Role: **Sunday Refreshments**

Line Management: **Secretary**

Time Commitment: **1 hour**

Planning: **10 minutes (as part of a shop)**

Description of Role:

- Refreshments are served at 10am and after the service
- Provide Milk and Biscuits (These can be claimed back) (Biscuits only after the service)
- Setting up and preparation for a 10am start of serving
    - Preparing Cups
    - Laying out sugar, coffee and tea on the table
    - Preparing the self serving containers with hot water
- Washing and clearing up after the service
- Take the tea towels home to wash and bring back next week
- Smile at people and help them 🙂

Expectations of the Church:

- To give you the relevant training and Safeguard Training
- Training and support in preparation
- To give as much notice of any changes that are needed