



July 2024

Dear West Middle School Families,

We hope your family is having a great summer! Below, you will find information and resources to prepare for the 2024-25 school year. The first day of school is Tuesday, September 3, 2024!

ANNUAL CHECK-IN July 8-July 24

- **Annual Check-In** must be completed by **all** district families in order to request busing and confirm class placement.
- A guardian in the **primary household** (the household address used to determine residency) should log into their [Infinite Campus Parent Portal](#) to complete Annual Check-In by July 24.
- If you need assistance, please **email** helpdesk@ocfsd.org, **call** (414) 768-5880, or **visit** the District Office (7630 S. 10th Street) Monday through Thursday, 7:00 a.m. to 4:00 p.m.
- If an address has changed, proof of residency **must be brought** to the District Office by July 24. Addresses will not be updated until appropriate documentation is received.
- If you have moved out of the district, please notify the District Office by calling 414-768-5880.

STUDENT FEES: The middle school registration fee for the 2024-25 school year is **\$100**. Registration fees can be paid using the Infinite Campus Parent Portal anytime between July 8 and September 30. There is a convenience fee for the online payment option. Registration fees can also be paid with cash or check (payable to **OCWMS** and include your student's name on the check) in your school office once school begins.

ATHLETIC FEE: Middle school student-athletes will be required to pay a \$25 participation fee per sport. There is a \$50 individual maximum and a \$75 family maximum fee per year. The athletic fee is used to fund the middle school athletic programs, covering the costs of transportation, supplies, and other equipment. Participation fees will not be waived if the student remains on the roster for one week of the season.

Fall Sports: Girls' basketball, boys' and girls' cross country, dance team, and cheerleading

Winter Sports: Boys' basketball, wrestling, girls' volleyball, dance team, and cheerleading.

Spring Sports: Girls' and boys' track.

SCHOOL PICTURES: Middle School students will have their school pictures taken on the first day of school, Tuesday, September 3. Every 6th, 7th, and 8th grade student must have a photo taken (no charge) on the first day of school. This photo is used for the yearbook as well as your child's ID to check out library books and to purchase lunch. School pictures can be ordered online at orders.schoolandsportpics.com.

SCHOOL LUNCH ACCOUNTS: You can add money to your child's lunch account online anytime by logging into your Infinite Campus Parent Portal account.

FREE/REDUCED LUNCH APPLICATIONS: The application for Free/Reduced lunch may be completed online through your Campus Parent Portal beginning in mid-July. Applications will also be emailed in July. Free/Reduced lunch applications need to be submitted annually.

MEDICATION FORMS: You can view and print the medication forms on the district website (ocfsd.org/parents/forms). Medication forms need to be updated and turned in each school year. Please drop off these completed forms in our school office during Open House, or on the first day of school. Do not send these forms with your child.

BUS ROUTE INFORMATION: If you live in the bus zone and requested bus service during the Annual Check-In process, your child's bus route information will be available to view in your Infinite Campus parent portal in late August. Please check Infinite Campus as close to the first day of school as possible, as modifications to bus routes, if needed, are updated daily.

CONSTRUCTION INFORMATION: As you know, construction is ongoing on 13th Street. Due to this, we will have multiple parking spaces around the building (front and back) available for the open house. Please watch your email closer to the open house for more details.

MIDDLE SCHOOL OPEN HOUSE: Middle School Open House (grades 6-8): Thursday, August 29, 5:30-7:30. Watch for an email with more details later this summer.

DATES TO REMEMBER:

- **Complete Annual Check-In:** July 8 - July 24
- **Middle School Open House:** Thursday, August 29, 5:30 - 7:30 pm
- **First Day of School:** Tuesday, September 3 - *Welcome Back!*
- **School Fees Due:** By September 30

BACK-TO-SCHOOL TIMELINE: Get all of your back-to-school info in one place! Visit ocfsd.org/timeline.



- **School Supply Lists**
- **24-25 School Calendar**
- **School Contact Information**
- **Student & Family Handbooks**
- **School Picture Information**
- **Annual Check-In Information**

We can't wait to welcome your child to school!