

FACILITIES COMMITTEE MEETING MINUTES

Date: September 19, 2024

Location: Virtual

Time: 4:00 pm (Virtual)

Members: Meghan Brown, Mathew Nelson, Cal Waits

Staff: Marie Digirolamo, Michael Brennan, Dan Doyle

Guests: CSArch, Bernard P. Donegan, Inc. – Jason Schwartz

1. Financial planning with Bernard P. Donegan, Inc – Jason Schwartz

Jason Schwartz presented the committee with the estimated impact of the proposed Capital Project. With the hopes of capturing two significant drops in existing debt that will maximize the project and allow for one SED submission with a proposed budget of 11,495,000 with little to no tax impact to residents. This will depend on how much of the work is aidable. The district currently has \$300,000 set aside and \$500,000 of district reserves. The current rate for bonds is 6% and notes 5%; however, a lot can change in three years. With that said We are looking at the following timeline:

Vote: December, 2025

SED approval: January 2027

First borrowing: March 2027

First interest: June 2027

First principal: June 2027

Final cost report/CSC: December 2028

Capitalized Interest: \$375,000

2. Review Operations stakeholder group meeting

Meetings have begun to review the pre-referendum level programming needs with specific departments. The first group to meet was Operations. Items discussed include:

- CSArch to issue an RFP for a food service consultant to visit each kitchen and evaluate equipment, dishwashers, hoods and walk-in cooler/freezers
- MS cafeteria has issues and potential safety concerns with current serving line layout. Some of these concerns are traffic of staff carrying hot food items through student lines to stock 2 lines. The layout should be reconfigured to remove intersecting traffic of staff/hot food and students to minimize safety hazards and make the serving line more efficient.
- A concession booth within the middle school is desired. Space and accommodations should be similar to the High-School.

- Middle school locker rooms to be renovated with the goal being to reconfigure one of the locker rooms to support both a boys and girls locker room, while utilizing the opposite side locker room for a fitness center for PE and athletic use.
- Potential possibility of removing stage in the primary school to allow for more floor space for PE. There will be further discussions around this as this option may not be practical or desired.
- Athletic facilities – The district is working with Craftco to schedule an evaluation of the running track.
- Discussions on air conditioning campus wide.
- Bus garage work – ADA bathrooms, bathroom reconfigurations
 - Replacing office windows
 - Replacing door
 - Replacing metal panel siding
 - Talks of infrastructure regarding electric busses is tabled at this time

The following stakeholder meetings are scheduled:

Middle school 10/1

Primary school 10/9

High school 10/10

3. Potential scope

The 2024 Pre-Referendum Planning – Potential Scope for Consideration was created to guide stakeholder conversations. Some of the highlights include:

- Kitchen renovations
- Window replacements
- HVAC replacements
- Locker room renovations
- Central Core instructional area renovations
- Stage improvements
- Classroom renovations
- Multi-purpose synthetic turf athletic playfield
- Running track resurface
- Improve site drainage
- Replace exterior metal siding (bus garage)
- Replace failing doors/frames

Next Meeting: October 17, 2024