

MALIBU ELEMENTARY SCHOOL SITE COUNCIL MEETING MINUTES

September 1, 2022

I. WELCOME AND INTRODUCTIONS

Meeting Attendees (Stikethroughs were absent or vacated their seat.):

- Melissa Solano, Site Council Secretary/Parent
- Melanie Heseker, Site Council Rep/Parent
- Heather Alfano, Site Council Rep/Parent
- Sharon Thompson, Site Council Rep/Parent
- Yvette Kleiser, Site Council Rep/Teacher
- Angela Whitman, Site Council Rep/Teacher
- Jennifer Owadi, Site Council Rep/Teacher
- Chris Hertz, Site Council Rep/MES Principal
- ~~Diane Sullivan, Site Council Rep/MES Administration~~
- Members of the Public Erin Garner, Amora Magna, Ali Moses

II. OPENING REMARKS/PUBLIC COMMENTS

Mr. Hertz welcomed everyone.

III. APPROVAL OF MINUTES FROM LAST MEETING

The May minutes were approved unanimously. Melissa made the first and Heather made the second.

IV. SSC Election of Officers / Legal Requirements

Hertz reviewed the membership chart. Melissa proposed that Heather be president. Jennifer proposed she would be the secretary. Heather abstains. The SSC voted to make Heather our President and Jennifer our Secretary. The vote was unanimous. Heather accepts. Heather nominates Jennifer, Melissa 2nds. The vote was unanimous. Jennifer accepts. Here is the new membership chart: [22 - 23 Membership Chart](#)

- a. The SSC considered how to fill Alicia Peak's parent representative vacancy as she had one year left on her term. The [MES SSC bylaws](#) were reviewed. Heather motions to follow procedure B and to use the election results from May 2022 to guide their decision, Melissa 2nds. Hertz is asked to review the May parent representative election results. Hertz states that Tiffany Owadi had the second most votes. Heather calls for Tiffany Owadi to be the parent rep to fill Alicia's vacant position. Melissa S. 2nds. Motion carries and Tiffany is declared as the SSC member. (Note: Hertz misread the ballot tally: Tiffany did **not** have the second highest vote in May.

Rather Parent Erin Garnero had the next highest number of votes. Hertz calls President Heather and parent Erin Garnero to share his error. *Heather said she would call for an additional SSC meeting to correct the error.)*

The SSC reviewed the [District Selection Process](#) to consider creating an [Elections Sub Committee](#). This committee would oversee all elections). The SSC considered adding more clarity to the [MES SSC bylaws](#) that would possibly include having an Election Sub Committee. Heather moves to create an election committee by updating the Bylaws to include [ELECTION PROCEDURE POLICY](#), Jennifer 2nds. The vote was unanimous. *Mr. Hertz will update the Bylaws and bring them back to the SSC for review.*

V. **SSC Teacher Representatives Acknowledged/ Legal Requirements**

The new teacher representatives elected by the teachers are Angela Whitman, Yvette Kleiser, and Sharon Thompson.

VI. **Reflections on 22-23 Goals - Confirm or adjust?/Legal Requirements**

The SSC reviewed CAASPP data and voted to adjust the focus of the school plan to “Increasing Engagement and Math Achievement in a Highly Positive Environment” Hertz shared the poor attendance rate. Heather motions to adopt the new coherence statement “Improving Engagement & Math Achievement”, Jennifer 2nds. Discussion notes: How much language is in the math test? Were students unfamiliar with the exam? What are the sub skills our kids need help with? Whitman shared that the test is rigorous and involves reading and writing. Math language and reading comprehension are needed to improve instruction. Front loading math vocabulary is key. Productive struggle takes perseverance. Kids may give up just to get through it. Focusing on math might lower reading. “Not really,” shared Angela. Problem-solving and word problems can be confusing. Test prep on the IABs is a good idea. Perhaps MES can do more than the District minimum IABs. The vote on a new coherence statement was unanimous.

- a. SMMUSD’s new Assessment Monitoring Program “[Star](#)” / We will be sending home scores after each of the screening windows. We will send home the Fall Diagnostic Screening Assessment score reports to parents after the window has closed. / Information

VII. **Annual SSC Training: [SSC Handbook](#) / Legal Requirement**

Hertz walked the SSC through the table of contents in the handbook

IX. **Recommendations/Reflections/Calendar Notes**

None

X. **What time shall we meet monthly?**

We will keep meeting at 3:30-4:45.

XI. **Adjournment**

Meeting adjourned at 4:42