



Purpose

To outline safe work practices and inspection methods for controlling traffic during arborist operations, ensuring compliance with MTO Book #7 and internal safety standards.

Scope

This policy applies to all employees and subcontractors involved in traffic control activities at Pineridge Tree Service worksites.

Mandatory Information

- A job plan must be created before traffic control begins.
- All controls shall follow **MTO Book #7** guidelines.

Housekeeping Information

- Signs must be installed properly and kept in good repair.
- Control barrier devices must be inspected weekly.
- All signs must be securely fastened.

Work Practices

- Conduct a toolbox talk and complete a Job Plan.
- Review traffic and pedestrian hazards and mitigate as per MTO Book #7.
- Barricade the work zone including road and traffic areas.
- No unauthorized persons or vehicles are allowed in the work zone.
- Stop traffic when dropping brush or wood unless within the traffic control zone.
- All personnel must wear fluorescent high-visibility PPE.
- Workers must be familiar with the traffic protection plan and control procedures.

Defined Roles in Traffic Control

To ensure clarity and accountability during traffic control operations, the following roles are defined:



- **Traffic Control Lead:** Oversees setup and execution of the traffic control plan, ensuring compliance with MTO Book #7 and company procedures.
- **Flagger:** Manages vehicle and pedestrian flow, communicates with crew members, and responds to changing site conditions.

Reference Materials

All traffic control setups and procedures must follow **MTO Book #7**, which includes visual diagrams and layout examples for various traffic scenarios. This document should be readily available to all crew members involved in traffic control.

Emergency Protocols

In the event of a traffic-related incident or near miss, employees must follow the **Pineridge Tree Service Emergency Policy**, including:

- Immediate reporting to a supervisor
- Securing the site
- Contacting emergency services if necessary
- Completing an incident report form

Responsibilities

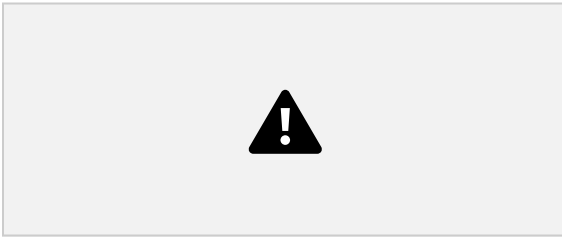
All crew members are responsible for identifying and mitigating traffic and pedestrian hazards

References

- *Arborist Safe Work Practices*, Third Edition, 2011
- *MTO Book #7 Guidelines*
- *Pineridge Tree Service Emergency Policy*

Acknowledgement of Receipt

All employees are required to sign the following acknowledgement form to confirm that they have received, read, and understood the Pineridge Tree Service Ltd. Uniform Policy. This form will be retained in the employee's personnel file.



Policies

Traffic Control Operations

Issued: March 2019 Reviewed: October 2025

Employee Name: _____

Signature: _____

Date: _____

