

Important AP Exam Ordering Information for 2025–2026

Students enrolled in AP courses through Florida Virtual School (FLVS): please be aware that FLVS does not order or administer AP exams. You are responsible for working directly with your selected test site to order exams through College Board. AP exams are administered once per year in May, and the College Board preferred ordering deadline is **October 3, 2025**. To ensure your exams are ordered, carefully follow the instructions provided in this memo.

✓ Steps to Request Your AP Exam Join Code

Step 1: Fill Out the AP Exam Registration Survey

- Click this [link](https://flvs.iad1.qualtrics.com/jfe/form/SV_9vighFtGx7HZKvA) link or copy and paste it into your browser:
https://flvs.iad1.qualtrics.com/jfe/form/SV_9vighFtGx7HZKvA
- This form gives you directions for ordering your AP exams.
- **Important:** Filling out the form **does not** order your exams.
- Make sure your information is accurate so you get the correct instructions based on your school type (Flex, Full Time, home education, etc.).

Step 2: Submit the Form

- After you click **Submit**, check your email for a message with an email titled: **AP Exam Registration Survey Summary 2025-2026**
- If you experience a delay in receiving the email, please wait 24 hours before resubmitting the survey.

Step 3: Obtaining Your Exam Only Join Code

- Follow the directions in the survey summary email for the next steps to receive your **Exam Only Join Code**.
- Directions are based on your district of residence, school test site, or enrollment type.

Step 4: Enter the Join Code in My AP

- Once you get your join code, log in to your My AP account and enter it right away. Directions are on the 2nd page of your survey summary email.
- This step is **required** to make sure your AP exam is officially ordered.

AP Exam Participation Reminder

FLVS encourages all students taking AP courses to take the AP exams in May, though it's not required. If you're a public school student, check with your school district to see how taking (or not taking) the exam might affect your course credit or final grade.

Important Fee Info: You are responsible for any late, cancellation, unused exam fees, and any additional fees imposed by the test site.

If you have questions, visit the [FLVS website](#) or email the Assessment Team at APTTesting@flvs.net