TARGET ROAD SCHOOL

Minutes of School Board Meeting
Held in TRS Staff Room
Wednesday, 17th August 2022 at 5.30pm

OPENED	1735

1.0 KARAKIA

Led by Sarah.

2.0 ADMINISTRATION MATTERS

2.1 Meeting Protocol & Speaking rights	All Board members have speaking rights. All resolutions to be read out before being moved and seconded.
2.2 Present	Present: Fina, Sarah, Brent, Katie, Mariko Guests: Kevan Leadbeater, Rebecca Osborne, Richard Milner Minute Taker: Shannan
2.3 Invitees	The Board has voted to not allow guests speaking rights for the duration of this meeting. Rebecca Osborne - former staff rep.
2.4 Apologies	Shane
2.5 Confirmation of Minutes	*"THAT the minutes of the Board meeting held **29th June 2022** be adopted as a true and accurate record of the meeting and be uploaded to the Target Road School website."* *Board Minutes 29th June 2022.docx* Moved Brent Second Mariko CARRIED All
2.6 Matters Arising	Nil
2.7 Declarations of Interest	Nil new declarations

3.0 SCHOOL POLICY REVIEW

	School Docs Review.docx No edits needed at this point. Any future edits to be decided and actioned by the new Board. Each policy to be opened to our parent community for comment.

4.0 PRINCIPAL'S REPORT

Discussion	Principal's Report to BOT hui 1 T3 2022

	Ongoing h&s of the road - hoping to hear more before Christmas as to what will be done to make the road outside the school safer. Near miss at the crossing this morning, a driver was travelling too fast and almost hit the pole which was out. 3 injuries of note requiring external medical attention. Only one resulted in a hospital visit. Lockdown practice conducted, alert system is now active. The school office is the activation point. Audit went really well. Detailed report to be received from our independent reviewer. Physical restraint - one required physical restraint since the last meeting. Reports have been completed. Roll has increased by 19 since the last report. This puts us on track to retain our current staff funding. Room 18 has a temporary teacher until the new teacher arrives from the UK. Attendance data is still being influenced by Covid isolation periods. Health and wellbeing PD has been conducted with staff members. Staff are reminded to look after their mental wellbeing. Community survey results have been returned, a lot of information to be worked through, next steps are being developed to address some of the more concerning results. Melody will be sharing the data with the remainder of staff as part of a collaborative effort to remedy some perceived problem areas. Student achievement and engagement - data and action plans have been provided to the Board. Reports to be staggered over the coming meetings to prevent overload. Midyear data - confident that the current mid-point data is valid and accurate given the disruptions over the past couple of years. Teams are trying new learning strategies with their students including mixed class groups for different subjects. Progress for students to ensure that all students are making progress in their learning. Rooms 11 and 12 have been delayed another 6 weeks. Drainage by the hall is becoming an issue. This has only developed since the building of the satellite school. Assessment has been conducted but needs to be followed up. Proposed dates for next year have been pencilled in, this includes teacher accord dates which are to be confirmed once staff have met to discuss. Mask wearing - school needs to make a decision on what policy will be adopted. Air purifiers have been provided to the school from the Ministry and have been placed in high traffic areas. Masks for staff will remain a requirement, remainder will be strongly recommended. Proposal that mask wearing indoors from week 5 be strongly recommended for students and compulsory for staff. Moved Sarah Seconded Brent Carried All

	Additional relief teacher funding has been exceeded, the Ministry is reviewing all school relief teacher funding due to current illness absence requirements. Donation scheme provided by the government will continue.
5.0 COMMITTEE REPORTS	
5.1 Finance	06 June Governance.pdf **Approvals and Quotes:** Nil - waiting for cyclical maintenance and drainage Moved: Seconded: Carried:
5.2 Property	• Hall drainage • Relocated classrooms Gate times have been adjusted to reduce how long they stay open once a vehicle moves through. The contractors have been back to put the roof on rooms 11 and 12. Bark delivery due, currently no supply. Possible leak in the school pool. Currently being investigated. The pool pump was scheduled to be replaced earlier in the year. Waiting on confirmation from the maintenance team. Flag pole has been removed as it was damaged. Deciding on possible repair or replacement. The drain for the field runoff was removed when the satellite school was built and no replacement was installed. The new build is still due to start by the end of this year. Exterior doors on the junior block (block 2) are in very poor condition and need to be replaced. Funding will be available next year to hopefully do this then. Overall building condition is poor, some work needs to be put in to bring everything back up to an acceptable standard.
5.3 Health & Safety	Meeting in week 6 Ongoing traffic management issues
5.4 Planning & Review	Meeting Monday 15/8/22 - Sarah and Fina to report on the meeting. Proposal has been suggested that an external provider be contracted to provide education to year 5 and 6 students around puberty. This would involve community discussion, options for parents to attend, and opt out options
5.5 Personnel	To be discussed In Committee
6.0 TRAINING	
	https://www.nzstaconference.co.nz/page/607876 SGM-Delegate-Form-2022-.docx To be discussed with the incoming Board

7.0 CORRESPONDENCE	
IN	
OUT	DRAFT Board Newsletter - 2022 Term 3.docx Amendments have been agreed on and the newsletter will be sent out by the end of next week.
8.0 FUNDRAISING / FOTS	
	Sponsored t-shirts for Flippaball Interlink Insurance Company draft design - Board has suggested that the shirts tie back to the other school sports uniforms. Final design to be approved by the Board.
9.0 OTHER MATTERS	
	Nil

10.0 IN-COMMITTEE

Nil.

11.0 NEXT MEETING

Departing Board members to attend for the first half hour, with a short tour of the school grounds afterwards, then handover to the newly elected Board members.

Wednesday, 14th September at 5.30pm in the School Staffroom, 80 Target Road, Totara Vale.

CLOSED	1900