McKinley Elementary School
SSC/ELAC Meeting Agenda

Supporting Documents

- SSC/ELAC Orientation
- Draft SSC/ELAC Bylaws (2025–26) – for adoption
- Proposed 2025–26 SSC/ELAC Meeting Calendar – for approval
- Quorum Script - Secretary
- LCAP
- MES data
- Family Survey Data
- SPSA 23/24

Date: Thursday, June 4, 2026

Time: 3:30 PM – 4:30 PM
Location: Google Meet: meet.google.com/yys-apbv-zmz
Join by phone : US) +1 413-561-0570 PIN: 950 585 404#
Language Access: Spanish interpretation available. Please request additional languages in advance.
Public Notice: Meeting is open to the public per EC §35147(c).

Notes: Action items require a motion, second, discussion, and vote. Minutes will reflect votes and any abstentions.

#	Time	Agenda Item	Type	Presenter
1	3:30	Call to Order / Welcome	Information	Chair & Principal
2	3:32 (2 min)	Roll Call & Establish Quorum	Information	Secretary
In attendance: • SSC Members: Christine Walsh, Dania Zalat, Elaine Cruz-Tarango, Caleb Jonas, Susana Garcia Fernandez, Laura Fedoruk, Marite Barboza, Henry Chen (absent), Alvaro (absent), Isabella Tarango, Jeanine Reutlinger • Others: Shawn Tydlaska, Sheila Vasantharam, Name not available (2), Marla Silversmith, Jade Calder,				
2	3:34 (10 min)	Public Comment (2 min each, up to 10 min)	Information	Chair
Notes:				

- Shawn Tydlaska: Would be nice to know what process is for making multi-purpose room safe, who makes the final decision about when it's safe for it to be used.
- Marite Barboza: Propose that for next year's SSC. Given that ELL is only 30% can we try and recruit enough parents to have a separate committe for next year to address those needs.
- Laura Fedoruk: Let's make sure SSC can review SPSA results at first meeting next year, as that doesn't appear on the agenda for today's meeting.
- Christine Walsh: Hearing fear from multiple families about children about safety at school, deviations from the norm are noticed and causing stress. Feels a need for messaging that school is safe and every child is important.
-

3	(2 min)	Approve Minutes from the last meeting	Action	All

Notes:
- Minutes approved at 3:45

4	(2 min)	Approve Agenda	Action	Principal

- Agenda approved at 3:46

5		Review of SSC bylaws Review of California EdCode	Information	Principal/District

Notes:
- Review of scope of SSC
- Review of timing of documentation prior to approval (SPSA, School Safety Plan)
-

6		Process and timeline to obtain and review the School Safety Plan and propose amendments - Incorporation of incident insights into School Safety Plan when available	Information	Principal/District

Notes:
- (Susana): timeline for safety plan - has to be presented to the board in October or November, so it has to be approved at site level first. Also has to be approved by other agencies (fire department, etc.). School leadership updates it during the back to school.
- (Laura): can SSC have time to review with more lead time for next year?
- (Christine): Document leans heavily on the big 5 which emphasizes external threats and doesn't account for accidental deaths of dismemberment, which would be helpful to add.
    - (Susana): There's an internal plan that speaks to all kinds of emergencies, will explore how to integrate or represent what's in the internal plan in a way that maintains necessary privacy.
- (Susana): Going forward, safety plan should be adjusted to reflect lessons learned from relevant events.

7		Access to mental health resources for children and community members following incidents or emergencies - protocols in place.	Information	Principal/District

Notes:
- (Susana): When there's an incident, it's important that counselors be made available. McKinley has a full-time and supplemental part-time counselor. District can also make extra resources

available on-site. Teachers can initiate a conversation about referring a student to a counselor at any time.
    - District also has a partnership with daybreak, where parents can refer children and families for counseling at anytime and is also a resource for students who require additional support. Daybrea can also serve families (not just children).
    - HR at the district is responsible for provision of mental health.
- (Justin) - Could we broaden language in current plan to broaden provision of mental health resources for students who experience a trauma.
- (Justin) In response to question from public, Board should review bylaws to ensure they are in compliance with Brown Act and other guidance, and particularly in answering the question of whether the public can comment before/after each agenda item (and not just be sequestered to initial public comment period).
- (Christine): What can Susana share about how district + school communicate in response to a given incident?
- (Susana): There are strict protocols about what can or can't be shared, by whom, when, and how.
    - Official school communication has been that the MPR is closed so that everyone can enjoy the weather.
    - If students have been sharing other information, school has contacted the families and requested that students not do so.
- (Caleb): District might consider restating relevant protocols, resources, and reminders in a generic way after an incident like this (i.e. available mental health resources, how to access them, etc.).

