The title must fit on two lines (Verdana 20 pt, bold, Style: Title)

Abstract (Verdana 14 pt, bold, Style: Summary title)

The abstract should include the purpose, method, results and conclusions of your study. It should not be more than 200 words. Please don't state too many research backgrounds in this part.

Key words: Building physics; Energy performance of buildings; Fire resistance of timber structures; Structures and materials. (3-7 keywords are required, must fit on two lines)

1 Introduction (Heading 1 Verdana 14 pt, bold, para forward 12 pt / after 6 pt)

1.1 Heading 2 (Verdana 12 pt, bold, para forward 6 pt / after 6 pt)

Your submission must be in English and should report new previously unpublished work.

The Proceedings of the 1. Forum Wood Building Baltic 2024 conference will be published in three forms:

- 2-page **extended abstracts** in printed proceedings of Forum Wood Building Baltic 2024: The printed proceedings will be issued in the grayscale in A4 format;
- 10-page **full paper**:
  - Electronic proceedings (downloadable from conference homepage, pdf, ISBN, FWBB template). The extent of the Full papers is limited to 10 pages while even number of pages is required. File size should not exceed 10 MB, figures and charts can be colour.
  - The best scientific articles will be proposed to be published in Journal of Sustainable Architecture and Civil Engineering (SCOPUS)

Both extended abstracts and full papers will be subjected to a blind review. Please keep in mind, that the paper can be published only after purchase of the registration fee.

This is a template for full papers. The total length of the **full paper,** including figures and all references, is limited to **ten A4 format pages** (all types of contributions - plenary, invited, contributed oral lectures as well as for posters). Please follow the requested format of the abstract template. Papers and oral presentations should be written in correct British English. The editors are not expected to do any reformatting to the final papers. In addition, papers should not include any kind of commercialism.

The extended abstract and full paper must be uploaded in electronic form via conference website ("abstract submission" link – Conftool environment). The submission must be a Microsoft Office Word file (*.docx)

2 Methods

Articles will be selected to conference based on Extended abstracts (2 page). All submitted abstracts will be reviewed by the Local Organizing Committee / International Scientific Committee. Based on their quality and relevance to the conference topics, the submission will either accepted for publication or rejected. After the acceptance of abstracts authors are asked to write the electronic full papers (up to 10 page), which are revised and formatted on the basis of the reviewers' comments, should be uploaded in Microsoft Word (*.docx) format.

Based on the full paper scientific committee will select the best scientific papers to be submitted for publication in the Journal of Sustainable Architecture and Civil Engineering (SCOPUS)). The final decisions regarding the presentation format (long presentation - 30 minutes or short presentation - approximately 3 minutes with a poster) will be made also based on the full paper.

3 Results

3.1 Figures and tables

Figures and tables should be numbered consecutively. Add figure number and caption below each figure, and table number and caption above each table. Figure and table captions should be aligned to the left and the font should be Verdana 10 pt (Style Caption).

Spacing between body text and caption should be 9 pt and between caption and table or figure 3 pt. These spaces are included in the Caption styles. In tables should be used Verdana 10 pt, and in text, which is inside/ inserted on figures Verdana 9 pt. Use only horizontal lines as table borders, like presented below (Table 1).

Table 1 Table caption (Verdana 10 pt, Style: Caption).

Column title in a table (Verdana 10 pt, Style: Table Text)	Column title in a table	Column title in a table
Text in a table (Verdana 10 pt)	Text in a table	Text in a table
Text in a table (Style: Table Text)	Text in a table	Text in a table

When text, figures and tables are added, their size and format should be selected so that they are readable also, when the paper is printed in greyscale.

Figures in can be coloured, but extenced abstract in printed proceedings will be printed in greyscale. This should be taken into account in choosing the pictures and in chart formatting. In addition, the colours of figures should not be referred to in the text. The resolution should be 200 × 200 dpi for photographs and 300 × 300 dpi for drawings, which are inserted as pictures. Figures should be clear also when paper is printed in pdf format.

