



Governing Board Meeting

September 25, 2024

9:30am-11:00am

Agenda & Supporting Documents

Telemeeting Via Zoom:

[Join Link](#)

Meeting ID: 946 1956 6396

Passcode: 243301

US Call-in Number: 1-669-900-9128

Physical Locations:

- *Apple Valley USD*: 12555 Navajo Rd, Apple Valley, CA 92308: MDCP Room C-23 & Superintendent's Office D-33
- *Baker Valley USD*: 72100 Schoolhouse Ln, Baker, CA 92309, Superintendent's Office
- *Barstow USD*: 551 Avenue H, Barstow, CA 92311, Superintendent's Office
- *Hesperia USD*: 15576 Main St., Hesperia, CA 92345, Superintendent's Office
- *Lucerne Valley USD*: 8560 Aliento Rd, Lucerne Valley, CA 92356, Superintendent's Office
- *San Bernardino County Superintendent of Schools*: 601 N E St, San Bernardino, CA 92415, Asst Superintendent's Office of Innovation & Engagement
- *Snowline JUSD*: 4075 Nielson Rd, Phelan, CA 92371, Superintendent's Office
- *Trona JUSD*: 83600 Trona Rd, Trona, CA 93562, Superintendent's Office
- *Victor Valley UHSD*: 16350 Mojave Dr, Victorville, CA 92395, Superintendent's Office

<u>Item Number</u>	<u>Title/Description</u>	<u>Speaker</u>
1.0	Call to Order <i>Board Members</i> ☐ Ryan Holman, Snowline JUSD, <i>Chair</i> ☐ David Olney, Hesperia USD, <i>Vice Chair</i> ☐ Ted Alejandre, SBCSS ☐ Stephanie Houston, SBCSS (<i>Proxy</i>) ☐ Trenae Nelson, Apple Valley USD ☐ Milan Stijepovic, Baker Valley USD ☐ Deanna Swearingen, Barstow USD ☐ Peter Livingston, Lucerne Valley USD ☐ Jesse Najera, Silver Valley USD ☐ Jerry Jennex, Trona Joint USD ☐ Carl Coles, Victor Valley UHSD <i>MDCP Director</i> ☐ Matt Wells, Director	Ryan Holman, Chair
2.0	Adoption of the Agenda	Ryan Holman, Chair

	The Board may approve the Agenda as is, or add and/or pull items for discussion and/or action.	
3.0	Matters Brought by Citizens Those wishing to address the Board are invited to fill out a "Request for Comment" at the link below or fill out a comment card in-person at the meeting location. All comment requests must be received by 5 minutes prior to the meeting being called to order. https://mdcareerpathways.com/publiccomment	Ryan Holman, Chair
4.0	Action Items	
4.1	<i>Approval, Previous Meeting Minutes, August 23, 2024</i> It is recommended that the Board approve the Minutes from the last two Board Meeting on August 23, 2024. The Board may approve the Minutes as is or make corrections as needed. August 23, 2024 Minutes Draft	Ryan Holman, Chair
4.2	<i>Approval, MDCP Public Officials Management & Employment Practices Liability Insurance</i> It is recommended the board approve the renewal of the Public Officials Management and Employment Practices Liability Insurance renewal as presented.: 1. Public Officials Management & Employment Practices Liability Insurance (renewal) \$4,974.31 premium this year (\$140 increase) - Renewal date: 10/1/24 2024-25 Renewal Proposal - Optional Coverages	Matt Wells, Director
4.3	<i>Approval, Revision to MDCP JPA By-Laws - Multiple Articles:</i> - Article II: Powers (redline draft proposal) - Article IV: Governance of the MDCP JPA (redline draft proposal) - Article VII: Finance (redline draft proposal) It is recommended the Board approve the language revisions as presented in alignment with revisions requests discussed at the August 2024 Governing Board meeting. <i>Note: Amendments to by-laws, per By-Law Article XIII - Amendment, require ⅔ majority of the full Superintendents Council before the amendment shall become effective.</i>	Ryan Holman, Chair
4.4	<i>Approval, JPA Agreement Renewal</i> It is recommended the Board either approve the JPA Agreement Renewal language as presented to be used to member boards or provide additional input for further revisions. Sept 2024 JPA Agreement Renewal	Matt Wells, Director

