



Prosper ISD Secondary Grading Guidelines

It is critical to remember that the purpose of a gradebook is to communicate each student's level of knowledge and skills.

- Assignments and assessments will be referenced to the standards in the gradebook.
- Grades will reflect student learning only; grades will not be inflated or deflated based on non-academic behavior.
- Common formative assessments inform teachers as to next instructional steps.

	ALL COURSES
Grading Categories/weights	• 60% Major / 40% Minor • Both Major and Minor assignments will be recorded/weighed only once.
Grades Requirement	• Approximately 1 grade is posted every week in Skyward. • A total of 9 grades minimum per grading period two of which are major assessments.
Major grades required each grading period	• Teacher and teaching teams should have a minimum of 2 major grades posted in Skyward every 9 weeks. • Teaching teams should have the same number of major grades. • No major assignments are due the last week of a grading period unless time is allowed for a reassessment.
Minor grades	• Students are allowed to turn in late minor work assignments for a maximum grade of 90; all minor assessments must be submitted by the due date of the corresponding major assessment. • No late minor assignments will be accepted the last week of any grading period.
Reassessing Major Grades	• Students earning less than a 90 on a major assessment may request the opportunity to redo or reassess one time using test corrections or other assessment formats within 1 week of receiving the graded assessment. • All formative assessments/minor assignments must be completed by the due date of the initial major assessment before any reassessment is allowed. • The student must engage in additional learning experiences as determined by the teacher before any reassessment. • On a major assessment, the teacher shall record the higher of the two grades up to a 90. • There are no reassessment opportunities for extended assessments in which students receive feedback and the opportunity to show new learning during the process. For example, students writing an essay that involves multiple drafts with feedback, a long term project with multiple checkpoints, or an art portfolio would not be eligible for reassessment.
Assessments/Assignments when absent	• Students are allowed to make up assessments/assignments for full credit allowing one day to make up work for every one day of absence.