

Eastern Washington University  
**Graduate Affairs Council**  
Minutes of January 8, 2025

**Members Present:** D. Ayers, K. Hope, D. Vulcan for D. DiLuzio, J. Lawlar, L. Reeves, D. Semb, C. McNeely, K. Walker, B. Davenport

**University Officials:** S. Eubanks, J. Curtis, G. Cash-Jones

1. The meeting was called to order by D. Ayers at 3:07 p.m.

**2. Approval of minutes of December 11, 2024. *Hearing no objections, the minutes are approved.***

**3. Reports. a. Chairs Report. D. Ayers reported:** he will be traveling for a conference at the end of February so he can't chair the 2/26/25 GAC meeting. Can someone chair that meeting for him? K. Hope stated she would be able to. He stated he will create the agenda for her. At Rules, they decided they need to work on probation/dismissal more and made suggestions which are mostly clarification. ACIT is working with vendors for AI detection software. Likely to hear more and may involve GAC at some point.

**b. Administrative Report. S. Eubanks reported:** they made some changes to the Probation and Dismissal policy with suggestions from Rules members. That will be discussed later in the meeting. The CIM/PIM approval process is different this year. There are about 50 proposals in CPAC 1 and CPAC 2 with a bunch in Health Sciences, so he has been reaching out to Health Sciences. None seem massive but he does want to get them pushed through. You can start either approving or not without waiting. B. Davenport asked if the only options are to approve or deny. S. Eubanks stated the options are edit, rollback, or approve. S. Eubanks stated the list is done but he needs to approve it first.

**c. ASEWU Graduate Affairs Report.** They do have two open positions within ASEWU, Senator Chair for Undeclared Students and Senator for the College of Health Sciences and Public Health (CHSPH). The applications are on their website <https://inside.ewu.edu/asewu/asewu-committee-application-2/> and are open until January 8<sup>th</sup> at midnight. The first business meeting will be next week where they will go through their by-laws.

**5. Unfinished Business. a. Probation and Dismissal.** S. Eubanks stated some Rules members felt some of the language was confusing and difficult to read so they asked for clarifying language. Language for c. should read, "Students will remain on academic warning until their cumulative GPA meets or exceeds a 3.0." Language for d. will be changed to read, "If all successive grades earned by a student on academic warning (with a cumulative GPA of less than 3.0) are a B or higher then, instead of being dismissed, academic warning will be extended for another term." **L. Reeves moved to approve. D. Semb seconded. Motion carried.**

**b. CPAC Training.** K. Walker stated the link for the CPAC training is located on the Canvas page and was emailed to all council members.

**c. Graduate Degree Candidacy (303-22 Chapter 5).** S. Eubanks stated this is the document that was discussed the last meeting. They are cutting a good portion of the policy language and would like to change the remaining language to, "Graduate candidacy, if required, is defined in

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each program's handbook." The goal is to make policy simpler and handbooks more thorough and specific. **B. Davenport moved to approve. L. Reeves seconded. Motion carried.**

**6. New Business. a. AP 303-22 Graduate Students; Chapter 6. i. Formatting.**

**ii. Adding an exemption for Child Life to not have the defense in the final term, but the final year.** K. Walker stated for their program they must have an internship and a thesis or research project. They hope they complete the internship after the academic coursework, this runs 1 to 1 ½ years. They have run into issues with having them defend which they would like to have done before their internships. K. Hope stated that is the same as the Psychology process. K. Walker stated they hope their students get their internship right after their coursework however it can take several rounds before they are accepted into their internships. They don't want them to have to defend after their internship is over. L. Reeves asked if they are still earning credits. K. Walker stated they do have a 4-credit course they are in while they are in internship. L. Reeves asked if they are just wanting to make this process official. K. Walker stated they do. S. Eubanks stated they don't want to put specific programs, i.e. Child Life, in the policy because there could be other programs where this is an issue. D. Semb suggested language, "comprehensive exams must occur prior to program completion." D. Vulcan stated that isn't consistent with what they do. If they don't pass their first comprehensive exam, they would have to re-do the comprehensive oral within the next week because they are a cohort so if they don't take it then they would have to wait a full year. L. Reeves stated it has been that way for a long time. K. Hope they only find out if someone fails their comprehensive exam on the 15<sup>th</sup> of the following month. They moved their exam earlier so they can be aware if they passed or not. D. Ayers asked if there a good reason to make them wait. **This will come back as unfinished business.**

**7. Good of the Order. a.** K. Hope asked if S. Eubanks has an update on Slate. There are 179 applications started but only 52 showing up. S. Eubanks stated there are supposed to be 7 reminders for applications that go out. He did send a request for an update. They did hire a person who will be working on stuff for them, and they start on February 1<sup>st</sup>. She will meet with people and build all the Slate stuff. He stated it is clearly a problem they need to fix. Hope they will be able to have custom queries, etc. S. Eubanks stated he will send K. Hope all the emails for the people who have applied to the program. **b.** G. Cash-James stated she really appreciates the work they have done this year. Thank you for getting stuff done and thank you to S. Eubanks for his leadership.

**8. Adjournment. The meeting was adjourned at 4:30 p.m. The next meeting is scheduled on Wednesday, January 22, 2025.**