

Cerritos College Faculty Federation (CCFF)

Executive Board Meeting Agenda

(Monday) November 04, 2024

8:00-9:30 am

Zoom link:

<https://us02web.zoom.us/j/82827417879?pwd=xqV0EqYB6DVfKLz0ixPSi9wOujDvDC.1>

E-board: Lynn Wang, MiaSarah Walsh, Lyndsey Lefebvre, Cynthia Lavarriere, Christian Teeter, Lisa Blod, Mariam Youssef, Henrietta Hurtado, & April Bracamontes

Guests: Will Mittendorf, Yolanda Mosely, Anna DeMichelle

1. Call to Order – 8:02am
2. Adoption of Agenda
  - a. Motion to approve agenda by MiaSarah Walsh. Seconded by Lisa Blod.
  - b. Abstained: None
  - c. Opposed: None
  - d. Motion passes by general consent
3. Approval of Minutes ([10/15/24](#))
  - a. Motion to approve minutes by MiaSarah Walsh. Seconded by Mariam Youssef.
  - b. Abstained: None
  - c. Opposed: None
  - d. Motion passes by general consent
4. Action Items
  - a. Consideration of approval of budget request for members holiday happy hour, do not exceed \$1,500
    - i. Motion to approve by Henrietta Hurtado. Seconded by Lyndsey Lefebvre.
    - ii. Abstained: None
    - iii. Opposed: None
    - iv. Motion passes by general consent
  - b. Consideration of approval of [reimbursement request](#) for Lynn Wang
    - i. Inclusive of Hamlet production tickets \$10 per ticket/ purchased 25 tickets & new CCFF table cover
    - ii. Motion to approve by Lyndsey Lefebvre. Seconded by Henrietta Hurtado.
    - iii. Abstained: Lynn Wang
    - iv. Opposed: None
    - v. Motion passes by general consent

## 5. CCFF Standing Committees Report

### a. Negotiations/FT VP

- i. April Bracamontes: Contract clean up. Meeting to discuss Los Padrinos Spring 2025 class needs. Propose general language updates. Will be meeting again. Calendar committee rescheduled to talk about academic calendars.

### b. Grievance/PT VP

- i. Mariam Youssef: No patterns to report on. Share grievance contact with colleagues.
- ii. Lynn Wang: Regarding the workplace violence training on Friday/ Mercedes. If under investigation/disciplinary action, be sure to refer to union representation.

### c. Membership

- i. Lisa Blod: Membership Drive/ \$40 Gift card incentive for faculty to encourage other faculty to become CCFF members (November-December) & continued outreach for new hires. Increase efforts on campus/ tabling.
- ii. Lisa Blod: PT Interview Workshop/ November 8<sup>th</sup>, 9-11am, for part-time faculty members, CCFF members only
- iii. Lisa Blod: Holiday Gathering/ December 12<sup>th</sup>, 5-7pm at London's Pub and Grill

### d. Communication/Public Relations

- i. Henrietta Hurtado: Working on next month's newsletter; send any information by next Thursday.

### e. Finance

- i. Christian Teeter: Call for financial review committee for 2023 fiscal year review. Would like to form this semester and begin working after the first of the year (Current committee: Mike Farina and Lisa Blod)

### f. COPE

- i. Lyndsey Lefebvre: Election year. PDI: Ballot returns. Celebration party with Democrat Derek Tran. Latido Consulting firm (Andrew): Blanca and Mariana Pacheco Board of trustee service area 1. Marisa Perez farewell party.

### g. President's Report

- i. Walking and canvassing for CA 45 (Derek Tran)
- ii. Dr. Haas memorial
- iii. CFT Mike Fong event: networking opportunity

- iv. 4 hours of compliance training: 10-, 11-, & 12-month full-time faculty (only) required to complete training. Recorded videos/sessions will be available & will offer training during dead hours.
  - 1. Workplace Violence
  - 2. FERPA
  - 3. Hiring and Search Committee
  - 4. Cybersecurity (Annual requirement)
- v. Approval for CCFF representative on [web standards and public relations committee](#)
  - 1. CCFF representative has resigned.
  - 2. Motion to approve Henrietta Hurtado. Seconded by MiaSarah Walsh.
  - 3. Abstained: None
  - 4. Opposed: None
  - 5. Motion passes by general consent
- 6. Shared Governance Standing Report
  - a. BOT: November 13<sup>th</sup>, next board meeting
    - i. Fundraiser on 11.06 for Dawn Green
  - b. Enrollment Management:
    - i. Met last week. Strategies to improve retention. What about the students who are doing well? TVs on campus. Provide positive reinforcement for the students who are doing well. Marketing slogan that we can stick with about completion, retention, and transfer. Strong messages at other campuses.
  - c. Planning & Budget:
    - i. Unit planning time/ IERPG.
  - d. Faculty Senate:
    - i. Report regarding BOTs. Discussion about processes. FA given out to BOTs; small in comparison to the number of BOTs we're catching. Not enough resources put toward BOT problem. Some campuses that have short term full-time positions that deal with that. Updated technology to address issue. High Point degree planner; some concerns. Tomorrow about anti-racist practices/curriculum. Documents in board docs from chancellors' recommendations.
  - e. Coordinating
  - f. SLO:
    - i. SLO coordinator Daniel Gardner. Issue hitting quorum. Openings available so encourage division to volunteer. Fall and spring review of SLOs.

- g. Employee Development
  - h. DEEOAC
  - i. Web Standards:
    - i. Name has changed to Web and Social Media Standards committee. Hybrid meetings
  - j. Safety Committee
  - k. Calendar Committee:
    - Will meet on 11.08
  - l. Access to Completion & Equity:
    - i. Opportunity to engage in application process. Unique experience for all students. Much to be worked on.
  - m. Accreditation:
    - i. Not met yet
7. Items from the floor
- a. CLI remote work (Henrietta & MiaSarah):
    - i. Possibility for an MOU or side letter?
    - ii. Context: Been pushing since 2022, district not interested in entering into MOU. If there is a desire then folks need to activate and participate. Can attempt an MOU, but need steps prior to that. When going into negotiations, there has to be something worth fighting for. Glimmer of hope. Furthermore, there is the potential to burn our relationship, bargaining, good will. Need support beyond CLI Faculty. Has to be a significant shift
    - iii. What would those steps look like? Engagement.
    - iv. Need a group. Need to be vocal. In theory, yes. Are we at a position where we can negotiate, no. We just settled the contract. Perception to the district is you're changing your mind and this is not good enough. Reality is district is not interested in this. 2 parties have to be willing. Encourage us to think about what that support looks like. Reality is we can't have everything under the sun. If we open this, could codify language for all faculty. Other districts that have remote work and moved it into CBA are not paid as much and insurance not as good as ours. When reading the language on those other contracts. Remote work is at the discretion of the district. Language is inclusive of flexible scheduling. CBA Language. Examples of Fullerton and Chaffey College, faculty are capped at 40%
    - v. Recommendations: Conversations can happen offline to explain and discuss what support would look like.
  - b. [CFT Educators Voter Guide](#)

- c. CFT Convention, SD Gaslamp, March 14-16, 2025
- 8. Adjourn – 9:20am