8		Next year's school site council composition.	Action	SSC

Notes:
- Susana to communicate vacancies in next newsletter
- Committee is urged to advocate for others to join SSC
-

9		Adjourn	Action	Chair

Notes:
- Meeting adjourned at 4:34

Date: Thursday, March 26, 2026

Time: 3:30 PM – 4:30 PM
Location: Google Meet: meet.google.com/yys-apbv-zmz
Join by phone : US) +1 413-561-0570 PIN: 950 585 404#
Language Access: Spanish interpretation available. Please request additional languages in advance.
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#	Time	Agenda Item	Type	Presenter
1	3:30	Call to Order / Welcome	Information	Chair & Principal
2	3:32 (2 min)	Roll Call & Establish Quorum	Information	Secretary
In attendance: -Henry Chen -Justin Lee -Laura Fedoruk -Susana Garcia Fernandez -Elaine Cruz-Tarango -Isabell Tarango -Dania Zalat				
2	3:34 (10 min)	Public Comment (2 min each, up to 10 min)	Information	Chair
Notes: -Parent question re: teacher use of apps (ClassDojo, etc.) and the apps attempts to monetize off of parents. Susana to consider sending disclaimer to the school through the teachers. -Parent question re: teacher option for communication with parents? Answer: there's no official requirement / guidance here, but Susana encourages at least a month as a guideline and will provide a reminder. -Parent question re: did announcement about independent study move the needle on attendance? Answer: not really; principal emphasizes we have the most ability to influence instances where students may not be really sick but request to not go to school.				
3	3:44 (2 min)	Approve Minutes from the last meeting	Action	All
Notes:				
4	3:46 (2 min)	Approve Agenda	Action	Principal
Notes:				
5	3:48 (5min)	Update on committees and budget (DELAC, PTA, etc)	Information	Principal/Barboza/other?
Notes: -Justin Lee potentially interested in assisting with technology -nothing to report for DELAC				
6	3:53 (10 min)	Needs Assessment - Healthy Kids Survey	Information	Principal
Notes: -State of California requires distribution of Healthy Kids survey; turnout was very low last year, and some duplicated responses. We decided this year not to do an independent survey but piggyback on healthy kids survey and use the data to inform some of the SPSA actions next year. -We usually get results from Healthy Kids sometime in August. -Ask to this group: spread the word about the need to complete the survey (15 days, starting from sunday before break). Susana to blast everyday - how else to encourage participation? QR Codes, PowerSchool. Include in homework reminder for parents?				
7	4:03 (20 Min)	Budget - Brainstorm	Information	Principal

Request for input on where we can spend (unrelated to challenges spending existing budget before April deadline when it is reclaimed). As additional context, Title 1 money (~$22k) has already come in and has to be spent before September, and only 15% roles over. Q: Constraints aside, what are areas we could use financial investment? Suggestions: -Supplies for next year (already under way) -Gift cards that can be used for more specific needs when they arise (not allowed) -Field Trips beyond what PTA can support -Teacher Aides + Staffing -Tutoring (champions or otherwise) → could pay upfront -Subsidy to get parents fingerprinted -"Fun and function" has kits which could be helpful in some of the classrooms. -Fidgets would be helpful for some students, or a program to bring in that supplements resources for teachers to help with kids who are not responding well to standard teaching approaches. -Language learning app support for English learners. -Software tools / technologies to help with attendance and family engagement -Frontload cost of subscriptions or multi-year -PD for Teachers (Project 0?) -Any equipment / facilities? -More 3rd-5th grade spanish books in library -Last year a number of the students struggled with CASP environment - with earphones not working well. This could be a good investment. -Chromebook upgrades? This is pending technology plan coming from the district -setting up large uber account to help families get to school who can not come because of various issues to support getting to school for the absences? (school already pays for transportation for unhoused) -Family-Facing Community Center to replace TD classrooms now for families with needs re:				
10	4:23	Adjourn	Action	Chair
Notes: •				

