

Agenda – School Board Meeting

Penn Manor School District

Monday, May 15, 2023

Penn Manor High School – Large Group Instruction Room (LGI)

100 E. Cottage Avenue, Millersville, PA 17551

At Conclusion of the Committee of the Whole

Live video stream: <https://www.youtube.com/PennManorSchoolDistrict>

CALL TO ORDER:

MOMENT OF SILENCE:

FLAG SALUTE:

NEXT MEETING: The next scheduled meeting of the Penn Manor School Board will be held on **Monday, June 5, 2023** following the Committee of the Whole meeting.

ANNOUNCEMENT: An Executive Session was held prior to the Committee of the Whole meeting for the purpose of discussing Personnel and Student Matter as detailed on the Committee of the Whole Agenda.

ROLL CALL:

CITIZEN’S COMMENTS: Comments pertaining to action items on the Board Voting Agenda

APPROVAL OF MINUTES: May 1, 2023
<https://www.pennmanor.net/boardminutes/>

SUPERINTENDENT’S REPORT:

TREASURER’S REPORT: April 2023

PAYMENT OF BILLS: April 2023
<http://www.pennmanor.net/blog/category/tr/>

General Fund	\$ 4,146,105.92
Food Service Fund	\$ 207,110.92
PMSD Capital Reserve Fund	\$ 50,749.00
PSDLAF Cap Reserve Fund	\$ 21,012.00
Student Activity Fund	\$ 31,369.92

Item 1. Review of School Board Meeting Agenda

Item 2. Consent Agenda for the Committee of the Whole Meeting – The committee is recommending approval of the following: (ROLL CALL)

- A. First Reading of Revised School Board Policies 011, 137, 137.1, 137.2, 137.3, 202, 204, 217, 221, 233, 251 ,810.
- B. Adoption of the 2023-2024 Penn Manor School District Proposed Final Budget
 - 1. Adoption of a proposed final budget for 2023-2024 listing expenditures in the amount of \$101,633,969.00.
 - 2. Adoption of the resolution authorizing the advertising of the tentative budget and setting the date of June 19, 2023 for consideration of the final budget

Item 3. Consent Agenda for Administrative Actions – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Approval of Graduates – The members of the Class of 2023 to receive their diplomas provided that they have met the necessary criteria as established by the board policy to be considered as graduates.
- B. [Judicial Review](#)
- C. [Special Education Contract with Intermediate Unit 13](#) to provide special education services, special education support services in 2023-2024 and to set hourly rates for services for interpreters, physical therapy and occupational therapy.
- D. [IU13 Job Training Services contract](#) for Job Training Services provided by IU13 for the 2023-2024 school year

Explanation: This contract is based upon preliminary unit costs of \$395.00 per day in the 2023-2024 school year. Reconciliation will be done at the end of the school year to adjust the costs based upon actual expenditures and membership records.

- E. [IU13 Occupational/Physical Therapy Services](#) provided by IU13 for the 2023-2024 school year
- F. [IU13 Speech/Language Services](#) provided by IU13 for the 2023-2024 school year

Explanation: This contract is based upon preliminary unit costs of \$134.00 per hour in the 2023-2024 school year. Reconciliation will be done at the end of the school year to adjust the costs based upon actual expenditures and membership records. (This service will be provided only to Penn Manor students in placements outside of the Penn Manor School District.)

- G. [2023-2024 School Breakfast and Lunch Prices](#)
- H. [Energy Management Program Service Agreement with Water Treatment by Design, LLC](#) to service systems all school buildings from 7/1/2023 through 6/30/2024.

Explanation: To provide chemicals and equipment necessary to maintain appropriate levels during the contract period.

- I. EMS services proposal for 2023 Football season from [Emergency Medical Standby, LLC](#)

- J. [Sapphire Software proposal](#) for elementary report card update programming.

Explanation: Seeking approval for Sapphire to update elementary report cards to reflect the most current curriculum.

- K. [NRG Service Agreement](#) – Central Manor /Conestoga /Eshleman/ Hambright/ Letort/ Martic/ Pequea/ Marticville Middle/ Manor Middle /PM High School

Explanation: Service agreement with NRG for the building automation services, automatic temperature controls and access control/security effective July 1, 2023 through June 30, 2024, including the Repair, Labor and Materials option.

