

CITY OF ROCKLAND, MAINE



***270 Pleasant Street
Rockland, Maine 04841***

CITY CLERK'S OFFICE

June 20, 2025

***YOU ARE HEREBY NOTIFIED THAT A SPECIAL MEETING OF THE
ROCKLAND CITY COUNCIL WILL BE HELD ON MONDAY, JUNE 23, 2025
AT 5:30 P.M. IN CITY COUNCIL CHAMBERS AT ROCKLAND CITY
HALL, 270 PLEASANT STREET, ROCKLAND, MAINE, FOR THE
FOLLOWING PURPOSE(S):***

[Please Note Starting Time and Date]

**Order #29 Authorizing UDFB Expenditure – Historic Society
(Post. 06/09/2025)**

An Order authorizing the expenditure of \$200,000 from the Undesigned Fund Balance Account to be used to assist the Rockland Historical Society in purchasing the building at 8 North Main Street to serve as the Society's permanent home. This Order was postponed from the 04/14/2025 Regular Meeting.

**Public Hearing/Order #45 Adoption of FY 2026 Municipal
Budget**

The public hearing and Order adopting the FY 2026 Municipal Budget at \$22,247,302.

**Order #46 Adopting Declaration of Official Intent – FY2026
CIP**

An Order adopting the Declaration of Official Intent for the financing of the FY2026 Capital Improvement Plan to allow the City to reimburse itself for any expenditures made prior to the financing being in place.

Order #47 Amending Library Fee Schedule

An Order authorizing an amendment to the Library Fee Schedule to institute a return mail fee for out-of-state interlibrary loan item(s) that are not picked up by the patron requesting the item(s).

Order #48 Authorizing Abatement – City-Owned Tax Acquired Properties

An Order authorizing the abatement of outstanding real estate taxes on tax-acquired properties that remain under City ownership or are utilized for a public purpose, totaling \$33,834.16.

Order #49 Authorizing Abatement – Uncollectable Property Taxes

An Order authorizing the abatement of property taxes for the years 1989, 1991-1993 and 2009-2011 deemed uncollectable because of bankruptcy filings, totaling \$10,121.47.

Order #50 Authorizing Abatement – Uncollectable Personal Property Taxes

An Order authorizing the abatement of personal property taxes assessed between the years of 1981 and 2025 deemed uncollectable, totaling \$501,777.06.

Order #51 Salary Adjustment – City Manager & City Clerk

An Order authorizing the annual salary adjustment for the City Manager and City Clerk.

Order #52 Authorizing TIF Expenditure – Rockland Main Street Inc. Funding

An Order authorizing the expenditure of \$45,000 from the Downtown TIF Account to support Rockland Main Street, Inc. in its efforts to protect and promote the economic vitality of downtown Rockland.

*THIS MEETING IS BEING LIVE STREAMED THROUGH THE
CITY'S WEBSITE (www.rocklandmaine.gov)
AND BROADCAST OVER SPECTRUM CABLE CHANNEL 1303*

Stuart H.

Sylvester

STUART H. SYLVESTER
CITY CLERK

[City of Rockland, Maine \(Link to City Website\)](#)
[Stay Connected with the City of Rockland! \(Link to Free City Alert sign-up page\)](#)

GUIDE FOR READING AGENDA ITEMS

Pursuant to the City Charter, the City Council can only act by Ordinance, Order or Resolve.

For Ordinance Amendments: There are two readings for each proposed Ordinance Amendment, First Reading and Final Reading (along with a Public Hearing). After an Ordinance Amendment is passed in First Reading, a public hearing is set for the next Regular Monthly Meeting. If the Ordinance Amendment requires review by a City board, commission, or committee, it will be referred to that board, commission or committee between First Reading and Final Reading. Once an Ordinance Amendment is passed in Final Reading, it becomes effective 30 days after that date.

The format for Ordinance Amendment is as follows:

Plain Text = existing language in the Ordinance that is not being changed.

~~Red Strike-Through Text~~ = existing language being deleted from the existing Ordinance.

Red Underlined Text = language that is being added to the existing Ordinance.

If a proposed Ordinance Amendment is changed by vote of the Council in either First Reading or Final Reading, that language will appear as underline or strike-through of a different color (for any initial changes made at a particular meeting, the color **Blue** is typically used to indicate changes to the original proposal; different colors are used for any subsequent changes made at different meetings).

Orders and Resolves take effect immediately upon adoption by the Council. When the Council expresses anything by way of command, or direction for someone to take any sort of action, the form shall be an Order; when it expresses opinions, principles, facts or propositions, the form shall be a Resolve.

For more information see City Council Rules of Procedure, Chapter 2, Section 2-212 of the Rockland Code.

MEETINGS

There are three kinds of City Council Meetings that occur on a regular basis:

Agenda-Setting Meeting: The Agenda-Setting Meeting is held on the FIRST Monday of each month for the purpose of the City Council reviewing items to be placed on the Regular Meeting Agenda for action. There may be other items scheduled for that meeting as well, such as presentations from various departments, consultants, boards/commission, or groups. Typically, the Council does not vote on items at this meeting, rather it is for discussion and gathering information on the items that will be coming up for a vote at the Regular Meeting the following week, or at a subsequent meeting to be held at a later date. However, items can be placed on the agenda for this meeting to be voted upon, if necessary. This meeting is typically held outside of the formal Rules of Procedure to allow for more discussion, both among the Council members, with staff, and with the public.

Regular Monthly Meeting: The Regular Monthly Meeting is held on the SECOND Monday of each month and is the regular business meeting of the City; at which the Council votes on the items placed on the agenda at the agenda-setting meeting, as well as any items added to the agenda by the deadline of noon on the Wednesday prior to the meeting. Any member of Council may add items to an agenda prior to the Wednesday deadline, as well as proposals from staff

accepted onto the agenda by the Mayor, regardless of whether the matter has been discussed with Council or presented at the agenda-setting meeting. No prior public notification of such items is required. This meeting is held in conformance with the formal Rules of Procedure which govern the behaviors and actions of the Council while conducting the City's business. The Rules of Procedure may be suspended from time to time to allow more open dialogue during the meeting, if the Council votes to do so.

Special Meetings: Special Meetings may be called at any time by the Mayor, or by three members of the Council, with 12 hours' notice, and are typically called to address specific issues. These meetings are often used to receive presentations or hold discussions or workshops on various topics. While votes can be taken at such special meetings, they are typically held for the Council to gather information on issues that will be addressed at a subsequent meeting. These meetings are typically held outside of the formal Rules of Procedure as well, to facilitate more open discussions among Council members, invited experts, staff, and the public.

There are two other types of meetings: **Emergency Meetings**, called to address a specific emergency situation (occurs infrequent); and the **Organizational Meeting**, held annually on the second Monday after the Municipal Election in November, to swear in newly elected Council member(s) and for the Council to elect one of its members as Mayor for the ensuing year.

Meeting notices and agenda materials are usually posted on the City's website (www.rocklandmaine.gov) and available at the City Clerk's Office on the Friday prior to the meeting. Links to the live stream and zoom (when available) are included in the meeting notice, and are posted on the City Calendar on the website.