WinACC Chair

Role profile

Purpose of the role

1. To provide leadership to WinACC in a collaborative style, engaging with volunteers, staff and supporters to set and implement our strategy and annual plan.
2. To head the trustees in effective governance of the charity, including chairing meetings of the trustees and other key meetings.
3. To be a figurehead for WinACC and a spokesperson where appropriate.
4. To support and advise the Executive Director who heads our small team of paid staff.

Beyond these core responsibilities, the Chair has considerable flexibility in how much time they spend on the role, and what they focus on. If they have time, they can choose to get involved in any aspect of our work that reflects their skills, knowledge and interest. The Chair, Vice-Chair(s), Treasurer and Secretary share responsibilities among them. Each trustee has at least one lead area. The treasurer leads on financial management and another trustee on fundraising.

Minimum time commitment:

- 8 trustee meetings a year of 90 minutes, liaison with Secretary about agendas and minutes
- two strategic planning and review meetings a year, lasting 2 or 3 hours
- regular meetings with the Executive Director, as mutually agreed - maybe once a month.
- Time for other business – irregular, maybe 2 hours a week.

Remuneration: There is no payment. Expenses can be reimbursed.

Person spec

Essential Qualities

1. Commitment to WinACC, its mission, values and approach.
2. Will prioritise the interests of WinACC above any other affiliations, in particular any political party.
3. A willingness and ability to lead an organisation with strong and varied opinions, to choose constructive debate and dialogue over confrontation, and reach consensus from differing views where possible.
4. At the same time, able to think strategically, prioritise, exercise good judgement and willing to make difficult decisions.
5. Live in Winchester district or have strong connections to the District.
6. A willingness to devote the necessary time and effort.
7. The communication skills to engage and enthuse people individually and in groups.
8. An understanding of the basics of governance and financial management.
9. An understanding of climate and biodiversity issues.
10. Able to run a meeting well.

It is desirable but not essential to have experience of some of the following:

- charity governance
- voluntary sector management
- local government
- campaigning / influencing

16 June 2024