- L. [Dual Enrollment Agreement between Messiah University](#) and Penn Manor School District

- M. [CDW subscription agreement](#) for Google Workspace for Education

Explanation: Renewal of the three-year subscription to [Google Workspace for Education Plus Edition](#) for all school buildings, students, and teachers.

- N. [Millersville University Nursing Program Affiliation Agreement](#)

- O. [River Rock Academy Agreement](#) for two special education placements

Explanation: This is to provide for the needs for students that will be served by out of district placements for the 2023-24 school year.

Item 4. Consent Agenda for Personnel – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. [Support Staff Employment](#) and Change in Status of the individuals listed per the effective date for the 2022-2023 school year.

- B. [Professional Staff Employment and Change in Status](#) of the individual listed per the effective date for the 2023-2024 school year.

- C. Leave to the individuals according to the terms listed:

Professional Employees:

Employee N10 - Intermittent Family Medical Leave - March 10, 2023-June 2, 2023 [Revised]

Employee N20 - Family Medical Leave - May 27, 2023 - Start of 2023/24 School Year

Employee O1- Family Medical Leave - September 10, 2023 - December 4, 2023

- D. Resignation of the individuals listed per the effective date:
Tom Reustle, Head Golf Coach, effective 4/28/23
Kate Borrows, RTL Level 1 Aide, Pequea, effective 4/28/23
Fidele Asukulu, Student Custodian, High School, effective 4/24/23
- E. [High School teachers that will be involved in the ReACH Program](#) for summer 2023 at the hourly professional rate stipulated in the collective bargaining agreement. American Rescue Plan funds will be used for this initiative.
- F. The administrative staff is recommending the approval of the [attached individuals](#) to be paid at the professional rate to perform elementary summer math curriculum writing.
- G. [Middle school teachers](#) to lead summer remediation sessions of up to 41 hours per teacher at the hourly professional rate stipulated in the collective bargaining agreement. American Rescue Plan funds will be used for this initiative.
- H. [Professional Leaves](#) of the individuals listed, for the 2023-2024 school year, for the purpose of study pending appropriate documentation of courses. They will be taking the required number of credits in accordance with the district Compensated Professional Leave Policy #338.1.

Explanation: School Districts in the Commonwealth of Pennsylvania are required to grant professional development leaves of absence to professional employees who meet specific eligibility guidelines. Professional development leaves of absence are governed by the following: § 11-1166 and § 11-1166.1 of the Public School Code of 1949, Penn Manor School Board Policy #338.1, and Article XXVIII of the collective bargaining agreement with the Penn Manor Education Association (PMEA).

- I. Act 86 - Locally-issued Day-to-Day Substitute Permit for the 2022-23 school year:
Cicily Confer
- J. Recommending approval of the following Girls' Tennis Coach for the 2023-24 school year:
Sarah Sambrick
- K. Recommending approval of the following Head Boys/Girls' Cross Country Coach for the 2023-24 school year: Nick Loreto
- L. Summer hours - The administrative staff is recommending the approval of up to 10 additional days during the summer of 2023 for Julie Yost, Carly McPherson, Kathy Grenier, Allison Mattern, Dorina Andes, Jessica Cunningham and Stephanie Herrmann to be paid at per diem rate.

CITIZENS COMMENTS:

SCHEDULING AN APPEARANCE ON THE AGENDA

Any district resident or taxpayer wishing to address the Board of School Directors may do so at each meeting during the agenda item titled Citizen's Comments. At this time the President will ask if any district resident or taxpayer wishes to address the Board of School Directors. If so, the following procedures shall be followed:

- The resident or taxpayer wishing to speak will be recognized by the chair and then state his/her name and address.
- The speaker may choose to speak at that time or request a delay until a specific agenda item is before the Board of School Directors for consideration.
- Comments shall be limited to no more than five minutes.
- The chair may limit repetitive comments.
- The right to comment is for the purpose of addressing the Board of School Directors, not for asking questions of the directors or persons employed by the Penn Manor School District.
- Vulgar, abusive, obscene, profane language, defamatory remarks will not be permitted.

Any public comments emailed to the Board Secretary prior to the meeting that pertain to Board agenda items or ongoing matters of the Board will be posted for public viewing on the agenda. Public comments that do not pertain to current Board business will be reviewed by the Board and/or appropriate District administrator.

ADJOURNMENT

School District Vision:

A better community ... one student at a time.

School District Mission Statement:

The Penn Manor community will work collaboratively to help students define and achieve their academic and life goals.