

### **P3050 Teaching Experience Credit**

Teaching experience shall include teaching and substitute teaching, as well as administrative, supervisory, guidance, and auxiliary service. Experience shall be granted only if all qualifications and certifications as a teacher were met at the time the experience was acquired. The teacher must provide written verification of prior teaching experience credit on forms provided by the Human Resources Department. Experience credit submitted after a teacher's initial contract has been signed, will be credited prospectively. All teaching experience must be verified, and no more than one (1) year of creditable service shall be granted for services rendered within a twelve-month period beginning July 1 and ending June 30.

The minimum amount of service to be counted as one year of creditable experience shall be the equivalent of one hundred twenty (120) days acquired during the regular school term. A half-year shall be credited for service equivalent to sixty (60) days or more, but less than one hundred twenty (120) days, acquired during the regular school term. Two half-years of credit may be combined, but not to exceed one year.

In reporting teaching experience for State support, one school year of teaching experience in any of the following categories or combination of categories shall be recognized as one year of experience for State support:

1. Appropriate experience in any Indiana school that was certified, accredited, or commissioned by the Commission on General Education of the State Board of Education during the time such experience was acquired.
2. Appropriate experience in a school outside of Indiana but within the United States if such school was certified, accredited, commissioned, or equally recognized by the duly authorized agency of the State during the time such experience was acquired.
3. Appropriate experience in a school maintained by the United States government for children of military personnel and other governmental employees either in the United States or in a foreign country.
4. Appropriate teaching experience as a Peace Corp volunteer or similar Federally funded program at the elementary or secondary level.
5. Appropriate experience in the Indiana State Department of Education.

For the purposes of State tuition support, as well as determining the teacher's salary, the School Corporation shall translate military experience of a person licensed to teach in Indiana into teaching experience as follows:

1. Eight months of either active military service or active military service combined with teaching experience shall be equivalent to one year teaching experience, provided such service shall occur within the school year beginning July 1 and ending June 30.
2. Military experience substituted shall not exceed four (4) years.

3. The provisions of this section shall apply to all veterans who took the oath of allegiance, wore the uniform, served in either combat or non-combat units, and were discharged under honorable conditions.

Any rights or benefits accrued as a consequence of the School Corporation's recognition of the types of experience identified in this policy shall not be diminished.

Adopted: 07/02/2013