

UPPER PERKIOMEN SCHOOL DISTRICT

**ANNUAL REORGANIZATION
OF
BOARD OF SCHOOL DIRECTORS**

7:00 pm

December 6, 2021

Upper Perkiomen Middle School

AGENDA

- i. Call to Order
- ii. Pledge of Allegiance
- iii. Public Comments
- iv. Election of Temporary President
- v. Reading of the Certificates of the Election
- vi. Oaths of Office
- vii. Election of Officers
 - a. President
 - b. Vice-President
- viii. Adjournment

Upper Perkiomen School District
Education Center
2229 East Buck Road
Pennsburg, PA 18073
Meeting Location - Middle School Auditorium
December 6, 2021
7:15 p.m.

Welcome to the regular meeting of the Board of Directors
Of the Upper Perkiomen School District

CODE OF ETHICS

The Board of School Directors agrees to:

- Welcome and encourage participation and cooperation by all
- Work with constituents in a spirit of harmony
- Base decision on the facts, vote our honest convictions, and be unswayed by partisan bias
- Devote time, thought, and study to our duties and responsibilities
- Resist any temptation or outside pressure to use our position to benefit ourselves
- Understand and evaluate the educational program and plan for school operations
- Provide oversight to the business of the School District, establish policies, and vest administration in the Superintendent of Schools
- Help the community have all the facts, all the time, about their schools
- Strive to maximize school board service in a spirit of teamwork and devotion to public education

BOARD OF DIRECTORS

| | |
|--------------------|---|
| Melanie Cunningham | Keith McCarrick |
| Mike Elliott | Emily McCormick |
| Dana Hipszer | Peg Pennepacker |
| Raeann Hofkin | JP Prego |
| Judy Maginnis | Daniel Direso, Board Secretary (non-voting member) |

ADMINISTRATORS

Dr. Allyn J. Roche, Superintendent
Dr. Andrea J. Farina, Assistant Superintendent
Daniel C. Direso, Business Administrator
Georgiann M. Fisher, Director of Human Resources

SOLICITOR

Kyle J. Somers, Esq.
Wisler Pearlstine, LLP

*In order to assist in keeping an accurate record of the proceeding
of this meeting, the meeting is being recorded by the District*

I. CALL TO ORDER

- A. Roll Call
- B. Introductions of Staff

II. BOARD PRESIDENT'S REPORT

III. SUPERINTENDENT'S REPORT

IV. STUDENT REPRESENTATIVE TO THE BOARD REPORT

V. SOLICITOR'S REPORT/SUNSHINE ACT ANNOUNCEMENTS

VI. APPROVAL OF AGENDA

VII. PUBLIC COMMENTS ON ACTION ITEMS

VIII. APPROVAL OF MINUTES

- A. Motion to approve the November 11, 2021 Board Meeting Minutes (Attachment A)

IX. PRESENTATIONS/DISCUSSION

X. OLD BUSINESS

XI. NEW BUSINESS

A. PERSONNEL REPORT

i) RESIGNATIONS

- (1) **Scott Voth** resigned his employment with the district, effective December 22, 2021.
- (2) **Laura Coakley** resigned her employment with the district, effective November 17, 2021.

ii) APPOINTMENTS

(1) ADMINISTRATIVE STAFF

- (a) Motion to appoint **Shawn Pauley**, Network Coordinator, to be hired subject to review of required employment history and clearances, at \$72,500/year, prorated for 2021-2022 school year.

(2) PROFESSIONAL STAFF

- (a) Motion to approve, **Kristen Ott, Professional Employee, Physical Education Teacher (0.5 FTE)** for the high school, to be hired, effective date TBD, subject to employment history and clearances at Masters +30, Step 4 (50%), prorated for the 2021-2022 school year.
- (b) Motion to approve **Eric Boyer, Long Term Substitute Special Education Teacher** for the Upper Perkiomen Middle School and High School, to be hired effective date TBD, subject to review of required employment history and clearances at Bachelor's, Step 1, prorated, for the 2021-2022 school year.

