

Account creation & App - (versión Español)

We are pleased to welcome all High School parents to PowerSchool, our Student Information System (SIS).

We have four important sections in this tutorial for you:

- 1. What information is available for parents in PowerSchool?
- 2. What is the new URL to log in?
- 3. How should you create your account and log in?
- 4. How to install and use the PowerSchool app in your phone?



Let's get started!

# 1. What information is available for parents in PowerSchool?

PowerSchool will allow you to access your child/ren's:

- Attendance records
- Assignment grades
- Progress reports & Report cards
- Daily schedules

## 2. What is the URL to log in?

Please bookmark this URL link:

https://amersol.powerschool.com/public

You can also find the link by visiting our Amersol website and Quicklinks:

- 1. <a href="https://www.amersol.edu.pe/">https://www.amersol.edu.pe/</a>
- 2. Quicklinks:



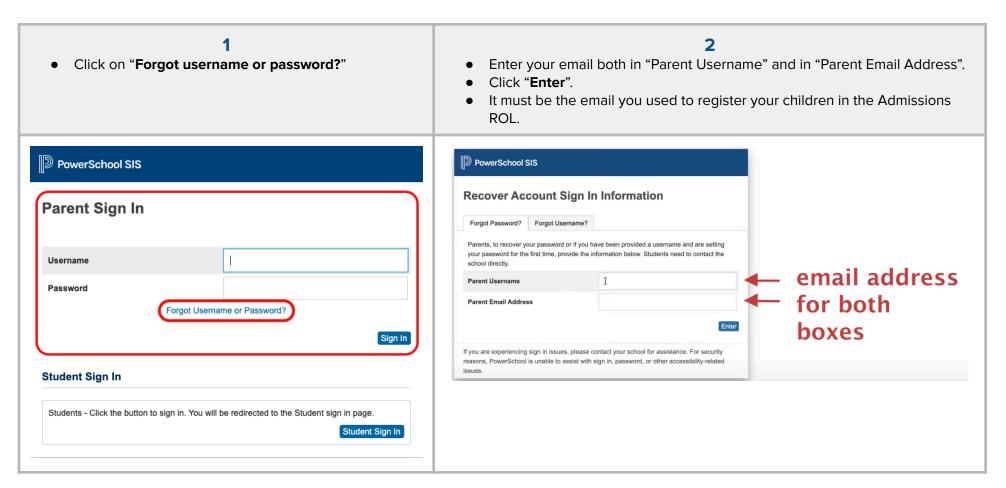
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### 3. How should you create your account and log in?

"PowerSchool Username" refers to the email you used to register your children in the Admissions Online Registration (ROL).



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- You will get this alert to check your email.
- Check your SPAM as well.
- Click on the recovery password link.

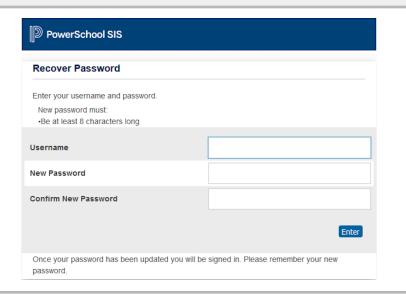
Forgot Password Email Sent

If the email address you provide is associated with an account in our records, you will receive an email with instructions for resetting your password. If you don't receive this email, please check your junk mail folder or contact the school.

Return to Sign In.

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- Enter your email in the "Username" box
- Type a password (at least 8 characters long) and confirm it
- Click "Enter"





This <u>video tutorial</u> will help you login and navigate PowerSchool in a computer. You are all set!

Now, login with your email and your new password.

**NOTE:** Your children should already be linked to your PowerSchool account. If you do not see the data for all your children please email the IT Help Desk <a href="mailto:ithelpdesk@amersol.edu.pe">ithelpdesk@amersol.edu.pe</a> requesting support.

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### 4. How to install and use the PowerSchool app in your phone?

Yes! It is the best way to get notifications and see grades and attendance at a glance.



- Visit the Apple App Store or the Google Play Store and download PowerSchool Mobile.
- 2. You'll need the code: XGKF
- 3. Select the option stating you are a parent
- 4. Log in and press **Enter**
- 5. Recommendations
  - **a. Disable** by clicking "Edit" in the top left corner:
    - i. GPA
    - ii. Fees
    - iii. Meal Balance
  - **b.** Reorganize the panels by clicking "Edit" in the top left corner to put the attendance at the top (or any other panel you want to see).
  - **c. Activate** the app notifications by clicking the 3 horizontal dots at the bottom right of the app --> Account --> Notifications



If you have questions regarding your PowerSchool parent account, please contact the IT Help Desk < <a href="mailto:thelpdesk@amersol.edu.pe">thelpdesk@amersol.edu.pe</a>.

