

DONATING TO THE STAFF MEDICAL EMERGENCY FUND

We are pleased to announce that Davidson College has received funds from an anonymous employee donor to assist staff with medical needs.

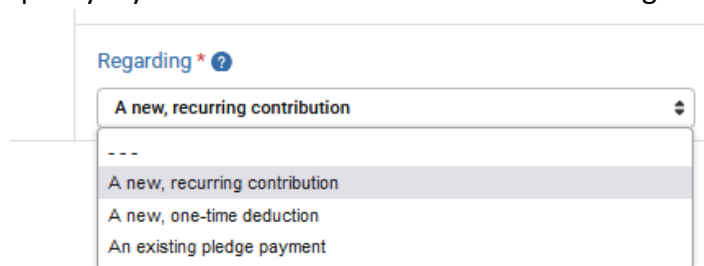
Staff employees whose annual pay from the college is \$50,000 or less per year can request up to \$500 in assistance from the Endowed Staff Medical Emergency Fund to meet a personal medical need, which they have no HSA, FSA, or HRA funds to cover. Medical expense reimbursements will be on a first-come / first-serve basis until the funds are exhausted.

If you would like to donate to the fund, through recurring or one-time payroll deductions or using a credit card, follow the instructions below to sign up.

SET UP A RECURRING OR ONE TIME DEDUCTION THROUGH PAYROLL DEDUCTION

Access the Quali form to create a new recurring or one-time payroll deduction [here](#).

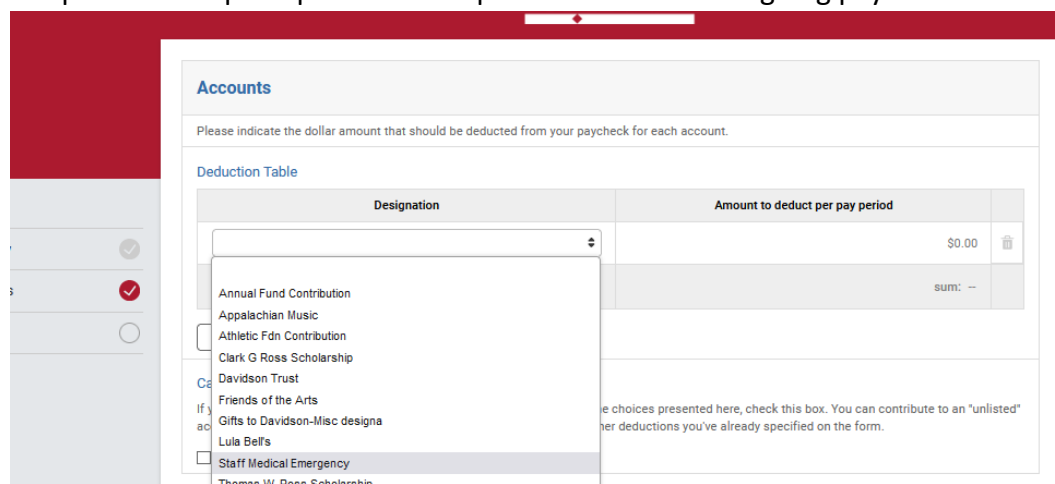
Specify if you would like this to be a new recurring deduction or one-time contribution.



Regarding * ?

- A new, recurring contribution
-
- A new, recurring contribution
- A new, one-time deduction
- An existing pledge payment

When asked for the designation, choose “Staff Medical Emergency” from the dropdown, and complete the steps required to set up this one-time or on-going payroll deduction.



Accounts

Please indicate the dollar amount that should be deducted from your paycheck for each account.

Deduction Table

Designation	Amount to deduct per pay period	
	\$0.00	
Annual Fund Contribution		
Appalachian Music		
Athletic Fdn Contribution		
Clark G Ross Scholarship		
Davidson Trust		
Friends of the Arts		
Gifts to Davidson-Misc designa		
Lula Bells		
☐ Staff Medical Emergency		
Thomas W Ross Scholarship		
sum: --		

If you have other choices presented here, check this box. You can contribute to an "unlisted" deduction other than the ones you've already specified on the form.

SET UP A CONTRIBUTION USING A CREDIT CARD

1. Navigate to www.davidson.edu/makeagift
2. Under **Gift Type** select **One-Time Gift or Recurring Gift** from the menu..

GIVE TO DAVIDSON



GIFT TYPE

3. Under I want to support, select **Other** from drop down menu and type in “**Staff Medical Emergency Fund**”.
4. Select Add to Cart. This is where you will enter your designated contribution amount.

I WANT TO SUPPORT...

Make your designation selection with the dropdown below and click on the **add to cart button** to enter in the gift amount. This step is required to proceed with the form.

ADD TO CART

5. Under the section labeled I AM, choose your affiliation from the drop down menu.
6. Click Continue. You will see a review of your designated contribution.
7. Complete the Personal Information section.
8. Select **Checkout**.
9. The payment method screen will pop up where you can choose your **Payment Method**.
10. You will receive a Contact & Billing screen where you can make changes. Select **Continue to payment**.
11. Here you will **Complete Payment**. Fill in required information and select **Finish and pay**.
12. You will receive confirmation of your one-time gift. Print for your records.

Thank you for your generosity. For additional information, please contact Rene Baker at rebaker@davidson.edu.