

Brimfield Elementary School Committee Meeting
Meeting Minutes of Tuesday, August 27, 2024
Brimfield Elementary School
REORGANIZATION
6:00 p.m.

Present: Jennifer Custance, Joe Venezia, Lore Knouse, Eric Jaeger, John Fabrizio
Also Present: Deborah Boyd, Superintendent; Brian Ledbetter, Principal; and Members of the Community
Absent: None

REORGANIZATION

At 6:00 p.m., Deborah Boyd opened the meeting with a request for nominations for Chair of the School Committee

Motion 25-01

Made by Eric Jaeger, seconded by Lore Knouse to Nominate Jennifer Custance as Chair for the Brimfield Elementary School Committee.

Discussion:

Vote: Unanimous

Jennifer Custance requested nominations for the following:

Motion 25-02

Made by Eric Jaeger, seconded by Lore Knouse to Nominate Joe Venezia as Vice-Chair for the Brimfield Elementary School Committee.

Discussion:

Vote: Unanimous

Motion 25-03

Made by Eric Jaeger, seconded by Joe Venezia to Nominate Lore Knouse as Secretary for the Brimfield Elementary School Committee.

Discussion:

Vote: Unanimous

Motion 25-04

Made by Jennifer Custance, seconded by Joe Venezia to Nominate Eric Jaeger as Tantasqua Representative for the Brimfield Elementary School Committee.

Discussion:

Vote: Unanimous

Appointments:

The Three Union 61 Representatives are Joe Venezia, John Fabrizio, and Lore Knouse

The Two Alternate Representatives are Jennifer Custance and Eric Jaeger

At 6:10 p.m., Jennifer Custance Opened up the Regular Session Meeting

Introductions with the new committee member- John Fabrizio

Minutes:

Motion 25-05 made by Joe Venezia and seconded by Lore Knouse to Approve May 28, 2024, Regular Session Brimfield Committee Minutes.

Discussion:

VOTE: Unanimous

Financial Report: *Highlights from the Financial Report*

- Brimfield ended the year with a balance of \$194,385.01, which will be turned back to the town.

Communications: None

Public Access: None

Principal's Report: *Principals Report provided within the packet; highlighting the following topics:*

- Summer Projects – Cleaning classrooms, outside maintenance, and two new signs installed
- School Wide Summer Reading – The book, “Bob” was selected as a summer reading book
- New Staff – PK and Integration Assistant in grades 3 & 4
- Start of School Professional Development Plan – Multiple trainings will take place with staff
- Summer School – Ran for six days over the summer and 18 students participated
- Open House – To be held September 5th from 6:00-7:00 PM.
- Safety Drills – Will be held during the first few weeks of school

Motion 25-06 made by Jennifer Custance and seconded by Joe Venezia to Deem the “Go Math Materials” as Obsolete as discussed in the meeting.

Discussion:

VOTE: Unanimous

Tantasqua Representative: *None:*

PTO Report: *Highlights Upcoming Information and Fundraisers:*

- Signs installed today
- New President and Secretary
- PTO Table will be set up at Open House
- Change meeting times to 6:00 PM

Report of Committees: *None*

- Curriculum (TBD)
- Building and Physical Plant (Eric Jaeger)
- Issue/Study Subcommittee (TBD)
- By-Law and Policy Subcommittee (Jennifer Custance)
- Negotiations (Jennifer Custance)
- Rec Committee

Superintendent's Report: *Deborah Boyd reviewed the Superintendent's Report:*

- School Calendar – Discussed
- Roof Planning – FYI
- Welcomed staff yesterday, recognizing those who have been employed for 25 years
- HS Student Council and K-6 children from all five elementary schools, assisted with providing cookies to the staff as they arrived
- Rec Committee – Will be assisting with seeding, filling holes this fall in preparation for spring.

Motion 25-07 made by Joe Venezia and seconded by Jennifer Custance to approve the Updated School Calendar Change to include Good Friday (April 18th) as a holiday.

Discussion:

VOTE: Unanimous

Unfinished Business: *None*

New Business: *None*

Public Access II: *None*

At 7:00 p.m., **Motion 25-08**, was made by Eric Jaeger and seconded by Lore Knouse to adjourn the meeting.

VOTE: Unanimous

Respectfully submitted,
Karen Miarecki
Recording Secretary