

Robert E. Ellis Middle School

Student Handbook

2025-2026



Vision

**Together we connect and collaborate to prepare for life
beyond the classroom.**

**100 Indian Lake Road
Hendersonville, TN 37075**

**Phone - 615-264-6093
Fax – 615-264-5800**

School Website – <http://ems.sumnerschools.org>

County Website– www.sumnerschools.org

Office Hours – 7:00 – 3:00 Faculty Hours – 7:15 – 2:45 Student Hours – 7:30 – 2:30

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Academics

Grading Scale

A = 90 - 100 B = 80 - 89 C = 70 - 79 D = 60 - 69 F = 0 - 59

Homework

Students should expect homework in order to help with mastery of standards and practice of academic skills. If the student is working more than an hour a night on homework, please communicate with the classroom teacher to partner together on balance of work.

Late Work

- Late work will be accepted with up to a 10-point penalty per day.
- After a summative assessment on a unit, the teacher will not accept previous assignments for that unit.

Student Assessments

Finals: Students will take finals at the end of each semester in all academic areas. If a student is sick, a make-up day will be provided. Finals will **NOT** be given early in person or virtually. Failure to complete a final will result in a zero.

Aimsweb Benchmarks: Assess students ability to meet grade-level required skills to be successful. Students that score below the 25th percentile will receive an academic intervention to reteach the necessary skills for success. An intervention class will replace one related arts class.

Mastery Connect Benchmarks: Assess student mastery of standards to show gaps prior to TCAP. Teachers will use student performance to help drive reteaching and enrichment.

TCAP: Students will take the state assessment in the spring in all academic areas. It counts as 15% of the final grade per state law. It also factors into advanced placement for both ELA and math.

Advanced Placements

4 Categories are considered for advanced ELA and Math Courses:

1. TCAP Raw Score
2. Mastery Connect Spring Benchmark
3. Final Grade
4. Teacher Recommendation

Advanced placement is determined using these factors. Parent requests for advanced placement will not be accepted due to limits in classroom size. Placement is considered each school year based on the rubric.

Arrival Procedures

- Doors open at 7:00 am.
- All students should report to the gym or cafeteria for breakfast prior to 7:23.
- It is the student's responsibility to make arrangements a day in advance to make up work or receive extra help from a teacher in the mornings before classes. A pass is needed to meet the teacher in the classroom.

Athletics

At Ellis Middle School, interscholastic athletics can play an important role for the students. We strive to mentor our students through competitive athletics, emphasizing teamwork, setting goals, and sportsmanship. All our student-athletes abide by TMSSA guidelines as well as maintain exemplary academic performance and attendance. A set of athletic policies and guidelines has been established and is available from the athletic director (lawson.watson@sumnerschools.org) upon request. This includes tryout information and eligibility standards.

Attendance

Contact: Susan Bodnar, EMS Attendance Clerk at susan.bodnar@sumnerschools.org with any questions about attendance.

To Submit an Absent Note:

A student may bring in a written parent note, verified doctors note, or you may submit one online using the links below:

Verified Note Submission

https://docs.google.com/forms/d/e/1FAIpQLSfW1uY1bNHqjNlgs7T6Wlbtla9ymMAx6XgXKG1HBoVkJGWtvg/viewform?usp=sf_link

Parent Note Submission

https://docs.google.com/forms/d/e/1FAIpQLSfYoRlunhJCVSuPUAMW20zllfGzLe_abpkjKlAb9K5YBre6xA/viewform?usp=sf_link

Absences Defined:

1. **Excused Absences:** For absences of a full day to be considered excused, a written note from the parent or legal guardian must be provided. These absences will be excused as parent notes. **Only five parent notes will be accepted per semester.** (ex: Family vacation for 5 days = 5 parent notes)
2. **Verified Absences** - Absences that are excused per doctor note or other formal documentation of an appropriate event causing the student to be absent from school (examples- court, funeral, doctor)
3. **Unexcused absences:** Absences which are not verified or exceed five parent notes.

Chronic Absenteeism:

The state of Tennessee defines chronic absenteeism as a student missing 10 percent or more of the days the student is enrolled-for any reason. **A student that misses 17 instructional days for any reason in a school year is considered chronically absent.**

An attendance contract will be signed when a student has missed 10% of instructional days (Ex: three days within the first thirty days of school).

