

## **C.L.A.S.S. Meeting Notes**

**Date:** May 15<sup>th</sup>, 2024

**Hosting Library:** Blue Island Public Library

**Present:** Blue Island Public Library, Crestwood Public Library, Glenwood-Lynwood Public Library, McConathy Public Library, Thornton Public Library

### **Call to Order & Introductions:**

Meeting called to order and members gave introductions starting at 10:03 AM.

### **Secretary's Report:**

Minutes were read and reviewed by the present members. A motion and second were made to approve March's Minutes. On a voice vote, the motion was approved.

### **Treasurer's Report:**

Treasurer's Report was presented by Treasurer Danielle Taylor. A motion and second were made to approve the Treasurer's Report. On a voice vote, the motion was approved.

### **Committee Reports:**

Programming Committee was formed with McConathy Library's Rosie Williams-Baig instated as the leader of the committee and Vice-President Nalondria Banks being assigned as advisor.

Audit Committee have decided to reinstate membership fees starting in September and will reconvene at the time.

By-Laws Committee convened and made changes to the By-Laws, which will be fully described in the "Old Business" section of this report.

### **Old Business:**

The following adjustments have been made to the C.L.A.S.S. By-Laws:

1. The Vice-President will no longer lead the Programming Committee, but will instead act as an advisor.

2. The starting year for the new By-Laws Committee was set as 2024, with an agreement reconvene every three years, meaning the next time they meet will be in May of 2027.
3. The C.L.A.S.S. Facebook page has been removed from the “C.L.A.S.S. Projects” section of the By-Laws and has been reassigned as an ongoing committee responsibility for the association, similar to other C.L.A.S.S. social media channels and the website.
4. The Material Lending Library has also been removed as project.
5. The management of the C.L.A.S.S. website and social media will now be taken on by an association member volunteer. As of the May 2024 meeting, that member is former Secretary Kathy Dejnowski.
6. Membership dues have been reinstated and increased to \$50.00. To reflect this adjustment in fees, member libraries may now send up to three (3) members to meetings.
7. It has also been decided that while September 1<sup>st</sup> is the standard deadline for membership dues, any qualifying library that wishes to join C.L.A.S.S. may now send in their fees at any time during the fiscal year and will gain membership for the remainder of that year.

The new brochure was presented at the meeting by McConathy Public Library and edits were made by the members.

Invitations to join C.L.A.S.S. will be sent both physically and digitally by the Secretary in August.

#### **New Business:**

As the C.L.A.S.S. website is currently giving an error message, it will be reviewed by Kathy Dejnowski before the next meeting.

It has been decided that C.L.A.S.S. will keep the option to meet on either the third Wednesday or Monday of September, November, January, March, and May.

Members have decided to reinstate a budget for food expenses. Breakfast has been adjusted to \$5.00 per attending member and lunch to \$15.00 per attending member.

#### **Meetings & Announcements:**

The next C.L.A.S.S. meetings have been scheduled as follows:

September 18<sup>th</sup>, 2024 (Richton Park Public Library)

November 20<sup>th</sup>, 2024 (TBD)

January 15<sup>th</sup>, 2025 (TBD)

March 19<sup>th</sup>, 2025 (TBD)

May 14<sup>th</sup>, 2025 (TBD)

**Adjournment:** Meeting adjourned at 10:52 AM. A motion and second were made to approve the adjournment. On a voice vote, the motion was approved.

Respectfully submitted,

A handwritten signature in cursive script that reads "Jihan Davis". The signature is written in black ink and is positioned below the text "Respectfully submitted,".

Jihan Davis