March 15, 2023 Board Meeting Minutes

In Attendance:

Angela Jones, Anna Stothart, Barbara Pizer, David Kemmerer, Deborah Dowd, Dennis Plant, Elizabeth Corpt, Hannah Richardson, Ginger Chappell, Jason Healy, Joann Frankhouser, Joyce Klein, Rob Riethmieller, Kira Glassman, Linda Gelda, Lynne Layton, Meredith Nocek, Michael Reison, Marta Casas, Raquel Limonic, Richard Geist, Sami Konczewski, Sherri Ettinger, Stuart Pizer, Susan Geist

- Minutes Approval
    - January Minutes were passed
- President's Remarks: Joyce Klein
    - Joyce thanked Kate Sullivan and everyone who participated in making the open house a success, Co-Chairs are Chairs of the fellowship and training committees and the incredible panel. We had a good turn out and a lot of interest so far in all the programs so we are in a very good place for admissions this year.
    - She was also very happy to announce that Sami is able to increase her hours and will now be with us for 30 hours a week from the 20-25. She will have longer days on Tuesday, Thursday and Friday and extra hours on Monday and some on Wednesday. Her hard work and commitment to us and our programs has been amazing. And this extra time is very much needed and appreciated.
- Sami's Report
    - Budget Presentation in April
        - Will be emailing each committee about their old budget, what they spent, and to see changes are needed.
        - Suggested committees be thinking about the budgets at any meetings in the next month.
    - Let Sami know about other Committee Support you may need, like annual reminders
    - Other upcoming goals:
        - Membership growth
        - Website improvements
    - Reaccreditation Year for MassMedical and APA
    - Shared two support roles
        - Job Title: Referral Intake Coordinator
            - Kira Glassman has been doing this for 2 years
            - The group acknowledged Kira with gratitude.
        - Job Title: On-Site Program Support Coordinator
        - See Addendum at the end for job description
- Meredith Nocek: Audio Library
    - Audio Library is live!

    - Shared our call for people to read their or other authors works
- Lynne Layton, Chair: Planning Group Updates
    - Gave an update around the monthly meetings with Kathy Pogue White and the Planning Group. The group is meeting to structure Town Halls for Fall.
    - Shared first Town Hall date: Oct 1, a Sunday from 10-12
- Stechler Committee: Open House Updates
    - Sat., March 18 from 10:30-12:30pm on Zoom
    - Sat., May 20 from 10:30-12:30pm on Zoom
    - Mike Reison shared about the upcoming open house
- Hannah Richardson: Monthly Billing/Membership Options
    - Monthly payments would offer a more accessible membership option that are more attainable
    - Sami and Joyce agreed that this is feasible and will be employed
    - Will also try to make tuition payments possible in monthly or smaller increments
- Sherri Ettinger: Continuing Study Committee
    - Psychoanalytic Dimensions
        - Shared upcoming courses and that more confirmations needed around attendance, as we've been struggling with no-shows
    - Clinical Series
        - April 8 – Stuart to replace Larry.
        - Presenters will be Linda Gelda, Stuart Pizer and and Elizabeth Slater.
    - MIP Reads
        - Wonderful event last week, but poorly attended
        - Conversation opened to a discussion around why attendance was low for this event
        - Expanded into a broader and creative talk about MIP attendance, email announcements, advertising, CEU options, newsletter digests, communication strategies, and participation from leadership and membership at MIP events
        - The group brainstormed and offered support and ideas
- Upcoming Events & Announcements: Sami Konczewski
    - March 28 – MIP Reads
    - March 30 – Program Committee - From Civilizational Degeneration to Regeneration: environmental, social and personal 7-9:45pm – Paul Hawken
    - April 1 – ICC - New Perspectives on Bereavement and Mourning: Cultural and Existential Dimensions
    - April 8 – Clinical series on Zoom
    - May 6 – Academic Outreach Committee - Driven To Freedom: The Benefits of Self-Destruction at Mosesian Center for the Arts: Café
    - June 3 - History Cambridge – Hooper Lee Nichols House from 11-2pm
    - Oct 1 – Town Hall

    - Program: Saturday October 21st, 2023
    - Program: January 20, 2024
- Meeting was adjourned

ADDENDUM:
Description: On-Site Coordinator for Events
The On-Site Coordinator for Events is a member of the Massachusetts Institute for Psychoanalysis responsible for supporting the coordination of in-person events at the institute. This is a very part-time job, reporting to the Administrative Director, and is to be present when the Director is not available or needs additional support. This role is occasional, but on average will be expected to attend four or five Saturday-morning programs or social events during the academic year. The hope is that this is a member who would already be at the program, but is willing to provide brand representation and simple support on behalf of MIP in addition to their own attendance and participation. They will welcome and support our presenters, guests, and members through excellent customer care and inclusion. The coordinator will be responsible for providing on-site support at events, including early arrival, logistics, participant sign-in and records, and communication with vendors and attendees. This person may also be expected to manage vendors, troubleshoot minor technical issues, and address any other needs that arise. Through communication with the MIP Director and president, they will evaluate the success of events and make recommendations for improvement based on their experiences. This role has the opportunity for growth into other responsibilities at MIP.
Suggested Annual Stipend: $400