Excessive Absences/Tardies and Extracurricular School Functions

To be eligible to participate in after school activities, including dances, clubs, sports, and other school events, students **MUST** be present for a minimum of a half-day student attendance.

Students with the following accumulation of absences or tardies/early dismissals will be restricted from extracurricular activities including athletics, clubs, dances, and field trips **per semester**.

- 3 unexcused absences
- 5 unexcused tardies/early dismissals
- 8 excused absences

Makeup Work

Assignments missed during absences must be made up within **3 school days** of the student's return to school. **Assignments will not be provided in advance for any reason.**

- It is the student's responsibility to request work when returning from an absence.
- Parents/Guardians may request work after the 3rd day of a student being absent due to illness.
- If it is an extended absence, the due date for this work shall be adjusted at the discretion of the principal.

Tardy Policy

Students late to school with a "**Verified**" tardy, (for a dental or medical appointment), must present a note from the dentist/doctor upon arrival. **All other tardies will be unexcused.** A pattern of student tardiness to school will result in an attendance contract to be signed and possible referral to an SCS attendance officer.

Early Dismissals

Please **arrive prior to 2:00 for an early dismissal**. Any time after 2:00 becomes increasingly difficult.

Students are not to be released during school hours unless they are provided into the custody of the child's parents or designated individual. This will occur when the designated individual enters the main office and verifies identity. If they are not listed in Skyward, the parent/guardian will need to call the office to verify that the individual may check out the student.

If a student becomes ill during school hours, he/she is to come to the office and be seen by the nurse. **Students who leave without seeing the nurse first, will not be able to have their absence verified.** Please partner with us by following our electronic device policy and do not respond to a child's text, but wait for a call from Nurse Sarah.

Cafeteria (615-264-6096)

Breakfast and lunch are a paid meal for students.

- Payments for extra items may be made on-line at Linq Connect Family Portal using your child's student I.D. # or in the cafeteria by check or cash only.
- Checks should be made payable to EMS Cafeteria. Your child's first and last name, their student I.D. #, and a phone number must be on the check for proper processing.
- Any student having financial issues should complete this form.

Lunch guests are not allowed, due to available space in the cafeteria.

Cafeteria Expectations:

- Behavior in the cafeteria should be based on courtesy and cleanliness.
- Wipe the tables and clean surrounding areas prior to leaving the cafeteria.
- Not allowed to take food, beverages, or utensils out of the cafeteria.
- Expected to remain seated at all times and must request permission to use the restroom.
- May only go through the lunch line one time.
- Dismissed by a supervising adult to leave the cafeteria.

Library

Librarian: Ms. Bratcher, amy.bratcher@sumnerschools.org

Library hours are 7:30 A.M. – 2:30 P.M. Students must have permission from their teacher and fill in the Securly app on their iPad to come to the library during school hours.

Students will be expected to replace any lost material; the price of a lost book is determined by the current replacement value based on retail prices. Students that have not turned in books cannot attend concessions,

Students will be expected to replace a lost iPad (\$450) or replace a damaged case (\$150).

Lockers

A locker will be issued to each student. The lockers are the property of Ellis Middle School and are subject to inspection by authorized school personnel.

- Locks are not provided by the school. Students may bring their own lock and must provide a key or combination to the front office.
- The school is not responsible for lost or stolen items.
- If your locker is damaged or needs repair, report it to the office immediately.
- Students are never allowed to switch lockers without permission from the administration.

Nursing

Contact: Nurse Sarah, sarah.cookley@sumnerschools.org

Illness and Accidents

Any student who becomes ill or injured must report symptoms to the teacher and be sent to the office to see the nurse. The school nurse will make the appropriate calls to the parent/guardian as necessary. **Students should not use their personal phone to call/text home.** Please ensure that contact information is accurate in Skyward.

A parent/guardian who is aware of any serious illness, such as epilepsy or diabetes, whether chronic or acute, should notify the nurse.

Every accident in the school building, on the school grounds, at practice sessions, or at any athletic event sponsored by the school must be reported immediately to the person in charge and to the school nurse.

Parents/guardians are expected to follow the “send home, stay home” guidelines provided by the school nurse. Students that return to school before the criteria is met will be sent home.

Medication

All (prescription and nonprescription) medication must be stored with the school nurse and administered in the clinic. Severe disciplinary consequences may be issued for students that are in possession of medication.

