

**EXHIBIT A**  
**EAST PHILLIPS IMPROVEMENT COALITION**  
**LITTLE EARTH URBAN FARM GATHERING CENTER**  
**SCOPE OF SERVICES**

In accordance with its proposal to the Partnership Engagement Fund (included as Exhibit D), the Contractor will partner with Little Earth Residents Association to construct a Gathering Center at the Little Earth Urban Farm. The Urban Farm Gathering Center will be an outdoor space where the Little Earth and East Phillips communities can come together outside and prepare foods from the Urban Farm. Currently, there is no safe space for Little Earth and East Phillips neighbors to gather outside for events, gatherings and ceremonies. This project will provide such a space.

In addition to creating a gathering space, this project also will provide Little Earth residents with an increased sense of safety, neighborhood residents with an increased awareness of the Urban Farm's activities and crops (including the Four Sacred Medicines grown in the Urban Farm [sage, sweetgrass, cedar and tobacco] and an increased sense of pride in their community.

Specifically, the Contractor will:

- Purchase and install permanent equipment for the Gathering Center including pizza ovens, tables for food preparation, picnic tables, a fire pit for Native Talking Circles, a sun shade, and other outdoor seating.
- Work with LERA to conduct the following activities at the Gathering Center:
  - Healing ceremonies and group cultural events once a month for 30+ people
  - Youth Workforce Development Program meetings twice monthly for 15+ youth
  - Women's and Men's Little Earth Empowerment Groups twice weekly for 50+ people
  - EPIC's community programming

## **EXHIBIT B**

### **EAST PHILLIPS IMPROVEMENT COALITION LITTLE EARTH URBAN FARM GATHERING CENTER BUDGET**

LERA Farm Manager	\$ 1,200
Equipment (tables, benches, chairs, pizza ovens)	\$ 12,300
Administrative Costs (Indirect)	\$ 1,500
<b>TOTAL</b>	<b>\$ 15,000</b>

The Contractor shall use the attached disbursement request form. All payments shall be made on a reimbursement basis only.

**DISBURSEMENT REQUEST**  
**(East Phillips Improvement Coalition:**  
**Little Earth Urban Farm Gathering Center)**

Number \_\_\_\_\_  
Date \_\_\_\_\_

The Undersigned, pursuant to that certain Partnership Engagement Fund contract by and between the **City of Minneapolis** (the "City") and **East Phillips Improvement Coalition** (the "Contractor"), hereby certifies and requests as follows:

1. The Contractor requests that the following amount be paid by the City to the Contractor for services as described in the attached list.

Amount: \$ \_\_\_\_\_

2. Attached hereto is documentation of the Contractor's payrolls, account ledgers, invoices or other documentation to support the reimbursement of funds for such eligible service expenses.
3. The Contractor certifies that the services for which reimbursement is requested has met the terms of the grant and has been performed in compliance with any other program requirements.

**CONTRACTOR:**

**EAST PHILLIPS IMPROVEMENT  
COALITION**

By \_\_\_\_\_

Its \_\_\_\_\_

**APPROVAL**

This Disbursement Request is hereby approved by the City pursuant to the Agreement.

Dated: \_\_\_\_\_

By \_\_\_\_\_  
Development Finance Division

