



August Meeting Minutes

Board Members Present- Joe Kilpack, Melissa Cozens, Ashley Paulsrud, Jeanette Conley, Jim Conley.

Meeting called to order at 7:45 PM.

Meeting Agenda

- a. Melissa motioned acceptance of Aug agenda, seconded by Jeanette. Motion carried.

Meeting Minutes

- a. Approval of July minutes motioned by Melissa, seconded by Ashley. All approved.

Treasurer

- a. Ashley is still having trouble getting Quickbooks to link with the bank.
- b. Jessica will mail next invoices and notices on 1 September..
- c. Quickbooks subscription increased to \$99 monthly at EOM Aug 2024

Vice President

- a. Will send notices to residents who are >61-90 days in arrears with the Sept dues invoices. Continuing to work this issue.
- b. ACC. Received a few requests for screening. Committee approved.
- c. Ted Bardusch notified Melissa that Slack is imposing additional restrictions on free accounts. Zulip is the one Melissa will check out first. Looking at getting the free version.
- d. Josh from FireWise will start working on our plan in the fall.
- e. Melissa will contact LCSD1 transportation reference bus schedule and stops.

Member-at-Large

- a. ATR removed the temporary snow fence.
- b. Speed bump response from Laramie County Public Works—
It was nice speaking with you again this morning. Since we last met, Public Works was able to speak to the County attorney's office and I apologize for not getting back to you on this sooner.

As discussed:

- The Jordan Pasture subdivision plat (link [here](#)) shows the roads are private and to be maintained to county standards.
- With the road being private, the County cannot direct the HOA's decision but does recommend that the services of a design professional/engineer be enlisted to ensure the standards are being met—especially with regards to the needs of emergency services vehicles.
 - The Laramie County Land Use Regulations (LCLUR, link [here](#)) do not have specific standards for speed bumps, so the Manual on Uniform Traffic Control Devices (MUTCD, link [here](#)) would be the standard.
- Some things we consider when making changes to roads: design standards, preventative and corrective maintenance, liability, public safety, etc.



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Please let us know if additional information is needed. Thank you! Rebekah Merwin, Executive Assistant, Laramie County Public Works. (307) 633-4691;
rebekah.merwin@laramiecountyyw.gov

- c. Mellissa will contact the school district reference installation of speed bumps.
- d. Contacted Level Excavating last week about grading. They are quite busy. Will call again on 14 Aug.
- e. Will contact MoWyoming, et al, next week about mowing.

To Do List-

Ashley-

- Look at Quickbooks subscription
- Meet with Jessica
- Ensure you have all account logins
- Send out updated YTD budget number

Melissa-

- Call LCSD1 about transportation; bus stops for Coyote Ridge; ask about speed bumps
- Communicate on Slack we are working to get road grading scheduled.
- Look at cost of Zulip

Jim-

- Look at costs of road mowing and coordinate.
- Schedule grading

Joe-

- Sign tax document
- Communicate with Legal about lien process
- Send form to Jessica about late notices.

Meeting was adjourned at 8:37pm. **Next meeting 4 Sep, 7:30pm (Zoom or phone).**