- (c) Motion to approve **Matthew Burbano, Long Term Substitute Teacher** for the Upper Perkiomen Middle School, to be hired effective date TBD, subject to review of required employment history and clearances at Bachelor's, Step 1, prorated, for the 2021-2022 school year.
- (d) Motion to approve **Danielle Dunn, Temporary Professional Employee, Learning and Emotional Support Teacher** at the 4th & 5th Grade Center, effective date TBD, subject to review of required employment history and clearances at Masters, Step 2, prorated for the 2021-2022 school year.

(3) **SUPPORT STAFF**

- (a) Motion to approve **LeeAnne Servis**, Cafeteria Playground Aide for the district, to be hired effective date TBD, subject to review of required employment history and clearances at \$11.25/hour, 180 days per year, prorated for the 2021-2022 school year.

(4) **SUPPLEMENTAL POSITIONS:**

| Area | Position | Name | Schedule | Salary |
|-----------------|-------------------------|----------------|----------|-----------|
| Boys Basketball | HS Assistant Coach | Mike Mientus | B (50%) | \$2023.50 |
| Boys Basketball | HS Assistant Coach | Noah Melchior | B (50%) | \$2023.50 |
| Swimming | HS Swimming Asst. Coach | Kirsten Siwy | B | \$2442.00 |
| Tutoring Club | Advisor | Michelle Stone | B | \$960.00 |
| Sight and Sound | MS Technician | Jodie Sell | A | \$735.00 |

iii) **LEAVES OF ABSENCE**

- (1) **Gloria Hendricks**, approve Family and Medical Leave, beginning October 27, 2021 up until February 2, 2022, as needed.

XII. ACTION ITEMS

- A. Motion to approve the 2022 School Board Meeting and Workshop Dates. (Attachment B)
- B. Between this meeting and the next meeting of the Board scheduled for January 13, 2022, the Board of School Directors authorizes the Superintendent to take action on behalf of and in the name of the District for the following purposes:
 - i) Hiring of staff, teachers and other administrative employees for open budgeted positions where the failure to hire prior to January 13, 2022, could impair the ability of the District to attract the best candidates for such open and budgeted positions.
- C. Motion to accept the resignation of Stephen Cunningham as Treasurer for the Upper Perkiomen Board of School Directors, effective December 5, 2021.
- D. Motion to approve the election of _____ as Treasurer for the Upper Perkiomen Board of School Directors, without salary and bonded as per the School Code, for the remainder of the current term which ends on June 30, 2022.

- E. Motion to approve the election of _____ to serve as the Upper Perkiomen School Board representative on the Western Montgomery County Career & Technical Center's Joint Operating Committee for a term to expire December, 2024.
- F. Motion to approve Settlement Agreement and Release between Upper Perkiomen School District and Student #278920 for \$1,500 for educational expenses and \$8,000 for counsel fees.
- G. Motion to approve the November Contractor Staff Additions for Krise Transportation:
 - i) Sam Borneman
 - ii) John Iatarolla Jr.
 - iii) Gayle Lichtley

XIII. FINANCIAL REPORTS (Attachment C)

- A. Operating Reports - *Due to the date of December's meeting, November's reports will be included with December's reports in the January agenda.*
- B. Bills
 - i) General Funds Expenditures
 - ii) Capital Funds Expenditures

XIV. NEW FOLLOW UP ITEMS

XV. PUBLIC COMMENTS

XVI. BOARD COMMENTS

XVII. ADJOURNMENT

| FUTURE BOARD & COMMITTEE MEETINGS - TENTATIVE SCHEDULE | | | |
|--|---------|---------|------------------|
| School Board Meeting | 1/13/22 | 7:00 pm | Education Center |
| Finance Committee Meeting (Tuesday) | 1/18/22 | 6:00 pm | Education Center |
| Policy Committee Meeting (Tuesday) | 1/18/22 | 7:00 pm | Education Center |
| Extracurricular Committee Meeting | 1/20/22 | 6:00 pm | Education Center |
| Facilities Committee Meeting | 1/20/22 | 7:00 pm | Education Center |
| Curriculum & Instruction Committee Meeting | 1/24/22 | 6:00 pm | Education Center |
| Pupil Services & Special Education Committee Meeting | 1/24/22 | 7:00 pm | Education Center |
| Board Workshop Meeting | 1/27/22 | 7:00pm | Education Center |

The Upper Perkiomen Board of School Directors appreciates your interest in and support for the students and their school experience.