

**South Dakota Association of Elementary School Principal's
Executive Board Meeting**

Deadwood Lodge

Tuesday, June 14th, 2022

3:15pm Pinecrest A

Agenda

Call Meeting to Order
3:16am

Sam Jacobs

Roll Call/Establish Quorum

Sam Jacobs

Sam Jacobs (Vermillion) April Moen (Sisseton) Troy James (Beresford) Brad Olinger (Sioux Falls) Shannon Smith (Brookings) Bill Kitchenmaster (Andes Central) Kim Johnson (Vermillion/Austin) Shawnda Carmichael (Lemmon) Barb Paulson (Custer) Samantha Walder (Tea) Chantal Ligtenberg (Sturgis) Katy Jutting (Sturgis) Patrick Purdy (Chamberlain) Julie Hatling (Belle Fourche) Chris Gruenhagen (Brookings) Laura Morrow (Watertown-Mellette) Tracy Vik (Sioux Falls - Sonia Sotomeyer) Terri Mehlhaff (Stanley County)

Consider approval of agenda/additional items

Sam Jacobs

Motion: Walder Second: Johnson Vote

Approval of Parliamentarian
Troy James

Sam Jacobs

Consider approval of Secretaries Minutes from August 5th

April Moen

Motion: Gottlob Second: Lichtenburg Vote all approved

Consider approval of Treasurer's Report/Budget

Heather Hiltunen (not present)

President Jacobs - shared treasurer's report

Motion: (Morrow) Second: (James) Vote

Discussion- registration fee increase

Lighenburg: What is the 'lowest' our savings have ever been?

Walder shared Koster's has been asked to have 'data' from conferences

Gottlob: Reasonable fund balance (Question: two years of funds for expenses)

Percent of increase based on budget and expenses

State Rep. Report
(not present)

Tanja Pederson

Federal Relations Report
FRC - report will be emailed
Danny Carlson - resignation and now Chief of Staff for Secretary Cardona
Discussion: Ask your district about Title IV - Funds for Safety
Emphasized the FRC position - information - seeking an individual for this position
Morrow: How long are your terms? (2)

Nick Gottlob

SASD Report
Not present - Strategic Planning
President Jacobs stated we are on a rotation to appoint a president for SASD -
Nick Gottlob appointed
Discussion: Seek Rob Monson for SASD
Sam Kerr (service provider - 1 consult as a SASD member)

Kim Aman

Area Rep Reports

Area Reps

AREA REPRESENTATIVES

Area 1: Troy James/Janel Guse (Sioux Falls Area)
We met this year - normal year - back together - not as many people as attending from
pre-covid 40 down to 20 - working to get people together - leave the building
Schedule will be adjusted

Area 2: Shannon Smith/April Moen (Brookings Area)
We met monthly 10-15 (tried to provide both zoom and in person meetings) book study
Well attended - anticipate topics
Acknowledged people stepping up and taking places and roles for leadership
Morrow shared how important it is to continue to meet together - grow and learn with one
another

Area 3: Nicole Schutter & Kim Aman (Aberdeen Area) N/A
Area 4: Connie Vermeulen (Mitchell Area) N/A
Area 5: Ryan Noyes (Pierre Area) N/A

Area 6: Barb Paulson (Rapid City)
Regularly - book study - started out year with zoom and in person -

Old Business

1. Principal's Conference Banquet Discussion
Encouraged ALL to attend joint banquet tonight - Sam Jacobs
2. Change in By-Laws
Sam Jacobs

Final Reading of change in by-laws - encouragement for members to be involved in the
organization

Motion to approve bylaws

Motion: Carmichael Second: Lightenberg - All approved

Discussion - update the reading - removed past-president

ARTICLE IV. OFFICERS

Section 1: The officers of the Association shall be **Past-President,** President, President-Elect, Vice-President, Secretary, Treasurer, Federal Relations Coordinator, State Representative. **The Vice-President shall move through the office of the President-Elect and President in subsequent years.**

President, President-Elect, and Vice-President will serve two, two-year terms and Vice-President shall move through the office of President-Elect to Past-President to President, to Past-President. In the event an Executive Board Member is unable to serve, the officers shall move through the offices or retain office, depending upon vacancy with approval from the Executive Board. When a vacancy or term limit occurs, the current President will announce the vacancy on the website and interested persons will submit a letter of intent to the President. After 30 days, and before May 1st, the Executive Board will appoint and announce the names of the new members. They will take their newly elected positions starting on July 1st of the same year.

Other proposed change:

In the bylaws: Section 2 and Section 3 "Submit Appendix A" change to "Submit a Letter of Intent" as we took off all the Appendices last time.

New Business

1. Cost Sheet for the Principal's Conference June 2022 Sam Jacobs
Tim Kosters will gather the financial documents - report August
Complete conference survey
2. Website Update Samantha Walder
Discussion - showed SDAESP website update
Needs Area reps
3. Appoint SASD President Sam Jacobs
Mr. Nick Gottlob appointed to be SASD President
4. Appoint new State Rep Sam Jacobs
Mr. Nick Gottlob appointed to be State Rep.
5. Federal Relations Coordinator Position interest July 15th Sam Jacobs
Open position for FRC - send letter of interest by July 15th to President Jacobs
6. Julie Hatling - incoming Vice-President of SDAESP

James: August Agenda Item: Conference fees - Budget
Discussion from Rob Monson (more attorney consult in the last couple of years)
Keep membership up - SASD will carry all members through July
High Schools - Juvenile Detention Centers
Ed-Porthan Leadership Training - Discussion from members
Comment from President Jacobs - great conference this year
Acknowledgement for Kusters/Carmicheal - conference work

Motion to Adjourn 4:01pm

Sam Jacobs

Motion: Morrow Second: Vick Vote