



## **Job Description: Fine Arts (Theater, Music, Dance, Visual Art)**

### **Why we are here: Community. Growth. Freedom.**

Kansas City Girls Preparatory Academy addresses a community need for more opportunities for young women in underserved neighborhoods.

Our mission has three core parts: develop young women to discover their voice, succeed in college, and lead impactful, meaningful lives. Therefore, we hire for values and results.

We are building a team committed to shared values of community, growth, and freedom in partnership with young women on Kansas City's east side.

### **What makes working at KC Girls Prep unique?**

We are founders seeking to build a school community that sees and uplifts the genius in every one of our scholars. We leverage best practices by incorporating weekly staff and student circles. When we make mistakes, we focus on repairing relational harm and addressing root issues through restorative practices.

### **Position Overview**

We are seeking a dedicated and passionate Vocal Music Teacher to join our team. The ideal candidate will create a positive and engaging learning environment that supports the academic, social, and emotional growth of all students. The Vocal Music Teacher will be responsible for developing standards aligned vocal music curriculum that culminates in student performances at the end of each term. Additionally, they are responsible for delivering effective instruction, monitoring student progress, and working collaboratively with other educators and staff members to ensure each student reaches their full potential.

### **What are my roles and responsibilities?**

#### **Teaching and Learning**

- Teach knowledge and skills in vocal music, including but not limited to vocal exercises, breathing techniques, musical styles and genres.
- Instruct students on melody, harmony and improvisation.
- Provide instruction by which students learn to sing in different musical styles and genres.
- Develop a curriculum that culminates in a student performance.
- Collaborate with content and grade-level teams to adapt plans based on student academic and culture data
- Work closely with Learning Support Specialists to differentiate standards-aligned curriculum to meet student needs, especially for Exceptional Learners and English Language Learners
- Participate in the development and implementation of individualized education plans (IEPs) when applicable.
- Engage in weekly, data-based coaching and planning cycles with teammates.
- Provide timely feedback to students on their work and progress, offering additional support when needed.
- Maintain accurate and timely attendance and gradebook records for students
- Communicate regularly with parents/guardians regarding students' academic progress and behavioral concerns.

- Participate in schoolwide and personal professional development.

### **School Culture**

- Actively build trusting relationships and partnerships with families through consistent communication. (i.e. participation in community events and proactive communication)
- Build strong relationships with students and staff where we can learn and grow together.
- Create a positive and inclusive classroom environment that fosters respect, collaboration, and student engagement.
- Lead a daily advisory group (Pride) that creates a trusting environment where students can give one another support as well as challenge one another when necessary.
- Engage in weekly staff circles using the [Compass Model](#), Social and Emotional Learning (SEL), to build relationships and explore self-identity with colleagues.
- Participate in schoolwide and personal professional development.

### **Other Duties**

- Assist with additional duties such as lunch, recess, study hall or arrival/ dismissal duty coverage
- Participate in community events throughout the school year.
- Perform other duties as assigned, including reasonable physical demands expected from the working environment of a school.
  - Including but not limited to substitute teaching coverage.

The employee may be required to perform other duties as assigned or necessary to support the needs of KCGPA. These duties may vary based outside the scope of the primary job responsibilities.

### **Qualifications**

- Minimum of two years teaching experience
- Strong classroom and student behavior management skills
- Experience with Restorative Justice Practices
- Certification in content area
- Bachelor's degree.
- Conversational or better knowledge of a world language is preferred but not required, especially Arabic, Burmese, French, Karen, Kinyarwanda, Somali, Spanish, Swahili, or Vietnamese.

### **Who's an ideal candidate?**

- *You want to help young women discover their voice.* You know the power for young women in developing a strong, positive self-concept and equally strong academic knowledge and skills. You can provide the support for young women to serve as leaders for Kansas City and beyond.
- *You're a learner.* You leave your ego at the door and embody the incredibly steep growth curve we seek for every member of our community.
- *You're an influencer.* You hold extremely high expectations of yourself and your teammates. You communicate those expectations in a direct, caring, and motivating way. You engage teammates with humility and an unwavering, high bar of expectations.
- *You're an entrepreneur.* You bring the energy, adaptability, and results-focus necessary to thrive in a startup.

### **Physical Demands**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is regularly required to sit, walk, stand and talk or hear. The employee must occasionally lift and/or move up to 50 pounds. The employee must occasionally push items of 50 pounds such as pushing on a bike or wheelchair or moving/rearranging furniture. While performing the duties of the job the employee occasionally may visit a child's home. Specific vision abilities required by this job include close vision, distance vision, and depth perception.

### **Work Environment**

The work environment characteristics described here are representative of those an employee encounters while performing the roles and responsibility of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment is usually loud and is a standard acceptable level for this environment. Is directly responsible for students' safety, work output and well-being.

### **Compensation and Benefits**

Compensation is competitive, commensurate with experience. In addition, KC Girls Prep offers a generous benefits package including medical, dental, and vision coverage for individual employees, a 403b retirement plan option, Flexible Spending Accounts for medical and child care, planned breaks for one week at Thanksgiving, two weeks at Winter Break, one week in March, and two weeks at end of June/beginning of July. Please review [this page](#) for more detailed information.

### **Join Our Team!**

[Please apply online](#). If you have any questions, don't hesitate to reach out at [hr@kcgpa.org](mailto:hr@kcgpa.org).