



Fundraising Policy

Billingham Boxing Academy is committed to conducting fundraising activities in a lawful, ethical, transparent, and responsible manner. This policy outlines the standards and procedures for fundraising activities carried out on behalf of the club.

1. Purpose of the Policy

The purpose of this policy is to:

- Ensure fundraising activities are conducted responsibly and transparently
- Protect the reputation and integrity of the club
- Ensure compliance with legal and regulatory obligations
- Promote accountability for funds raised
- Support the charitable aims and sustainability of the club

2. Scope

This policy applies to:

- Trustees and committee members
- Coaches and volunteers
- Members and participants involved in fundraising
- Third parties fundraising on behalf of the club
- All fundraising activities, campaigns, events, sponsorships, and donations

3. Principles of Fundraising

The club will ensure fundraising activities are:

- Honest and transparent
- Respectful and inclusive
- Conducted safely and lawfully
- Consistent with the values of the club and England Boxing
- Properly authorised and recorded

4. Legal and Regulatory Compliance

The club will comply with:

- Charity Commission guidance where applicable

- Fundraising Regulator Code of Fundraising Practice
- Data protection legislation
- Relevant licensing and event requirements
- England Boxing governance and safeguarding standards
- UK financial and fundraising regulations applicable in 2026

5. Authorisation of Fundraising Activities

Fundraising activities carried out in the name of the club must:

- Be approved by the committee where appropriate
- Align with the club's objectives and values
- Follow health and safety and safeguarding procedures
- Comply with financial controls and reporting requirements

6. Collection and Handling of Funds

All money raised must:

- Be counted and recorded accurately
- Be banked promptly where possible
- Be handled in accordance with the club's financial controls policy
- Be supported by receipts or records where appropriate

Where possible, two individuals should oversee cash handling.

7. Sponsorship and Donations

The club welcomes sponsorship and donations that:

- Support the club's aims and activities
- Do not compromise the integrity or independence of the club
- Are lawful and appropriate

The club reserves the right to refuse donations or sponsorship considered inappropriate or inconsistent with the club's values.

8. Fundraising Events

The club will ensure fundraising events:

- Are risk assessed where appropriate
- Follow safeguarding procedures
- Maintain appropriate insurance and safety arrangements
- Promote respectful and inclusive behaviour
- Comply with venue or licensing requirements

9. Safeguarding

Fundraising activities involving children or adults at risk must:

- Follow England Boxing safeguarding guidance
- Ensure appropriate supervision
- Protect participant welfare and safety
- Obtain parental consent where required

10. Equality, Diversity and Inclusion

Fundraising activities will promote equality, diversity, and inclusion.

The club will not tolerate discrimination, harassment, or exclusion during fundraising activities.

11. Data Protection and Privacy

Personal information collected during fundraising activities will:

- Be handled securely
- Be processed in line with data protection legislation
- Only be used for legitimate club purposes
- Not be shared improperly with third parties

12. Use of Club Name and Branding

Individuals or organisations fundraising on behalf of the club must:

- Obtain permission where appropriate
- Use the club name and branding responsibly
- Avoid misleading or inappropriate representations of the club

13. Complaints and Concerns

Any concerns regarding fundraising activities should be reported to the committee.

Complaints will be handled fairly and in line with the club's complaints policy.

14. Monitoring and Financial Reporting

The Treasurer and committee will:

- Monitor fundraising income and expenditure
- Maintain accurate financial records
- Report fundraising activity transparently
- Ensure funds are used appropriately

15. Policy Review

This policy will be reviewed annually or following changes to legislation, fundraising guidance, or club operations.