

KIDAccount Information

KIDAccount uses a **unique barcode card** for each student, replacing the current carline number system. **Two copies of your student's barcode card will be sent home on Friday, January 17.** Please keep these cards in a safe place, as these will be the **only copies** provided. If you need a replacement at any point, there will be a \$5 charge per card. This barcode card will help facilitate:

1. Picking up your child through the carline.
2. Signing your student out for early pickups through the front office.
3. Signing your child in, if they are tardy

Key Changes to Our Dismissal Process to Improve School Safety

1. **Barcode Card + Photo ID:** To pick up your child, you will need to present your student's barcode and a photo ID, even when in the carline. Please have both your student's barcode and your photo ID out and ready to show carline staff to ensure carline continues to move as efficiently as possible. **All** pickup persons should hold their barcode card(s) and photo ID up to the driver's side window for the dismissal staff to clearly see and scan your student's code.
2. **Approved Pickup Persons (PUP):** To ensure the safety and security of all students, we will refer to your student's approved Pickup Person list to ensure only authorized individuals are allowed to pick up your child. **This is a change from previous procedures and will now apply to carline as well as early checkouts.**

** Please note that these changes do not affect EC Carline. EC Carline will continue to operate as usual. However, your child's barcode card can be used for more quickly checking your child in and out through the front office.*

What You Can Do

To make this transition and process as smooth as possible, please:

1. **Update Your Pickup Person (PUP) List:**
 - Your student's list of approved pickup persons was established during registration or re-enrollment. If you have previously made updates to this list, they have already been applied in KIDAccount.
 - If you participate in a carpool with other families, please ensure that any other parents/guardians have a copy of your student's barcode and are also on your student's approved PUP list.
 - If you need to make any new changes, please contact **Leslie Jewell** at ljewell@alamancecommunityschool.net.
2. **Communicate Transportation Changes:**
 - Please inform both your child's **homeroom teacher** and transportation@alamancecommunityschool.net about any changes to your

child's transportation. For same-day changes, please email them **by 1:00 PM on M/T/Th/F** and **before 11 AM on Wednesdays**. If an emergency change occurs after this cutoff time, please call the school office directly.

- **Van Riders:** If your child rides a van for aftercare, please notify both ACS and the aftercare facility of any transportation changes.
3. **Be patient and understanding** as we work to implement and refine these changes aimed at enhancing our safety measures for student pickup and checkout. We understand that transitions can take time, and we appreciate your cooperation.

Frequently Asked Questions

Q: What if I need more than two copies of my student's barcode?

A: You may order additional cards for \$5 each, or you can make a photocopy of the cards issued to you. **However**, please only distribute copies to approved pickup persons.

Q: What if I need to add a pickup person for my child?

A: To add someone to your child's pickup list, please email Leslie Jewell at ljewell@alamancecommunityschool.net with the following information:

- Your student's First and Last Name and Grade level
- Pickup Contact's First and Last Name
- relationship to the student
- mobile phone number
- email address
- Does this person live with the student?
- Does this person have custody of the student?
- Do they have permission to pick the student up from school?
- Are they also able to be an emergency contact for the students?

Q: What if I need to remove a pickup person or ban a pickup person for my child?

A: Please also contact Leslie Jewell at ljewell@alamancecommunityschool.net to make these changes.

We are confident that the new KIDAccount system will contribute to a more efficient and safe dismissal process for all students. Thank you for your continued support as we strive to improve the experience for everyone in our school community.