Date: Thursday, February 26, 2026

Time: 3:30 PM – 4:30 PM
Location: Google Meet: meet.google.com/yys-apbv-zmz
Join by phone : US) +1 413-561-0570 PIN: 950 585 404#
Language Access: Spanish interpretation available. Please request additional languages in advance.
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#	Time	Agenda Item	Type	Presenter
1	3:30	Call to Order / Welcome	Information	Chair & Principal

2	3:32 (2 min)	Roll Call & Establish Quorum	Information	Secretary
Present: Susana, Angelique Barry, Justin Lee, Laura Fedoruk, Elaine Cruz-Tarango, Henry Chen, Marite Barboza, Isabelle Tarango, Christine, Maestro Alvaro				
3	3:36 (10 min)	Review Assessments - Data T2	Information	RTI Specialist
DIBELS (English) + Lectura (Spanish) are the schoolwide assessment tools → temperature checks, not diagnostic Applied beginning of year, middle, and end 4 possible results: "well below, below, at, or above" benchmark This is a nationally normed assessment English Class Data Kinder RTI specialist is in place based on data (44) below or well below Grade 1: significant growth (including 3 kids from well below to at benchmark) Grade 2: significant growth (multiple students going from well below to benchmark) Grade 3: watch closely (lots of flux, slight increase in below and drop in above) Grade 4: major surge in above but a large cohort remaining in well below, but growing within that category: Grade 5: strong and stable with a slight increase in well-below Spanish (super-strong across the board → 82% at or above benchmark, 12 points higher than English) End of year assessment coming end of May, starting with younger kids WIN has created a major space for intervention and has really helped this progression				
4	4:06 (10 min)	Public Comment (2 min each, up to 10 min)	Information	Chair
Notes: Christine: some parents may have concerns around morale after the recent board meeting, w/ an emphasis on providing support to all staff, leaders, and teachers at McKinley → how can parents + community help show love and support? School Staff Feedback: 1:1 kudos and thanks go a long way, food never hurts Henry: Communication is always a challenge → there's only so much that can be said and even saying that is helpful; vacuums lead to frustration.				
5	4:15 (2 min)	Approve Minutes from the last meeting	Action	All
Notes: Minutes approved (3:54)				
6	4:14 (2 min)	Approve Agenda	Action	Principal
Notes: Approved				
7	3:48 (5min)	Update on committees and budget (DELAC, PTA, etc)	Information	Principal/Barboza/other?
Notes: DELAC canceled again				

Budget: We don't yet know how much Title 1 money is coming, but we'll have more detail there for the next meeting. It's late but we can start thinking about how to use it, but only 15% can be rolled over. PTA Update: Election coming in March; spring events also scheduled (Bingo night, Pi Day)				
8	4:20(2 min)	SSC - Calendar approval	Action	Principal
Calendar approved as presented				
9	4:22 (15 min)	Mid- year review of SPSA	Information	Principal
Most intended key actions are already underway (~60-70%); math training with teachers is coming over the coming few Tuesdays. The ones not yet implemented are either not on the calendar yet, but most of them should take place before the end of the school year. New secretary is going to be focused on attendance tracking which will increase resourcing there (not just independent study), to build on existing momentum here. We've seen positive trends in attendance for students with disabilities, etc. RTI Tier 3 is being piloted in math, and have found a few students to provide targeted interventions with as possible.				
10	4:25	Adjourn	Action	Chair
Notes: •				

Date: Thursday, January 22, 2026

Time: 3:30 PM – 4:30 PM
Location: Google Meet: meet.google.com/yys-apbv-zmz
Join by phone : US) +1 413-561-0570 PIN: 950 585 404#
Language Access: Spanish interpretation available. Please request additional languages in advance.
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#	Time	Agenda Item	Type	Presenter
1	3:30	Call to Order / Welcome	Information	Chair & Principal
Temp Secretary: Dania Zalat				
2	3:32 (2 min)	Roll Call & Establish Quorum	Information	Secretary
Present: • Justin Lee • Susana Garcia Fernandez				

