

KINGS PARK CIVIC ASSOCIATION
P.O. Box 1243, Springfield, VA 22151

Meeting Minutes Kings Park Civic Association Board Meeting

Date: January 14, 2025, Board Meeting

Zoom (virtual)

Start: 7:30pm

Board Attendees:

Charlotte Hannagan

Susan Cappa

Susan Malmberg

Susan Metcalf

Eric DeTurk (Notetaker)

Community Attendees:

Gary Klinger

Karen Beck

Edward Milch

Beverly Boschert

Bill P.

Unknown Community Member

Charlotte called meeting to order at 7:31pm

Fairfax County Office of Environmental and Energy Coordination (OEEC) presentation was given by Emily Bohr and Sara Girello. Presentation slides will be available on social meeting, KPCA website and upon request to Charlotte at KingsParkCivicAssociation@gmail.com.

Susan Metcalf presented motion to approve December 10, 2024 Board Meeting minutes. Susan Malmberg seconded, all members voted in favor to approve minutes. The December 10, 2024 Board Meeting minutes were approved as written.

I. Membership - Leeann

a. Membership update provided by Charlotte in Leeann's absence.

i. Household membership for year 2024: ~350

1. Household membership for year 2023: 349

2. Household membership for year 2022: 395

3. Household membership for year 2021: 455

4. Household membership for year 2020: 415

ii. Household membership at this time 2025: 73

1. Household membership at this time 2024: 75

2. Household membership at this time 2023: 113

3. Household membership at this time 2022: 97

- II. Events – Susan Metcalf
 - a. Holiday Lights Decorating Contest (12/21/24)
 - i. Post Mortem
 - 1. Everyone did a nice job. Four winners received flag in the yard.
 - b. Spring Egg Hunt (Eric)
 - i. Discussion about date April 6 date. Board agreed to host the event on April 6, 2025. Eric will start to plan event.
 - c. Community Yard Sale Event
 - i. Saturday, May 3, 2025
 - d. National Night Out (8/5/2025)
 - i. Eric discussed preliminary outreach to organizations to participate.
- III. Budget - Susan Malmberg
 - a. Budget update
 - i. YTD Income-\$1,778 (Susan will make \$1,400 deposit on 1/15/25)
Expenses-\$7,534
 - ii. Change since last meeting -
 - 1. Income – Total: \$648 - \$538 (Membership). \$110 (Donations)
 - 2. Expenses – Total: \$2,046 - \$282 (P.O. Box), \$615 (Lawn Care), \$751 (Gazette), \$201 (Mem.), \$182 (Holiday Party), \$15 (Insurance)
 - b. Outstanding expenses/incomes
 - i. Cleaning company will continue advertise and Susan Malmberg will send contract.
 - c. Upcoming expenses
 - i. Nothing significant to report
 - d. Other
 - i. Income does not include PayPal nor Checks received since January 2, 2025
 - ii. Insurance renewal date was changed to Jan 1.
- IV. Community Safety / Beautification Items - Susan Cappa
 - a. Safety
 - i. Fairfax Families for Safe Streets (Jan 6th (virtual) meeting attended)
 - 1. Presentation from VDOT. VDOT is focused on transportation issues. People who spoke were focused on bicycle and pedestrian safety. This section of VDOT is more focused on safety. Susan Cappa raised concerns about lack of sidewalks in the community.
 - a. Susan Cappa recommended that maybe there should be a survey of where in the community doesn't have sidewalks.
 - 2. Susan Cappa will give VDOT a call about certain streets in the community where there was a lack of plowing.
 - ii. Community safety issues

1. Safety and Neighborhood Watch Discussion
 - a. January 15, 2025 at 7-8:30pm
 - b. Rachel Henderson Eliff brainstorming
 - c.
 - b. Landscaper/beautification updates
 - i. Landscaper updates
 1. No updates
 - ii. Kings Park Garden Club update
 1. No significant updates
 - iii. Adopt-a-Highway
 1. Eric completed sign template and submitted to VDOT.
 - c. Kings Park Park – Park Volunteer Team
 - i. Eric will schedule a clean up will take place after spring egg hunt event.
- VI. Gazette – Charlotte
 - a. General Update
 - i. Gazettes went out and are being delivered.
 - ii. Gazette surveys
 1. 75 members total and 15 requested hard copy to date.
- VII. KPCA Website/Google Drive
 - a. Website
 - b. Records Management
 - i. Nothing significant to report
- VIII. Welcome Committee
 - a. Susan Metcalf stopped by two houses
- IX. Outstanding Items from last month:
 - a. Recognize current “Royal Resident” (Vicky Budd) and next “Royal Resident” nomination. Andrew Roland nominated by Robert Saenz.
 - b. KPCA Holiday Party Recommendation/Comment Tracker was created to assist in planning for future year events
 - c. Next Braddock District Council meeting Jan 15, 2025.
 - i. Northern Virginia Soil and Water Conservation District provided a presentation.
- X. Open/Closed community inquiries since last meeting
 - a. Costs for advertising in electronic Gazette (Kathleen Alvania)
 - i. Charlotte reached out but never heard back from her.
 - b. Safety and Neighborhood Watch Discussion (Rachel Henderson Eliff)
 - i. Zoom meeting with Eric, Susan Cappa, and Beverly Boschert scheduled for Jan 15, 2025.
 - c. Custom holiday ornament for Kings Park
 - i. Kings Park West has a community holiday ornament that they sell. Charlotte got in touch with the KPWCA and got the contact information for the company. Charlotte reached out. Hold a contest to gather potential designs.

- d. Parliament Pool Association Sponsorship Susan Metcalf makes a motion to donations silver. Susan Malmberg seconded and all members voted in favors of the silver level Parliament Pool Association Sponsorship.
- e. Eric will research Santa Suit to replace the old one the KPCA has on hand for the holiday party.

Meeting Adjourned: 8:53pm

Next Meeting: Next Board Meeting, Tuesday, February 11, 2025 at 7:30pm via Zoom.