

Unirondack Board Meeting, Jun 3 2024

This was a virtual meeting.

Attendees:

Board/Exec: Lauren, Douglas, Kristen, Kevin, Emily, Kelly, Liana, Sujata, Vaishali, David, Lynne, Eliz, Caleb, Sam, Arson

Start time ~7:00pm

Introductory

Notes from Apr 4 retreat distributed, but have gaps due to missing recording
Will re-issue after additional recordings transferred, review at next board meeting

Exec Reports

Exec Director

- Quick walkthrough of current budget state
 - Registrations (as of this moment) are under budget by ~\$38K
 - Still expecting more registrations throughout June
 - Spring/fall registrations are over budget ~\$11K
 - Total fees w/ allowance for June registrations should be close to budget allowance for total fee revenue (~\$430K)
 - No projections on actual leasing yet
- Reminder list
 - Yearly taxes to be paid soon, Q&A with accountant
 - Reiterate need to find new accountant
 - Review board positions for this year
 - Currently one open seat
 - Terms are up for Kelly, Kevin, Jesse & youth reps
 - Quarterly taxes in
 - Payroll being set up

Camp Director(s)

- Staff week planning, capturing a 'how-to'
- New/different requirements this year, e.g. background check process, obtaining permits

Camp Manager

- Registration:
 - Canceled one paddling trip due to low enrollment & sickness, otherwise attendance is going well

- Fall registration going well
- Shipping container in place
- Vehicle donated by Ben Fox
- Movie scout potential??? Stay tuned
- BIPOC retreat
 - In retrospect could have used more promotion & support in the planning stages
 - Went well all the same
 - Good anchor for the future

Committees Reports

Governance

No update

B&G

- Updates on various project & work weekend progress
 - Shower stall purchasing, 220V trace, garbage container
 - Discussing Manwell options, plan to fix for this year
- Re-iterate need for budget allocation for skilled tradesperson

Community Engagement

No update

Fundraising

- Donation solicitation to board, prizes for raffle
- Planning timeline for Oct raffle, website/QR integration
- Lauren to draft a letter of donation for taxes, Eliz can support promotion
- Likely focus on at-camp promotion during checkout rather than check-in

Finance Committee

No update

Meeting adjourned, ~8:00pm

Bike Rack

- Plan to find a new accountant for next year
- (carry over)
- Fundraising toolkit: create video on how to talk to employers regarding donations
 - Lauren to reach out to lawyer regarding bylaw wording concerning virtual meetings & hybrid meetings

Upcoming meetings

- Summer retreat planned for July 20 2024
- September planning meeting, Sep 10 2024
- Next members meeting Oct 11-14 2024