

銘傳大學健康暨醫學工程學院評量推動委員會設置要點

Ming Chuan University School of Health and Medical Engineering Guidelines for the Establishment of Assessment Committee

98年11月13日院務會議討論通過

102年6月24日院務會議討論通過

112年9月27日院務會議修訂通過

Passed at School Affairs Committee Meeting on Nov 13, 2009

Passed at School Affairs Committee Meeting on Jun 24, 2013

Passed at School Affairs Committee Meeting on Sep 27, 2023

第一條 本院為確保辦學品質及落實單位工作計畫之回饋與改進，建立全院評量機制，定期對院內各系所進行評量，以達院務永續發展之目標，依「銘傳大學評量委員會組織章程」設置「銘傳大學健康暨醫學工程學院評量推動委員會」（以下簡稱本會），並訂定「銘傳大學健康暨醫學工程學院評量推動委員會設置要點」。

Article 1 School of Health and Medical Engineering (herein referred to as the School) established Ming Chuan University School of Health and Medical Engineering Guidelines for the Establishment of Assessment Committee to enhance education quality, establish a School-wide assessment mechanism, assure to feedback on and make improvement to unit projects and to carry out regular assessment of the departments to achieve the goal of sustainable development.

第二條 本會職掌如下：

- (1) 推動全院評量相關工作。
- (2) 推動全院學生學習成果相關工作。
- (3) 推動其他與評量相關事項。

Article 2 The duties of Ming Chuan University School of Health and Medical Engineering Assessment Committee (herein referred to as the Committee) are:

1. Promote School-wide assessment related matters.
2. Promote student learning outcome affairs.
3. Promote other assessment-related affairs.

第三條 本會由院長擔任主任委員，院內各系所主任為當然委員，並由院長遴選本院專任教師三至五人擔任委員。

前項選任委員之任期為一年，連選得連任之。

本會所有委員均為無給職。

Article 3 The Dean serves as Committee Chair. The Chairs of individual departments are ex-officio members, while three to five other members will be chosen from among full-time faculty of the School by the Dean.

Terms of the committee members are one year and the committee members may be re-nominated for the appointment when their terms expire. The committee members receive no payment for their service.

第四條 本會委員於任期內因職務變動或其它原因無法繼續擔任本會委員時，視為當然辭職，其依原程序得另行補選，補選委員繼任至原任期屆滿時為止。

Article 4 Should a committee member find himself or herself unable to continue his or her appointment during the term due to career changes or other reasons, he or she is automatically considered to have resigned. The vacancy can be filled through nomination procedure; the successor will be appointed for the duration of the term.

第五條 本會每學期定期召開一次會議，必要時得召開臨時會議。

Article 5 The committee is convened once every semester in principle. A provisional meeting may be held when the need arises.

第六條 本會會議由院長召集並為主席，應有委員過半數出席始得開會，並以出席委員二分之一(含)以上之同意始得作成決議。

本會會議主席因故無法出席時，由委員互選一人擔任之。

本會會議，必要時得邀請相關人員列席。

Article 6 The Dean is the convener of committee meetings. Resolutions on matters must be reached with majority (or more) of the total members present and by majority agreement of the members present.

Should the situation warrant it, the convener may invite persons who have some knowledge of the matter at hand to attend a meeting.

第七條 本會開會時，委員應親自出席，不得委由他人代理。

Article 7 When the committee is convened, committee members must be present in person, and may not designate a proxy to attend the meeting.

第八條 本會委員討論與本人有利害關係之案件時，應自行迴避。

Article 8 The committee members should avoid attending sessions in which issues at hand may lead to a conflict of interest, or involve a conflict of interest for himself or herself.

第九條 本要點經院務會議通過，報請校長核定後實施，修正時亦同。

Article 9 Upon being passed at the School Affairs Committee Meeting and approved by the president, these procedures were implemented. Any revision must follow the same procedure.

****In the event of any inconsistency or discrepancy between the Chinese and other language versions of this document, the Chinese version shall prevail.****