

Item	Item Description
1	Roll Call: President Joan Corbin called the meeting to order at 4:32 PM. Members answering roll are Gary Coppock, Tim Tripp, Gregg Gustafson and Michelle Van Maanen.
2	Work Session - Lighthouse Project: Jefferson teachers presented on math focus for the board members. Presenting teachers were Kari Pingel, Ryan DeVries, Josh Steenhoek, Jill Payne and Cathy Howard. All questions of the board were addressed. <ul style="list-style-type: none"> • <u>Lighthouse Questions</u>
3	Receive Visitors/Public Forum: President Joan Corbin welcomed everyone in attendance and asked that if anyone from the public wanted to speak to an agenda item to let the Board Secretary know so they can be recognized. No public comments or discussion were received.
4	Consent Agenda:
a	Approve minutes of previous meetings: Board members reviewed the minutes of the November 28, 2016 Regular Meeting. Vote: To approve the minutes as presented. <ul style="list-style-type: none"> • <u>November 28, 2016 Meeting Minutes</u>
b	Approve invoices for payment: Board members reviewed the invoices for December payment. Vote: To approve invoices as presented for payment. <ul style="list-style-type: none"> • <u>Bills to Pay December 12, 2016</u> • <u>Prepaid Bills December 12, 2016</u>
c	Approve Monthly Financial Reports: Board members reviewed the November monthly financial reports. Vote: To approve financial reports as presented. <ul style="list-style-type: none"> • <u>Combined Balance Sheet</u> • <u>General Checking Account Reconciliation</u> • <u>2015 Money Market Reconciliation</u> • <u>2016 Money Market Reconciliation</u> • <u>Wells Fargo Account Reconciliation</u> • <u>Board Budget Report</u> • <u>Construction Financing Report</u>
d	Approve Personnel Changes: Board members reviewed the December personnel changes. Vote: To approve personnel changes as presented, including: <ul style="list-style-type: none"> • <u>Leave of Absence/Resignations</u> <ul style="list-style-type: none"> ○ <u>Juan Munoz - HS/MS Spanish Teacher</u> ○ <u>Haley Brillhart - JV Girls' Soccer</u> ○ <u>Dawn Lauman - JV Volleyball</u> ○ <u>Paige Miller - ME 1:1 SPED Associate</u> • <u>New Hire</u> <ul style="list-style-type: none"> ○ Breanna Klein - ME 1:1 SPED Associate, \$11.25/hr
e	Approve construction change orders: Board members reviewed the change orders for December. Vote: To approve change orders as presented. <ul style="list-style-type: none"> • <u>CO001 - Seedorff Masonry, Inc., High School</u> • <u>CO002 - Woodruff Construction, LLC, High School</u> • <u>CO003 - DDVI, Inc., Jefferson Intermediate</u> • <u>CO003 - Koopman Roofing, Lincoln Elementary</u> • <u>CO006 - DDVI, Inc., High School</u>
5	Consent agenda approval: Motion by Tripp; Second by Gustafson to approve the consent agenda as presented. All in favor, motion carried: 5-0.

6	Construction Update: Jeff Michels of Estes Construction presented construction updates for Jefferson Intermediate and the High School. Any questions of the board were answered. <ul style="list-style-type: none"> • <u>Jefferson Intermediate</u> • <u>High School</u>
7	Written reports from Director of Instruction & Principals: Building Principals and Director of Instruction submitted written building reports to the board: <ul style="list-style-type: none"> o <u>Director of Instruction</u> o <u>High School & CAP</u> o <u>Middle School</u> o <u>Jefferson Intermediate</u> o <u>Lincoln Elementary</u> o <u>Madison Elementary</u>
8	Place additional items on agenda - adjust sequence, if necessary: None.
9	Unfinished Business: None.
10	New Business
a	Sales Tax Revenue Bonds: Superintendent Greg Ebeling and Business Manager Mary Bogaard reviewed the Financial Estimate and Timeline of issuing the sales tax revenue bonds with the board. <ul style="list-style-type: none"> • <u>Timeline</u> • <u>Financing Estimate</u>
b	Approve Financial Advisory Services Agreement with Piper Jaffray: Motion by Van Maanen; Second by Tripp to approve the Financial Advisory Services Agreement with Piper Jaffray as presented. All in favor, motion carried: 5-0. <ul style="list-style-type: none"> • <u>Piper Jaffray Contract</u>
c	Approve Form of Term Sheet for Distribution: Motion by Tripp; Second by Gustafson to approve the form of term sheet as presented. All in favor, motion carried: 5-0. <ul style="list-style-type: none"> • <u>Form of Term Sheet</u>
d	Approve Placement Agent Engagement Letter with DA Davidson: Motion by Van Maanen; Second by Coppock to approve the DA Davidson as the Placement Agent as presented. All in favor, motion carried: 5-0. <ul style="list-style-type: none"> • <u>Placement Agent Engagement Letter</u>
e	Approve HS Course Proposals for 2017-18: Motion by Coppock; Second by Van Maanen to approve the Robotics curriculum as presented and CAP Design curriculum contingent upon funding as presented. All in favor, motion carried: 5-0. <ul style="list-style-type: none"> • Robotics I & II <ul style="list-style-type: none"> o <u>Robotics Curriculum</u> • CAP Design <ul style="list-style-type: none"> o <u>Cap Design Description</u>
f	Approve 2017-18 At-Risk and Dropout Prevention Funding: Motion by Coppock; Second by Tripp to approve the budget for the 2017-18 At-Risk and Dropout Prevention Program as presented. All in favor, motion carried: 5-0. <ul style="list-style-type: none"> • <u>Budget for Program</u>
g	Promise of Iowa - Board Support: Board President Joan Corbin presented on the Promise of Iowa Campaign launch. Motion by Gustafson; Second by Van Maanen to adopt the Promise of Iowa resolution as presented. All in favor, motion carried: 5-0. <ul style="list-style-type: none"> • <u>Launch at IASB Convention - Video</u> • <u>Student Video</u> • <u>Board Resolution</u>
11	Information & Discussion
a	Superintendent Evaluation: <ul style="list-style-type: none"> • <u>Timeline</u> • <u>Evaluation Question Pool</u>

b	<u>Live Meeting Evaluation Form</u>
12	Tentative future meetings (all in High School Library): <ul style="list-style-type: none">• Monday, January 9, 2017 at 4:30 pm: Work Session• Monday, January 23, 2017 at 4:30 pm: Regular Meeting
13	Adjournment: President Corbin adjourned the meeting at 6:40 pm.

Approved: _____

Board President: _____

Board Secretary: _____