Immunization Requirements

All students entering 7th grade must submit the immunization certificate showing they have received both a tetanus-diphtheria-pertussis booster (Tdap), and a second dose of varicella vaccine (a vaccine against chickenpox) if they have never had chickenpox or a documented history of chickenpox.

*Students will **NOT** be allowed to attend class unless the Official Immunization Certificate showing the required immunizations has been provided to the school. All new students enrolled for the first time must submit an up-to-date immunization certificate.

Exemptions are allowed only for religious or medical reasons; exemption requests must be submitted.

Parent-Teacher Conferences Request

Parents wishing to schedule a conference with a teacher should contact that teacher via email. Appointments are to be made with teachers during their planning time. Please make appointments in advance. A teacher will not be called out of a class for phone calls.

Parents wishing to call an IEP or 504 meeting should contact the case manager assigned to the student.

504 Case Managers:

- Mrs. Lee – jenna.lee@sumnerschools.org
- Mr. Bergner – blair.bergner@sumnerschools.org

IEP Case Managers:

- 6th Grade: Ms. Arvey – erika.arvey@sumnerschools.org
- 7th Grade: Ms. Loveridge – jennifer.loveridge@sumnerschools.org
- 8th Grade: Mr. Mims – charles.mims@sumnerschools.org

Physical Education Requirements

Students are required to dress out for physical education class wearing athletic shoes.

A physician's note is needed if the student has limited physical activity.

- The P.E. teachers will assign alternate assignments when a student has limited physical activity.
- The P.E. teachers need to be made aware if the student suffers from any medical or physical disabilities that would hinder him/her in the P.E. class.
- If a note is on file from the doctor limiting physical education activities, that student may not try out for any athletic team, event, or cheerleading until the restriction is lifted.

Safety

Safety Drills (weather, fire, intruder, AED)

Student and staff safety is our top priority. A Crisis Management Plan has been developed and is updated each year through collaboration with our SRO and Safe Schools Coordinator.

Safety drills will be conducted each semester that focus on fire evacuation, lockdown, severe weather, and other medical emergencies. Proactive communication will occur to all stakeholders including a reunification plan if necessary in the event of a real emergency.

Safety Drill Expectations:

- Move in a quiet and orderly manner.
- Follow the specific instructions of the adult in charge, regardless of the period of the day when the alarm is sounded.
- Stay with your teacher and do not mix with other classes.
- It is critical that every student give total cooperation to the school or emergency officials on the scene.
- If a student is between classes when the alarm is sounded, he/she should walk immediately to the nearest teacher.

If any student is found guilty of pulling a false alarm, he/she will be automatically suspended from school for five (5) days and referred to the State Fire Marshal for prosecution.

School Resource Officer

Deputy Chris Jennings, cjennings@sumnersheriff.com

A School Resource Officer (SRO) is a law enforcement officer who is assigned to our school. The Sumner County Board of Education has entered into an agreement with the Sumner County Sheriff's Office to have a Certified Deputy at the school full-time during the school year. The SRO performs all law enforcement related duties and can investigate all criminal activity that occurs on campus. He is also responsible for the overall safety and security of the school.

School Counseling Services

The middle school counseling program is directed toward providing counseling and support services to all students. The counselors are available to help students and their families. These services are focused on the following needs of the students: personal, social, educational, attendance, and vocational. The service is provided in a safe, cooperative, and confidential environment. Students may request to visit a counselor by using the app on their iPad. Parents and teachers may refer a student to a counselor.

School Counselors

- Mrs. Lee – jenna.lee@sumnerschools.org
- Mr. Bergner – blair.bergner@sumnerschools.org

Student Conduct

ONE ELLIS Code Maintaining a school environment and culture with the highest level of safety, security, and emotional support is a top priority at EMS.

I will protect my school community by avoiding behaviors:

- that intentionally bully, embarrass, isolate, or discriminate against other students in person or online.
- that promote or participate in violence of any kind.
- that are defiant and disrupt learning which hinders the school's ability to maintain a safe, secure, and positive learning environment for all students.

