



Licensing Resources

Requirements for Summer Discovery Grantees

The State of Michigan requires providers who care for children under 13, for less than 24 hours a day unattended by a parent or legal guardian for more than two consecutive weeks to obtain a Child Care Center License. Licenses are renewed every two years.

Licenses are issued to a specific person or organization at a specific location. **Partners/schools who operate multiple sites will need to be licensed at each location.** Child Care licensing ensures that providers are in safe spaces, using quality, background checked and fingerprinted staff to provide care and programming. **New applicants can expect the licensing process to take up to six months to complete after they have submitted a completed application packet.**

Active licenses, their type and student capacity can be found by using the [Statewide Facility Search database](#).

Resources for Obtaining a License

- To get started, verify your Child Care license status here: [Statewide Facility Search database](#).
 - [This tool](#) is also a resource to determine whether & what type of license is required.
- If you need to start the process to become licensed, follow this [step-by-step guide](#). Information can also be found on the [government website](#) (including pricing information).
- Sites who are already licensed for preschool/GSRP ages only may be able to apply for a [modification](#) to their existing license to include school-aged students.

Additional Resources & Information

As you consider licensing next steps for your organization, here are some additional resources that you may find helpful:

- [Licensing rules for childcare centers](#)
- [Childcare licensing rules and statutes](#)
- [Technical assistance and consultation manual](#)
- [Understanding childcare center inspections](#)
- [Camp license guidance](#)

All questions should be directed to your **Area Manager** [listed in the Child Care Licensing Staff Directory](#); once you submit an application for a license, you will work with a licensing consultant.

If you are unsure if your organization is exempt, [please review this page](#) for who to contact.