Figures aligned to the middle, title under the figures (style Caption).



Figure 1 The on-site assembly of the 61m-span glulam trusses at the Tondiraba ice rink in Tallinn (style Caption).

When more figures one next to the other, please put them in a table (borders invisible), see Figure 2.





Figure 2 Ruhnu church – the oldest (1643) wooden building in Estonia (left). The most energy-efficient building in competition "Pre-Fab House of the Year 2018" – Matek AS student home's renovation project (right) (style Caption).

3.2 Equations

Equations (Style: Equation) should be numbered consecutively as below. If the presented quantities are not expressed earlier in the text, they should be explained right after the equation

$$= \frac{M_w \bullet p}{R \bullet T} \quad (1)$$

Where: (Styles: Expressions/ Expressions + Italic)

M_w molar mass of water, 18.02 kg/kmol
p_v partial pressure difference of water vapour (Pa)
R molar gas constant, 8314.3 J/(mol·K)
T temperature (K)

3.2.1 Units

All measuring units should be expressed according to the SI system.

3.3 Lists

In lists, bullets are indented by 0.5 cm and text by 1 cm from the left margin. As bullets are recommended to use solid spheres as follows:

- text (Style: List Paragraph)
- text

4 Discussion

Start writing body text here (Verdana 10 pt, Style: Body Text). Papers must be written on A4 size paper (21 × 29.7 cm). Margins: Top and Bottom: 2.5 cm; Left and Right: 1.5 cm. Gutter: 1 cm. Please respect the margins!

Table 1 Table caption (Verdana 10 pt, Style: Caption).

Important dates	Extended abstract in paper	Full paper (up to 10 pages)	
		Online proceedings	Article in Journal of Sustainable Architecture and Civil Engineering
Extended abstract submission to Conftool: 25 August 2023			
Extended abstract acceptance: 15 September 2023			
Full paper submission to Conftool: **1 November 2023**			
Notification of review and the best of scientific articles proposal to the journal: **15 December 2023**			
Final paper submission **15 January 2024** ● To conftool: 2 page abstract and 10 page full paper ● To journal: selected scientific paper			
Full paper acceptance: **1 February 2024**			According to journal's review process
Upload camera-ready full paper and extended abstract to Conftool: 10 February 2024			According to journal's review process

5 Conclusions

Summarise the main observations and research results without repeating previously written text. Try also to present concrete advices for companies and researchers in the construction field, on how they can take into account and apply your results.

Thank you very much for making your efforts to compile this paper. We do believe the 1. Forum Wood Building Baltic 2024 conference will be a fruitful event for all authors as well as visitors.

We are looking forward hosting you in Tallinn!

6 Acknowledgements

The last first level heading should be Acknowledgements. It is appropriate to acknowledge the study participants for their time and contribution. Acknowledgments should be kept short and those should focus solely on the parties of the project. These can be for example financiers, researchers, study committees and so on.

References (Verdana 14 pt bold, Style: References Heading)

References title is unnumbered. References in text are indicated using the name-year (Harvard) system, expressing writer(s) name and/ or publishing year in parentheses as follows:

…according to the presented theory (Weber 2001)…

…Weber (2001) has stated that according to the presented theory…

The order of fields in the reference list is: authors, year, (paper title,) publication title, (volume number, publication editors, publisher, town and country of the publisher,) page area/ total pages. Do not list any reference, which is not referred to in your text. References should be listed in alphabetic order as follows using the Reference List style:

Nevander L.E. & Elmarsson B. 1994. Fukthandbok, Praktik och teori. 2nd ed. Stockholm, AB Svensk Byggtjänst och författarna. 538 p. (Verdana 10 pt, Style: Reference List)

SFS-EN 13829. 2000. Thermal performance of buildings. Determination of air permeability of buildings. Fan pressurization method (ISO 9972:1996, modified). Finnish Standards Association SFS.