Ellis Essential 18

The E18 are a set of essential skills to teach and reinforce behaviors that students will need to be successful in all areas of their lives. Students will earn points for their house by demonstrating the following:

1. Respond to adults and others in a respectful manner. (example: Yes, Ms. or Yes Sir)
2. Make eye contact when someone is speaking.
3. Congratulate the winner or when someone does something well.
4. Respect other students' comments, opinions, and ideas.
5. Always say thank you when given something.
6. Do not ask for a reward.
7. When a substitute is present, all class rules still apply.
8. Make an effort to keep the school clean, pick-up trash and respect school property.
9. If someone drops something and you are close to it, pick it up.
10. Hold the door for people rather than letting it close on them.
11. If someone bumps into you, say excuse me, even if it was not your fault.
12. Be positive and enjoy life.
13. Learn from your mistakes and move on.
14. No matter the circumstances, always be honest.
15. If you win, do not brag, if you lose, do not show anger.
16. Do not show disrespect with gestures.
17. Be as organized as possible.
18. Be the best person you can be.

4 Houses 1 Home – EMS House System

The House System will be used to reinforce the EMS Essential 18. All students, staff, and faculty will join one of four houses to compete against each other by earning points when using the E18 and winning House competitions. Houses leading in points at the end of each quarter and semester will earn privileges and celebrations.

Student Celebrations

Cougar Concessions: each quarter students are able to purchase concessions, spend time with friends, and play games. Students who have accumulated 3 minor infractions or one major discipline infraction or are failing a class due to missing work are not able to attend.

Quarterly House Reward: the winning house for each quarter will receive an extra reward on Cougar Concessions Day. This will be planned with the Cougar Council but a choice will be available for students. An example: art project, technology experience, and competitive outside games.

Yearly House Reward: the winning house for the year will earn a field trip planned by the Cougar Council. Previous trips include: Movie and lunch on the Gallatin Square, Dave and Busters, and Top Golf

Standard Discipline Plan

We expect our students to conduct themselves in a manner that shows responsible, safe, and respectful actions towards teachers, other students, and the school environment.

All persistent behaviors that do not meet the expectations will be documented by:

- **Minor Infractions:**
 - Teachers and staff will issue infractions for minor offenses (examples: persistently chewing gum, unprepared for class, minor horseplay, etc.).
 - Teachers will issue a classroom consequence and contact home via Remind, email, or phone.
 - On the second infraction, a teacher may assign a detention.
 - On the third infraction, an administrator will conference with the student and assign a level of intervention.
- **Major Infractions:**
 - More serious offenses that significantly disrupt instruction and the safety of others will equal major infractions (examples: inappropriate language or contact, disrespect, defiance, damage to property, truancy, theft, harassment, etc.)
 - Major infractions will be referred immediately to an administrator. They will receive due process to give their account.
 - An administrator will call the parent to share the incident and consequence assigned.
- The accumulation of minor and major infractions will be resolved using a level intervention approach (see below).
- Parents will be contacted for each infraction recorded.
- Student discipline records are secured at the school and can be reviewed by a parent upon request.
- A student's record of minor infractions reverts to zero at each semester. Major infractions will revert to zero in the second semester if the student accomplishes 30 days without being issued a major infraction.

Level Interventions

Level 1	Level 2	Level 3	Level 4
<u>Student Actions</u> Accumulation of Minors Initial Major Infraction	<u>Student Actions</u> Accumulation of Minors Accumulation of Majors ONE Ellis Code Violations	<u>Student Actions</u> Accumulation of Minors Accumulation of Majors Persistent Defiance Fighting Vaping/Tobacco ONE Ellis Code Violations	<u>Student Actions</u> Accumulation of Minors Accumulation of Majors Assault, Drugs, Weapons, Threats, and Other Criminal Activity ONE Ellis Code Violations

<u>Intervention</u>	<u>Intervention</u>	<u>Intervention</u>	<u>Intervention</u>
Restorative Conference Counseling Detention School Service Conduct Intervention Class Loss of Privileges No Contact Contract Restorative Circle Restitution Parent Conference Classroom Intervention	Restorative Contract Behavior Plan In-School Suspension Restorative Circle Extended School Service Social Worker Support Phoenix Academy Student Support Team Extended Loss of Privileges Student Support Team	Student Support Team with Central Office Support Extended ISS Out-of-School Suspension Extended Loss of Privileges Guardian Education Class Schedule Change Behavior Plan Modification	Extended OSS Disciplinary Hearing Law Enforcement Alternative Placement

Consequences

Detention

Detentions are held in Room 803, Mr. Dolan's classroom. Students need to bring work to detention to complete after the required assignment. Eating, sleeping, or talking is not allowed in detention. **Failure to serve a detention by the third day will result in one day of ISS.**

Detention Schedule

Morning Detention: Monday-Friday 7:00 - 7:30 a.m.