• Laura Fedoruk • Dania Zalat • Elaine Cruz-Tarango • Marite Barboza • Henry Chen • Isabella Tarango • Christine Walsh • Alvaro Molina				
3	3:34 (10 min)	Public Comment (2 min each, up to 10 min)	Information	Chair
Notes: School Site Councils are mandated by the state, unlike the PTA role. Susana shared that it would be important if one of us could go to the PTA meetings and share what we have discussed. Caleb, as the new president next year, can serve as the liaison between the school council and the PTA. Justin asked if we could have an update from the PTA shared during the School Site Council next time. Henry shared that Emily Bagby would be happy to join us for the next year's School Site Council.				
4	3:44 (2 min)	Approve Minutes from the last meeting	Action	All
Notes: • **Meeting minutes approved @ 3:44**				
5	3:46 (4 min)	Approve Agenda	Action	Principal
Notes: Revision and update the agenda. • **Agenda approved @ 4:15**				
6	3:50 (5min)	Update on DELAC	Information	Principal/Barboza
Notes: No DELAC Meeting; no updates.				
7	3:55 (30 min)	SSC - Calendar update	Action	Principal
Notes: The proposal of the new calendar will be reviewed and approved at the next meeting. PTA update will be added to the agenda for the next and following meetings.				
8	4:22	Adjourn	Action	Chair
Notes: •				

This agenda was posted publicly at least 72 hours in advance in compliance with EC §35147(c)

Date: Wednesday, November 19, 2025

Time: 3:30 PM – 4:30 PM
Location: Google Meet: meet.google.com/yys-apbv-zmz
Join by phone : US) +1 413-561-0570 PIN: 950 585 404#
Language Access: Spanish interpretation available. Please request additional languages in advance.
Public Notice: Meeting is open to the public per EC §35147(c).

Notes: Action items require a motion, second, discussion, and vote. Minutes will reflect votes and any abstentions.

#	Time	Agenda Item	Type	Presenter
1	3:30	Call to Order / Welcome	Information	Chair & Principal
2	3:32 (2 min)	Roll Call & Establish Quorum	Information	Secretary

Present:

- Justin Lee
- Susana Garcia Fernandez
- Laura Fedoruk
- Dania Zalat
- Jeannine Reuglinger
- Elaine Cruz-Tarango
- Marite Barboza
- Henry Chen
- Isabella Tarango

Quorum Established @ 3:37

3	3:34 (10 min)	Public Comment (2 min each, up to 10 min)	Information	Chair

Notes:

- Question from parent about an incident past Friday about construction happening during recess / outdoor time.
- *Answer: they've been responsive in the past to feedback from Staff and have agreed to stop work. They are instructed not to proceed with activities that could cause harm while students are present.*

4	3:44 (2 min)	Approve Minutes from last meeting	Action	All

Notes:

- **Meeting minutes approved @ 3:44**

5	3:46 (4 min)	Approve Agenda	Action	Principal

Notes:

- **Agenda approved @ 3:44**

6	3:50 (5min)	Update on DELAC		Principal

Notes:

- No update available because there hasn't been a meeting since October; next meeting is in December but conflicts with School Site Council meeting.

7	3:55 (30 min)	SPSA 25-26 - Review and approval		

Notes:

- Context from Principal Fernandez
  - These are informed by data.
  - We are seeing some declined on high-performing groups
  - ELL students + other disadvantaged and underserved students are experiencing widening gaps
  - SPSA is the document McKinley uses to put plans in place to drive student achievement for all groups.
  - Areas of concern:
    - ELA is green but has declined 12.7% (and this is true for all subgroups)
    - Math is green but declining

		■ Science is gren but still declining across all subsgroups; ELLs have the largest drop. ■ ELLs are experiencing the lowest ELLs in years (⅓ are stagnant and 25% decreased) in ELPI levels. ○ Positives: ■ Chronic absenteeism is in green and improving, but there are some concerning gaps here for specific subgroups. ■ Suspension rate is 0 (per policy); some students may have "in-office" suspension. ○ We have 2 programs; spanish-speaking students in the DLI program reclassify more (and faster) than students in the english-only program. ■ We have exactly the same number of ELLs in the two programs. ■ In DLI, we teach language as a core and recurring concept; in the english-only program, teachers are covering a variety of subjects but focusing less on language. ○ Questions: ■ Dashboard has points (This is an absolute measure of growth/delince year-over-year); there's a second data source that includes percentages. ■ Cohort-level analysis ■ Changes in math curriculum to a less skill/practice focused curriculum that instead encourages students to explain their thinking, but not refine their math skills. ● We won't be moving to a new curriculum in the near future ■ May be an opportunity to prepare for the test in a more targeted way as well. ■ Further questions and discussion re: WIN, potential of a 2nd aide/interventionist, ways to supplement math, connection between attendance strategy with all the others. . ■		
8	4:25	Adjourn	Action	Chair
Notes: ●				

