

WILLAMINA SCHOOL DISTRICT BOARD OF EDUCATION

Goals Review Meeting

August 11, 2025

6:00 p.m.

Willamina Elementary/High School Library

6:00 pm Goal Session called to order by Board Chair Justine Flynn followed by the flag salute.

ATTENDANTS:

Justine Flynn

Noah Gephart

Roy Whitman

Yvonne Cerrato

David Shenk

Mike Gass, Superintendent

April Johnson, Executive Secretary

- Board Chair Justine Flynn informed the board that the agenda needed to be amended to address the CO-OP agreement with Sheridan for soccer in the decision items. Roy Whitman motioned to amend the agenda for a decision regarding the Sheridan Co-op Agreement. Yvonne Cerrato 2nd. **VOTE: 5 YES MOTION CARRIED.**

BOARD OF EDUCATION:

Boad Secretary April Johnson stated that it had been stated to review the start time of the board meetings and possibly changing the start time to 6 PM instead of 7 PM. Justine Flynn stated she was in favor of the change as the 7 PM start time lead to late meetings and felt rushed in finishing the meetings at times. Roy Whitman motioned to amend the board meeting calendar for regular session meetings to start at 6 PM. David Shenk 2nd. **VOTE: 5 YES – MOTION CARRIED.**

Secretary Johnson also reminded the board members the importance of setting up their email account and staying diligent in checking their email to receive important events. She asked to stay after the meeting and work with IT if they have not set their email account up.

CONSENT AGENDA:

Roy Whitman moved to approve the consent agenda. David Shenk seconded. **VOTE: 5 YES – MOTION CARRIED.**

CORRESPONDENCE

Supt. Gass reported that he had met with a couple new board members, Gephart, Cerrato and went over relevant information to bring them up to speed on the happenings within the district. He also gave them a tour of the campus Supt. Gass also reported that air quality tests results had come back on the District Office and there was a significant decrease in the contaminated areas. Everyone has moved back to district office, and they will continue to monitor that situation.

Supt. Gass also reported that summer school was wrapping up and kindergarten camp had kicked off with about 31 participants. He continues to meet with the CTE program and helps revise the overall structure of that program. He indicated that they would be offering a section of Spanish for the Middle School.

Supt. Gass also reviewed his goals from last year and where the school district is this year in comparison with those goals. He discussed some of the key points that would be released this fall in the areas of attendance, math, reading etc. He noted areas of improvement in certain grades and also pointed out areas that still needed work. He felt confident with the Staff attendance team staying on top of student attendance, which has helped increase the numbers for that. He stated that he would not only focus on the climate with staff but also more this year on student engagement.

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Board Member David Shenk stated that he appreciated the reports, especially from the principals, and liked to see how certain areas were improving. Roy Whitman inquired about any after graduation follow up discussions with students to see what their overall take on their high school experience. Supt. Gass stated that they did have a follow-up senior focus group that they were able to ask several questions in regards to their educational experience.

Justine Flynn inquired about the cell phone policy and if the district would implement the new policy and procedures at the beginning of the year even though it has not been adopted? She believed it would be a good idea to do that and work out any problems before the policy is in place.

AUDIENCE TIME:

TJ Wilson was present and informed the board of two students and their recent success in welding competition at the Yamhill County Fair.

REPORTS & DISCUSSION

Proposed policy for the Procurement cards was introduced. The board had previously approved switching to P-Cards from Visa Cards for better fiscal management.

Student Cell phone policy was released from OSBA and the board was in consensus that they felt it was going to be a good policy to help students focus more academically. Justine Flynn expressed that she would like to see consistency amongst all staff to set a firm expectation of what was expected of students. Staff should be following the same rules in regard to enforcing the policy.

HMK provided a report that indicated the advancing in the planning phases of design.

Roy Whitman inquired about the playground and when that was going to be rebuilt. Supt. Gass stated that the equipment was purchased through a NIKE and CTGR grant and they were currently looking for someone to do the installation.

DECISION ITEMS

- 1. Integrated Program Plan Approval.** Supt. Gass reviewed the Integrated programs plan that was previously presented in November's meeting. He explained although the program was presented and approved, it had to be reflected in the minutes, not in the consent agenda.

David Shenk moved to approve the Integrated Program Plan as presented. Roy Whitman seconded.

VOTE: 5 YES – MOTION CARRIES.

- 2. Surplus Items.** A list of surplus items with descriptions and estimated values was presented to the board for surplus. David Shenk moved to surplus the items as presented. Roy Whitman seconded.

VOTE: 5 YES- MOTION CARRIES.

- 3. Approve the CO-OP agreement for 25/26 with Sheridan for students participating in soccer.** Roy Whitman moved to approve the Co-op agreement for 25/26. Yvonne Cerrato seconded.

VOTE: 5 YES – MOTION CARRIES

- 4. RFP Extension/Awards for the Food Service Program.**

- 1. Sysco Contract Extension for 25/26.**

Yvonne Cerrato moved to extend the contract for SYSCO for the 25/26 school year including the .75% increase in fixed fees. Roy Whitman Seconded. **VOTE: 5 YES- MOTION CARRIES.**

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2. RFP 2025-2030 to Goody Man Distributing for the 25/26 school year.

David Shenk moved to approve the RFP 2025-2030 for the 25/26 school year. Roy Whitman seconded. **VOTE:5 YES – MOTION CARRIES.**

3. RFP 2025-2030 to Spring Valley for the 2025/2026 school year. Roy Whitman moved to approve the RFP2025-2030 to Spring Valley for the 25/26 school year. David Shenk seconded.
VOTE: 5 YES – MOTION CARRIES.

Lynne Shore (Nutrition Supervisor) was present and did a presentation on the food service program at the district.

FUTURE AGENDA

Division 22

Future meeting on the CTGR Campus