

We LOVE our Diablo Day Camp volunteers! For every adult who signs up, we can accept 6 youth at camp. **We count on you!** When you sign up, we really need you to follow through with these steps to become a Diablo Day Camp adult volunteer:

Regpack forms:

- Register for the DDC lottery in our online registration system Regpack.
- Create a family account and then create a “camper” profile for everyone coming to camp. Start with yourself. Then add your children.
- Complete all forms. When you complete one form, the next form will be available until you have filled out all info. The lottery picks form is the last form on the list.
- Be sure to do this before the lottery deadline for volunteers in early January.
- We try really hard to find spots for all volunteers. If you have any flexibility on dates, we can probably find a spot for you in a session. If you volunteer, your kids get priority placement with you.

GSNorCal Required Prerequisites:

- Register with GSNorCal and choose the volunteer role “Day Camp Crew.”
 - Join our Diablo Day Camp troop 53106. You can belong to more than one troop if you are already active in your child’s troop.
 - Joining our DDC troop ensures that we can see you in the GSNorCal system.
 - If already active in a troop, DO NOT pay additional fees to join the Diablo Day Camp troop. If asked to pay again, email info@gsnorcal.org for help.
- Get fingerprinted with GSNorCal. Fingerprints for other agencies don’t count. If fingerprinted with GSNorCal after May 2023, you do NOT need to do this again.
- Take the state-required Mandated Reporter training courses in GSNorCal’s volunteer online platform “gsLearn.” You must add Day Camp Crew as a volunteer role AND make your fingerprint appointment (see above) before you can access courses in gsLearn. You should be able to take the Mandated Reporter courses while you wait for your fingerprints to be processed. Again, Mandated Reporter courses taken for other agencies do not count. You must take the GSNorCal Mandated Reporter Biennial course (every other year) and e-sign the GSNorCal Mandated Reporter Annual Acknowledgement (each year).

If you are active with your child’s troop, you should already be a registered adult Girl Scout, fingerprint cleared and Mandated Reporter trained. Just add Day Camp Crew to your profile so we’ll be able to see you in the GSNorCal system.

Once we do the volunteer lottery, you will have 5 days to get prerequisites done, or we must move you to the waitlist. Please act quickly once you get your placement email. If you are moved to the waitlist, you will most likely lose your spot in the session you want.

Once you are accepted into a session:

- Complete all modules in the Troop Chaperone learning path.
- Attend pre-camp training. GSNorCal requires 18 hours of training before camp, some of which must be on site.
- Attend camp all week. We need you there all five days, all day long. Volunteers arrive before campers each morning and leave after carpool pick up each afternoon. Exact times vary by session.