This agenda was posted publicly at least 72 hours in advance in compliance with EC §35147(c)

Date: Thursday, October 23, 2025

Time: 3:30 PM – 4:30 PM
Location: Google Meet: meet.google.com/yys-apbv-zmz
Join by phone : US) +1 413-561-0570 PIN: 950 585 404#
Language Access: Spanish interpretation available. Please request additional languages in advance.
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#	Time	Agenda Item	Type	Presenter
1	3:30	Call to Order / Welcome	Information	Chair & Principal
Notes:				
2	3:32	Roll Call & Establish Quorum	Information	Secretary
Notes: Quorum established 3:35 Present: Susana Garcia Fernandez, Alvaro Molina, Christine Walsh, Marite Barboza, Henry Chen, Dania Zalat, Isabaella Tarango, Elaine Cruz-Tarango, Jeannine Reutlinger, Justin Lee, Laura Fedoruk, Caleb Jonas				
3	3:34	Public Comment (2 min each, up to 10 min)	Information	Chair
Notes: ● Question from Christine Walsh (reflecting community interest) regarding librarian ○ Susanna shared that the union is deliberating; nothing has been approved yet. ○ The librarian comes when possible to do basic maintenance and upkeep ● Question from Christine Walsh (reflecting community interest): do we know why so many 4th graders opted out of gold rush this year? Is there something we can do to derisk and encourage participation for future 4th grade classes? ○ Susan's not aware but will look into this ● Question from Henry regarding traffic updates? ○ Susana: it's going better than it has; removal of trailer has been helpful and parent behavior has improved as well. There are still some parents who aren't behaving as we might like, but the general flow and compliance has been better. ○ Dania: having police presence has also been helpful → SROs are responsive ● Question from Maritze Barboza: She went to DLAC meeting and wondering if we had time to discuss? ○ Susana: we'll add to the agenda ● Question from Laura: what are the policies for notifications about lice presence and exposure? ○ Susana: Parents should inform school; if there are 2 or more cases the principal has discretion about whether to share with parents (policy here). She currently only has knowledge of 1 case. If attendees know about more cases, parents should be encouraged to notify Susana. Susana will include an update in the newsletter with a reminder ● Question from Christine - do we need to let Principal know about other forms of illnesses? ○ Susana: No for COVID, yes for lice, no for strep throat			
4	3:44	Approve Minutes from last meeting	Action	All
Notes: ● Approved as of 3:50				
5	3:46	Approve Agenda	Action	Principal
Notes: ● Approved as amended				
6	3:55	Adding 2 new members - ELAC parent rep + classified school member	Information	Principal
Notes: ● Alvaro Molina will be our ELAC representative as a parent of two English Language Learners ● Isabaella Tarango is an instructional aide who will be joining as a staff member representative				
7		Update on DELAC		

Notes ● Marite shares from her attendance: ○ LCAP Goal Two: in the next three years, there's a new goal on specific around ELA, EL, and SED students at a district level, review of data + review of EL specialist resources				
8	4:00	LCAP goals Review & Data Review Goal 1 - page 20 Goal 2 - page 28 Goal 3 - page 38 Goal 4 - page 43	Information	Principal
Notes: ● Review of preliminary draft of McKinley implementation plan for LCAP (SPSA) ● Review of preliminary data and discussion of correlation between scores and teacher shortages. ● Discussion of changes already implemented (WIN groups), more stable staffing				
9	4:05	Family Survey Data review	Information	Principal
Notes: ● Low response rate ● Ideas: Use What's App groups and send notices about last day to fill out questionnaire				
10	4:10	SPSA 23/24 - Goals	Action	Chair
Notes: ● No time for this or other agenda items				
11	4:20	School Budget	Action	Chair
Notes: ● There's no budget to discuss yet; Title 1 funds have not yet been released. The only budget that Principal Fernandez has is the site budget. This year, Susana is planning to move forward without these resources based on lessons learned from last year.				
12	4:25	Feedback SPSA	Action	Chair
● Initial conversation begun; deferred further consideration until next time.				
13	4:30	Adjourn	Action	Chair

- 4:40pm Adjournment

This agenda was posted publicly at least 72 hours in advance in compliance with EC §35147(c)

Action Items for next SSC:

