

Action Plan

Phase	Objectives	Tasks	Target Completion Date
Analysis	<ul style="list-style-type: none"> Determine gaps in sustainability education Understand audience and goals of the project 	<ul style="list-style-type: none"> Finalize project proposal <ul style="list-style-type: none"> Finalize module names Complete action plan Purchase Articulate license 	February 14, 2023
Design	<ul style="list-style-type: none"> Plan for educational materials that will be incorporated into each module Purchase Rise license 	<ul style="list-style-type: none"> Gather links to videos from YouTube <ul style="list-style-type: none"> What is sustainability Takeout creates a lot of trash. It doesn't have to. How San Francisco is becoming a zero waste city The story of stuff Determine reflection prompts <ul style="list-style-type: none"> Reflect on your carbon footprint, what are your thoughts? Reflect on zero waste Waste management knowledge check Final thoughts: what are some actions you pledge to take in order to live a more sustainable life? Draft overview of course 	February 21, 2023
Development	<ul style="list-style-type: none"> Develop modules in Rise Review content Make changes as needed 	<ul style="list-style-type: none"> Create welcome to course with intended audience, learning objectives, and steps on navigating course Create module 1: Introduction to 	February 28, 2023

		Sustainability <ul style="list-style-type: none"> ○ Create what is sustainability section ○ Create climate change section ○ Create carbon footprint section ○ Create reflection section <ul style="list-style-type: none"> ● Ask for feedback for module 1 	
		<ul style="list-style-type: none"> ● Create module 2: Waste Not, Want Not <ul style="list-style-type: none"> ○ Create zero waste section ○ Create waste management section ○ Create reflection section/knowledge check section ● Ask for feedback for module 2 	March 6, 2023
		<ul style="list-style-type: none"> ● Create module 3: Be the Change <ul style="list-style-type: none"> ○ Create fast fashion section ○ Create greenwashing section ○ Create going green section ○ Create want vs need ○ Create final reflection section/actionable goals ● Ask for feedback for module 3 	March 13, 2023
		<ul style="list-style-type: none"> ● Test course <ul style="list-style-type: none"> ○ Resolve bugs as needed ○ Modify content as needed 	March 20, 2023
Implementation	<ul style="list-style-type: none"> ● Distribute module for testing 	<ul style="list-style-type: none"> ● Identify individuals who will provide feedback and testing 	April 10, 2023

		<ul style="list-style-type: none"> • Receive feedback from individuals (friends) testing the course • Modify modules/fix bugs as needed 	
Evaluation	<ul style="list-style-type: none"> • Determine if objectives have been met through feedback from individuals • Consider next steps: how course will be marketed and shared with the audience 	<ul style="list-style-type: none"> • Final testing of the module • Modify as needed • Potential to market course as part of the USF One Earth Initiative 	April 17, 2023