. For a committee member and committee chair, the term will start on January 1st.
- b. The ambassador's first year will start once they are selected on December 31st.

B. Committee

a. Chair

- i. The committee will be chaired by the previous year's selected ambassador. The newly selected ambassador will be the chair select. The outgoing chair will have an additional year commitment to be part of the committee.
- ii. Responsibilities
 1. Organize and lead all committee meetings.
 2. Work with the middle and elementary administrators to select students to host and to travel.
 3. Work with Miyoshi representatives and plan their visit to Columbus.
 4. Handle financial responsibilities in coordination with the BCSC treasurer.
 5. Help fundraise to provide financial support for BCSC's visit to Miyoshi.

b. Committee Members

- i. BCSC Superintendent or designee
- ii. Newly selected ambassador
- iii. Previous committee chair
- iv. The Japanese teacher for the district or otherwise appointed World Language teacher.
- v. 2 community members.
- vi. 3-5 other members as determined by the committee.

c. Selection

- i. Interested members can be asked, can inquire through a member or through the Superintendent.
- ii. Committee members can be added based on a simple majority vote of the sitting committee or appointed by the Superintendent.

d. Responsibilities of a member

- i. Attend all meetings or communicate to the chair when you are unable to attend.
- ii. Be active in the selection process of the ambassador, students, or staff.
- iii. Participate in events throughout the week while the Miyoshi contingent is visiting Columbus.
- iv. Be willing to host staff or students.

C. Ambassador

a. Eligibility

- i. At least 5 years of teaching experience
 - ii. Good standing as a BCSC teacher or administrator
 - b. Selection
 - i. Interested candidates will have the opportunity to fill out an application.
 - ii. The committee will review, score, and vote for who will become the ambassador.
 - iii. The committee chair will notify all applicants of whether they were chosen or not.
 - c. Responsibilities
 - i. Serve on the Friends of Miyoshi Committee for 3 years.
 - 1. Year 1 as BCSC Friends of Miyoshi Committee chair select and ambassador
 - 2. Year 2 as BCSC Friends of Miyoshi Committee chair
 - 3. Year 3 as the outgoing BCSC Friends of Miyoshi Committee chair and member
 - ii. Present to the School Board after your visit.
 - iii. Be the lead of the BCSC contingent to visit Miyoshi, Japan. This includes staff support and student supervision and support.
- D. Student Participants
- a. Eligibility
 - i. In 7th or 8th grade in BCSC the year of the visit
 - ii. Good grades and attendance
 - iii. Signed parent approval
 - iv. A valid passport
 - b. Selection
 - i. Interested students will have the opportunity to fill out an application.
 - ii. The committee and middle school Principals will review, score, and select which students will participate.
 - iii. The committee chair will notify all applicants of whether they were chosen or not.
 - c. Responsibilities
 - i. Financial support for the trip.
 - ii. Host a Miyoshi student during their visit to Columbus.
 - iii. Represent their school on a trip to Miyoshi.
 - iv. Learn basic Japanese to help with communication on the visit.
- E. Staff Participants
- a. Eligibility
 - i. A BCSC middle school teacher or administrator
 - ii. A valid passport
 - b. Selection
 - i. Interested staff members will have the opportunity to fill out an application.
 - ii. The committee and middle school Principals will review, score, and select which students will participate.
 - iii. The committee chair will notify all applicants of whether they were chosen or not.
 - c. Responsibilities
 - i. Financial support for the trip.
 - ii. Host a Miyoshi student or teacher during their visit to Columbus.
 - iii. Represent their school on a trip to Miyoshi.
 - iv. Supervise students on the trip to Miyoshi.
 - v. Learn basic Japanese to help with communication on the visit.
 - vi. Help with fundraising to financially support BCSC's visit to Miyoshi.
- F. Host Families

G. Events

Article IV. Meetings

The BCSC Friends of Miyoshi Committee will meet based on the sitting chair's recommendations to plan, organize, or select the BCSC ambassador, the BCSC students and staff, and the Miyoshi visit to Columbus.

Article V. Finance

BCSC will be the financial agent for the committee and the committee chair will work with the BCSC treasurer for all accounts.

Article VI. Amendments

Upon the recommendation of two-thirds of the committee, alterations, amendments, or repeal of these bylaws may be proposed to BCSC's Superintendent.