Madison Jr. High School Library Policies



Circulation Periods

Books, Audio Books, DVDs: 2 weeks with one 2-week renewal

- **All library materials must be checked out before leaving the library.**
- **Returned books shall be placed in the Book Return Box near the library entrance.**
- **Students with overdue materials may not be allowed to check out additional materials.**

Overdue, Damaged, or Lost Materials

- **Our library does not charge fines for overdue materials.**
- **Library materials overdue by more than 2 months shall be considered Lost.**
- **Notices regarding overdue materials may be sent by email, to homerooms, or by mail to the student's guardian.**
- **When a book or other library material is lost or damaged beyond repair, a charge will be issued to replace it.**
- **Damaged books must be returned to the library for repair. Do not attempt to repair books with tape or glue.**
- **Any student with financial constraints should see the librarian to discuss payment of library charges.**

Madison Jr. High School Library/Multimedia Curriculum

Library Media Program

Grades 5 - 8



Madison Junior High

2019-2020

common sense education®