Afternoon Detention: Monday-Thursday 2:30-3:00 p.m.

In School Suspension (ISS)

The student is placed in an isolated, supervised situation and will be expected to continue regular classroom assignments. The student is counted as present at school and is granted credit for all work completed.

Students receiving multiple incidences of ISS may not attend field trips, school dances, clubs, athletic events, or similar school sponsored events for the remainder of the semester.

Out of School Suspension (OSS)

When behavior becomes detrimental to the good order of school, it may be necessary to suspend a student from school and its activities for a period not to exceed ten (10) consecutive days.

Students will be allowed to make-up their work during a suspension.

Students receiving OSS due to the accumulation of minor or major infractions will not attend field trips, school dances, athletic events, or extracurricular activities and clubs for the remainder of the school year. Extracurricular activities for students that receive OSS from a single incident will be handled on an individual case-by-case basis based on the facts of the incident.

Bus Conduct

The principal shall be informed by the bus driver of any serious discipline problems and may be called upon to assist if necessary. A student may be denied the privilege of riding the bus if determined by the principal that the student's behavior is such as to cause disruption on the bus, or when the student disobeys state or local rules and regulations pertaining to student transportation. Parents/students must

provide transportation to and from school if they are denied transportation because of bus suspension. Any student who gets off the bus at any point between the pick-up point and school must present the bus driver with a note of authorization from the parent and signed by the principal of the school that the student attends. Any student wishing to ride a bus other than the student's designated bus must have written parental permission and approved by the principal or designee prior to boarding the bus.

Fighting

There is no place for fighting at Ellis Middle School. Consequences for a fight will be determined by the degree of involvement of the individual students.

- Most fights have loosely defined stages or steps including mouthing, taunting, cursing or other put-downs, threatening, pushing, shoving, and wrestling as well as actual hitting. All of these steps are considered contributing factors to, and a part of, the fight.
- All parties involved in any of the steps of a fight will be disciplined.
- Each of the developing stages of a conflict presents the opportunity for a student to simply walk away or to notify an adult of the problem. To refuse to do so is a choice to continue the development of the fight.
- In addition, any student who actively encourages the fight or contributes to its developing stages may also be disciplined.
- The School Resource Officer will be involved as necessary based on the degree of physical contact/battery. Students may be arrested and charged for fighting.

Cheating Policy

If a teacher suspects or catches a student of cheating to earn a grade, then that teacher shall consider an alternative test or measure. This includes plagiarism or use of AI without consent.

Minor assignments (classwork, homework, etc.) = minor infraction and redo of the assignment.

Major assignment, project, or assessment = major infraction and redo of the the assignment while in detention.

Student Relationships

Our school adheres to a "HANDS OFF" policy for student relationships. Any public display of affection or aggression is not appropriate at school and will be considered a disciplinary infraction.

Electronic Devices Policy

Handheld electronic devices – including but not limited to: cell phones, smart watches, game devices, etc.

All electronic devices **must be turned off and put away in lockers or backpacks** when students enter the building each morning. They **must remain off** and away from the student's immediate possession once entering the building and until the student exits the school in the identified dismissal vehicle. This includes the car rider area while students wait.

Progression of Electronic Violations

Unintentional Use- Students will be issued a minor infraction and device will be sent to the office for student pick-up at dismissal for the following:

- Device is in the student's possession
- Device rings while in the possession of the student.

Intentional Use - Students will be issued a minor infraction and a level 1 intervention. Device will be sent to the office for parent pick-up for the following:

- Intentional use of device without violating the privacy of other students. Includes device to device communication or students looking at social media accounts.

Intentional Use with Privacy Violation - Students will be issued a major infraction and level 2 or 3 intervention. Device will be sent to the office for parent pick-up for the following:

- Intentional taking pictures or filming of students on school property.
- Intentional posting pictures or videos on social media of other students on school property.

Additional Notices:

- Students will be prohibited from having a device on school property after the 3rd violation of any kind.
- Severe violations that bully/harass, invade privacy, or other harmful actions may equal students being suspended in or out of school on the first offense and referred to our SRO.

