

Meeting One (17 - 23 Sept)

Meeting One

Date:

Student Name:

Supervisor Name:

Items you should have completed before you meet with your Supervisor:

- ☐ Establish a clear learning goal
- ☐ Decide on a product you will create
- ☐ Identify prior knowledge you have about your topic
- ☐ Identify subject-specific knowledge you have learned in MYP classes that can help you in your project (optional)
- ☐ Find a wide variety of sources for your RESEARCH

<i>Questions</i>	<i>Student Responses</i>
<i>State your final goal</i> I <i>Describe why you have decided on this learning goal.</i>	
I <i>Why is your goal important? Who is it important to?</i>	
I <i>What is your personal interest in this topic?</i>	
<u>Product</u> I <i>What is going to be your product? Describe.</i>	
<i>Research</i> I <i>How does your research relate to your goal? (cite the 4 sources that you based your initial research on)</i>	
<i>Prior Knowledge</i> I <i>What previous experience can help you with this project?</i>	

I <i>What previous experience <u>in your MYP classes</u> can help you with this project? (optional)</i>	
Discuss with your supervisor how they can best support you. • <i>Do you struggle with any approaches to learning? (Communication, social, self-management, research or thinking skills)</i> • <i>What concerns do you have about completing the project to a high standard and on time?</i> • <i>You must meet face to face throughout the project - but you may decide to share information digitally so that your meetings can be more productive. What suits you both best?</i> • <i>Do you have any other concerns or wishes?</i> • <i>Find out from your supervisor what they want from you, (for example, do they want you to send them calendar invites for your meetings? How far ahead do they want you to book your meetings?)</i>	<i>Type up an agreement:</i>
What does your supervisor think about your progress so far? <i>They will mark 'Excellent', 'On-Track' or 'Concern' on Managebac.</i> <i>If your supervisor has you down as a 'concern', what do you need to do to improve before your next meeting?</i>	<i>If marked as a 'Concern' - add your next steps here:</i> <i>If you need to make changes to your Project, list those here:</i>
What <u>success criteria</u> have you created for your product: • <i>Discuss the relevance of these with your supervisor.</i> • <i>What are the levels created by you for these? Do the strands bring out relevant qualifiers and command terms?</i>	
What is your <u>action plan</u>?	

• <i>Discuss the feasibility of your plan?</i> • <i>Does it align with the timeline of the Personal Project submissions?</i>	
With your supervisor, decide on your next steps. 1. <i>When will you meet next?</i> 2. <i>How do you plan to use the feedback shared with you (be specific and write down action steps)?</i> 3. <i>What else do you need to know before your next meeting?</i>	1. 2. 3.

<u>Student</u>	1. Upload MEETING NOTES 1 (naming conventions are followed: MEETING NOTES 1 _NAME OF THE STUDENT) UPLOAD IT ON MB TASK.
<u>Supervisor</u>	Please mark your student's progress as 'Excellent', 'On-Track' or 'Concern' on Managebac. YEAR GROUP-> GRADE 10-> PERSONAL PROJECT-> YOUR STUDENT-> ON THE RIGHT SIDE

Adapted from Excited Educator