4.5	<i>Approval, YouScience Career Skills Certifications (formerly known as Precision Exams) renewal for 2024-25 school year</i> It is recommended that the Board approve the contract renewal for YouScience Career Skills Certifications (formerly known as Precision Exams) as presented. This represents year 3 of our 3-year agreement. <i>Note: This was approved at the Aug 23, 2024 for the same cost but the renewal quote presented was for the 2023-24 school year. This has been updated below for the 2024-25 school year.</i> • 2024-25 Renewal Quote (\$46,282.50) • 2023-24 YouScience (formerly Precision Exams) Results	Matt Wells, Director
4.6	<i>Approval, 2024 Biennial Notice of Conflict of Interest Code</i> The Political Reform Act requires every local government agency to review its conflict of interest code biennially. In October of even-numbered years, each agency must submit to the County Board of Supervisors a notice indicating whether or not an amendment is necessary. It is recommended the board approve the Notice indicating an Agency name change only. • MDCP Biennial Notice Draft • Biennial Notice Instructions • MDCP Board Policy 001 - Conflict of Interest Code Name Revision Draft	Matt Wells, Director
4.7	<i>Approval, MDCP Board Policies</i> It is recommended the Board review and re-approve the MDCP policies as presented. • Board Policy 002: Hold Harmless Between Districts • Board Policy 003: Additionally Insured • Board Policy 004: Alternate Representative/Proxy Delegation • Board Policy 005: Purchase Authority Limit • Board Policy 006: Use of Students in Photos & Videos for JPA Member-Generated Content • Board Policy 007: Use of Students in Photos & Videos for JPA Staff-Generated Content	
4.8	<i>Approval, MDCP Director pursue acquisition of a Federal Employer Identification Number for MDCP.</i> Per our auditor, if the JPA is entering into contracts with entities other than public agencies, or is taking on debt, or owns property, then it may need to acquire an EIN. A Federal EIN / Tax ID Number is utilized for the identification of business entities, trusts, estates, and other types of entities. As per the IRS, all businesses typically require a Tax ID Number. This identification number is commonly necessary for obtaining licenses and permits, as well as for the purpose of opening a business bank account.	

4.9	<i>Approval, Monday.com Upgrade</i> It is recommended the board approve Monday.com upgrade for our annual license. MDCP uses this extensively for project management and the Pro license will allow more use of automated actions and reminders that are necessary to keep concurrent projects moving (e.g. 25k automations per month vs the current 250 per month). Both costs below include a 20% educational discount. • Current cost: \$4,032/yr for 35 seats at Standard license • Proposed Upgrade: \$5,472/yr for 30 seats at Pro license • Current use stats	Matt Wells, Director
5.0	Discussion/Information	
5.1	EC 45125.1 Discussion • Secretary of State Registry of Public Agencies thread • Identify strategies to move forward	
5.2	<i>MDEP Update</i> The Board will discuss future plans for the Mountain Desert Economic Partnership.	
5.3	<i>Grants Update</i> The Director will present an update on the CTE Incentive Grant (CTEIG), K12 Strong Workforce Program (K12 SWP), and other grant streams as available • Rounds that expire this Fiscal Year ◦ CTEIG R8 ■ Expiring Dec 31, 2024 ■ Asking all districts be fully spent (preferred) or obligated by Sept 30 ■ Any funds not fully spent by Dec 31 are returned to CDE - no extensions available ■ Snapshot as of 8/31/24 • Applications Overview ◦ CTEIG ◦ K12 SWP • GSPP	Matt Wells, Director
6.0	Board Member Comments	Ryan Holman, Chair
7.0	MDCP Director Comments	Matt Wells, Director
8.0	Adjournment	Ryan Holman, Chair

Next Governing Board Meeting:

Friday, November 1; 10:00-11:30am (in-person at DM SELPA)

[2024-25 MDCP Gov Board Schedule](#)