

School-Owned Musical Instrument Rental Contract

Northwood High School provides large instruments, percussion equipment, and smaller instruments on a limited basis. The contract is given to the student at the time the instrument is issued.

Student Name_____ Instrument_____

Brand_____ Serial Number_____ Replacement

Value_____ Condition_____

Accessories:

☐ Case ☐ Neck Strap ☐ Mouthpiece ☐ Lyre ☐ Ligature

☐ Cleaning Rod ☐ Mouthpiece Cap ☐ Reed Case

The instrument is loaned to the student for a period extending from _____ to _____

WE ACKNOWLEDGE RECEIPT OF THE ABOVE INSTRUMENT AND ACCESSORIES AND AGREE TO THE FOLLOWING:

1. To be personally responsible for the safe-keeping of this instrument and return it in the condition it was issued to me.
2. To immediately return the instrument to the school upon request of the director or principal.
3. To maintain the instrument in good condition at all times including having it repaired as deemed necessary and as requested by the director. (Any repairs which are to be paid by the school must be handled by the band director.)
4. To have the instrument assessed by the band director at the end of the contract period and pay a fair assessment for all damage in excess of normal wear and tear.
5. To allow no person other than myself to play, handle, or use this instrument without specific permission of the director.
6. Due to the limited number of instruments/equipment owned by the school, my use of the instrument/equipment may be precluding another student from using it. Therefore, I agree to be a positive contributor to the program by practicing and maintaining consistent attendance.
7. If an instrument is lost, stolen, or totally damaged while checked out to me, I am responsible for reporting the incident and paying the listed replacement cost.

This form must be signed and returned before the instrument is released to the student. It will be kept on file until the instrument is checked in.

Student Signature

Parent/Guardian Signature

Student Name (Printed)

Phone Number

Address (Street City State Zip)

TO BE COMPLETED WHEN THE INSTRUMENT IS CHECKED IN:

- The above named instrument has been returned in satisfactory condition.
- The above named instrument has been returned requiring repair beyond normal wear and tear.

Signature of Director:_____

Date:_____