- SSC members to review SPSA for next meeting

Date: Thursday, September 25, 2025

Time: 3:30 PM – 4:45 PM
Location: Google Meet: meet.google.com/yys-apbv-zmz
Join by phone : US) +1 413-561-0570 PIN: 950 585 404#
Language Access: Spanish interpretation available. Please request additional languages in advance.
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Supporting Documents

- SSC/ELAC Orientation
- Draft SSC/ELAC Bylaws (2025–26) – for adoption
- Proposed 2025–26 SSC/ELAC Meeting Calendar – for approval
- School Safety Plan – overview & review timeline
- Quorum Script - Secretary
- SSC/ELAC Members and Terms

Notes: Action items require a motion, second, discussion, and vote. Minutes will reflect votes and any abstentions.

#	Time	Agenda Item	Type	Presenter
1	3:30	Call to Order / Welcome	Information	Chair & Principal
Notes:				

<table>
<tr><td>2</td><td>3:32</td><td>Roll Call & Establish Quorum</td><td>Information</td><td>Secretary</td></tr>
<tr><td colspan="5">Notes:
Present:
Justin Lee, Henry Chen, Marite Barboza, Susana Garcia Fernandez, Dania Zalat
Quorum is present
Elaine Cruz-Tarange, Jeannine Reutlinger and Christine Walsh joined post-quorum being established</td></tr>
<tr><td>3</td><td>3:34</td><td>Public Comment (2 min each, up to 10 min)</td><td>Information</td><td>Chair</td></tr>
<tr><td colspan="5">Notes:
Question from HC: what policies (if any) address repeated, disruptive behaviors in the classroom?
Response: there's an MTSS period in place which guides protocol in responding to students with behaviors - this differentiates various kinds of student concerns into tiers, based on age and grade.
Tier 1 is talking out of turn, low-grade.
Tier 2 is more disruptive but common / developmentally expected → this prompts school intervention, which require time and a lot of effort.
There are 5 adults working with students that require intervention based on these tiers (psychologist, interventionist, etc.) that meet weekly to identify strategies, reflect on progress, etc.
Directora Susana has disseminated information about how the school responds to these kinds of challenges to two concerned parents, and will share more broadly.</td></tr>
<tr><td>4</td><td>3:44</td><td>Approve Agenda</td><td>Action</td><td>All</td></tr>
<tr><td colspan="5">Notes:</td></tr>
<tr><td>5</td><td>3:46</td><td>Election of Officers (Chair, Vice-Chair, Secretary, Parliamentarian)
• Call for nominations for each office
• Candidate statements (1 min each)
• Vote by show of hands
• Announce elected officers</td><td>Action</td><td>Principal</td></tr>
<tr><td colspan="5">Notes:
Chair: Justin
Vice-Chair: Jeannine
Secretary: Caleb
Parliamentarian: Christine</td></tr>
<tr><td>6</td><td>3:55</td><td>Select DELAC Representative</td><td>Action</td><td>All (ELAC members lead)</td></tr>
<tr><td colspan="5">Notes:
DELAC Representative: No one present qualifies (parent of a non-english native speaker); Susana to identify an additional qualified candidate.</td></tr>
<tr><td>7</td><td>4:00</td><td>SSC/ELAC Orientation: Roles, Duties, Brown Act/EC 35147, Robert's Rules</td><td>Information</td><td>Parliamentarian/Principal</td></tr>
<tr><td colspan="5">Notes:</td></tr>
<tr><td>8</td><td>4:05</td><td>Review & Adopt SSC/ELAC Bylaws</td><td>Action</td><td>All</td></tr>
</table>

Notes: ● Approved by a majority of those in attendance				
9	4:10	Review & Approve 2025–26 Meeting Calendar	Action	Chair
Notes: ● Regular meeting time will be 4th Thursday of the month at 3:30 with exceptions as reflected in the calendar. ● Calendar is approved by a majority of those in attendance				
10	4:15	School Safety Plan: Overview & Approval of Review Timeline	Action	Principal
Notes: ● Susana: Safety Plan this year is the same as last year, with the exception of the chain of command. ● Safety Plan is approved by a majority of those in attendance				
11	4:25	Confirm Next Steps & Next Meeting Date	Information	Chair
Notes: ● Next Meeting Confirmed for October 23rd (Google Calendar invite forthcoming)				
12	4:30	Adjourn	Action	Chair

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