Selling Items at School

Students are not allowed to sell or solicit any items at school or during school events unless it is part of a school sanctioned fundraiser. Approval for fundraisers requires prior written permission of the principal.

Toys, Recreational Items, and Gaming Devices

Toys, recreational items, and video game systems are not allowed at school and will be confiscated. The school will not assume any responsibility for personal property.

Smoking

Vape/Smoke Detectors are on campus and monitored continuously by administrators and central office.

Students shall not use or possess nicotine products (including matches or lighters), vapes, or other devices in any form while on school property, attending or participating in a school-sponsored event, or while on school buses.

- 1st Offense = 3 days out of school suspension
- 2nd Offense = 5 days out-of-school suspension
- 3rd Offense = Discipline hearing for willful and persistent

Any student found in an area where smoking is taking place on school property may be punished for condoning smoking/vaping.

Weapons/Dangerous Objects

The Sumner County Board of Education has zero tolerance for weapons. Any student found to have brought a weapon to school or is found in possession of a weapon on school property shall be immediately removed from the general student population at the discretion of the administration and could be subject to suspension from Sumner County schools for a maximum period of one (1) calendar year.

Sumner County Schools K-12 Dress Code Policy

VALUES

- Commit to minimizing personal distractions to prioritize learning.
- Communicate clear dress code expectations to preserve a positive learning environment.
- Cultivate relationships between staff, students, and families.

GOALS

- Ensure students' class time is minimally impacted by dress code violations.
- Use consistent discipline practices.
- Encourage students to express individual styles that are appropriate for school.

BASIC PRINCIPLES

The primary responsibility for a student's attire resides with the student and families. The school district and individual schools are responsible for seeing that students' clothing choices do not interfere with the health, safety, and learning for any student.

1. Basic Principle: Certain body parts must be covered for *all* students.

- Clothing must be worn in such a way that undergarments are always covered. TN law prohibits exposing body parts in an indecent manner that disrupts the learning environment.

2. Students **MUST** Wear

- Tops
 - must have sleeves or wide straps at the shoulder
 - non-see-through fabric from underarm to waistband
 - overlap waistband
 - hoods must remain down
- Bottoms
 - sweatpants, non-see-through leggings, yoga pants, jeans, pants
 - holes or tears must be below mid-thigh as a halfway point between the hip and knee
 - leggings or yoga pants must be paired with tops that extend past the student's wrist with arms by their side
 - shorts, skirts, dresses
 - mid-thigh as a halfway point between the hip and knee
- Shoes
 - students' shoes must be secured as designed

3. Students **MAY** Wear

- Hooded tops
- Jeans
- Skinny jeans
- Pants
- Yoga pants
- Leggings
- Shorts
- Sandals, slides, tennis shoes, boots
- Non-natural hair color
- Religious headwear
- Hats
 - Outdoors on school property

- Special occasion days
- Health and/or safety requirements for certain classes

4. Students **CANNOT** Wear

- Images, logos, or language depicting drugs, alcohol, illegal items or activities
- Images of violence, demeaning or derogatory speech, profanity, or pornography
- Sleepwear or slippers
- Shoes with wheels
- Clothing that reveals undergarments
- Accessories that are considered a weapon, pose a threat, or are a potential safety hazard
- Items that hide any part of the face (except as a religious observance or medical reasons)
 - Examples include but are not limited to non medical masks, bandanas, and hoods
- Articles of clothing that are not compliant with section 1 and/or 4

SCHOOL AGREEMENTS

- Ensure ALL students are treated equitably.
- Clearly convey dress code guidelines to students and families in a variety of ways.
 - i.e., student handbook, social media, posters, announcements etc.
- Maintain a safe learning environment where protective clothing, shoes, & accessories are needed.
 - i.e., eye wear in chemistry, athletic shoes in PE, etc.
- Exceptions for attire for special occasions is at the discretion of the administrative team.
 - i.e., school-wide programs, special performances, or dress up days etc.
- Students out of compliance, section 1 and/or 4, deemed by the administrative team, options are:
 - Students will be asked to change into their own alternative clothing.
 - Students' guardian(s) will be contacted and asked to provide alternative clothing.
 - If available, alternative clothing may be provided by the school. (Optional)
- If a student refuses to change or is a habitual offender, the school administration has the right to assign consequences.