

WRAP TEAM MEETING PREPARATION FORM

Use this form WITH the family/youth when preparing for each team meeting.

Facilitator Name:

Today's date (date completing this document):

Youth Name:

Caregiver Name:

Scheduled Team Meeting date:

Meeting time (start & end):

This is meeting #

With the youth and family, discuss and determine the desired outcome(s) of the meeting:

Review the Strengths/Needs Profile with the youth and family to **determine which pieces the youth/family are willing/wanting to share with the team members during the team meeting.**

Identify those identified strengths, needs, and goals in the chart below.

STRENGTHS	NEEDS	GOALS

Identify (document below) along with the youth and family who will be invited to the team meeting.

- o Who will be invited?
- o Why is it important that they are invited?
- o How will they get invited?
- o Who will provide new team members with a brief orientation?

Develop a script both parties will use to invite and orient team members

[illegible]

*WILL THE CHILD BE INCLUDED IN THE MEETING	YES	NO	PART OF THE MEETING
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If not, please note why the child will not be invited:

PLANNED AGENDA: