

## **Google Workspace for Education Suspended Users Storage Insight**

Learn how suspenders users files are being used within a Google Workspace for Education domain. Determining current total usage, top 50 suspended users, and top 50 suspended users storage usage cases will help plan for future controls over usage to best fit educational purposes. Additionally, GAM installation and command support will be provided to help your institution take action on findings as appropriate. With our [Gopher for Drive](#) product, we will show you how to use the free tool to get read only information and teach you how to use GAM to make changes and maintain storage levels.

### **Deliverables:**

- Sortable list of file usage by:
  - Suspender User
  - File Type
- Documented total usage as of scan time via Looker Studio
  - Provide explorable Looker Studio Visualization to filter and search findings (Raw CSV will be retained as well) for a one time snapshot
- Documented list of Top 50 suspended users
- Highlight shared files/folders, the owners, and who has access to the shared files for top 50 suspended Users
- Determine large files (above 1GB) for top 50 suspended Users
- Of the files that are shared, determine last access time (within the last 180 days) for files owned by those top 50 suspended users
- Determine Last access and by whom (within the organization google tenant) (within the last 180 days)
- Remediation recommendations for top 50 suspended users

### **Milestones:**

- Super Admin Access to Google Workspace for Education Tenant
- Installation of GAM
- Run reports/build Looker Studio
- Installation and walk through of Gopher for Drive
- Meeting to discuss findings

The engagement for this project is considered complete once all deliverables are given to the customer. Further questions or support that is needed would constitute a new engagement and could incur additional costs.

Ready to get started? Click [here](#) to create a ticket.