

Minutes for St. Cajetan School Advisory Board Meeting

Date: Monday, September 25, 2023 at 7:00 p.m.

Call to Order

Opening Prayer

Meghan Heffernan (School Board President):

- Welcomed Liz Johnson, Resource Teacher in attendance, to discuss the resource program.
- Minutes from 8/28/23 discussed. Alison Clifford to share with all members for approval.

Michelle Nitsche (Principal):

- Principal Report:
 - Monthly mass schedule shared.
 - 9/30 and all through October begins counting for church attendance. Goal 800 attendees per weekend.
 - Mass buddies promoted and with positive impact.
 - Academics:
 - Professional Development dates and topics for staff 2023-24 discussed.
 - New math curriculum discussed.
 - New staff discussed: new 5th grade teacher started. All teachers in their hired positions and moving forward with support programs.
 - Building maintenance: new floors for Memorial Hall coming. The Learning Garden will break ground soon.
 - Dine-Out Nights: \$816.64 from Buona (increased from the previous two years).
- St. Cajetan Resource Program:
 - Steps for receiving services and obtaining a service plan were outlined.
 - Flow chart to be considered for clarity.
 - Liz Johnson reviewed the Support Plan, IEP, and Service Plan.
 - Administration would like to collaborate with parents to assist in finding outside providers, as needed.
- Teacher Retention Plan:
 - Anniversary Pay Plan discussed.
 - Funds possibly sourced from St. Cajetan School Foundation.
 - Possible raffle to raise money to fund the anniversary pay plan.

Meghan Heffernan (School Board President):

- School Board Fundraising
 - Thankful Thursday check-in
 - Michelle to outline what each fundraising event makes and what it goes towards for school operations.
 - Trivia Night Committee: Katie, Erin, Matt, Alison, Julie

- Color Run Committee: Terri, Joe, Kevin
 - Discussed future Dine-Out ideas
- Board to review ideas for St. Cajetan Social Media Policy and continue discussion in the next meeting.
- Next meeting, October 30th at 7:00 p.m.

Adjourned