

## WRMS PTO Agenda

9/10/25 in library media center and via google meets

WRMS PTO Monthly Meeting

Wednesday, September 10 · 5:30 – 6:30pm

1. Welcome/in attendance: Jessie Ahlgren, Aubrey Taoka, Bethany Huckins, Jackie Broulliard, Chris Ennis, [Jocelyn Houle](#), Deb Turgeon, Amy Burke
  - a. Check in from Mr. Ennis and Mr. Dixon
2. Review previous meeting minutes [June meeting minutes](#)
3. Treasurer Report - balance as of 7/1/2025 is \$7,370.63, Green Team has \$935.30. PTO total \$6,435.33, including \$143.93 for ELA books. 2024-25 school year, we started with 6,396.56 so we kept our balance about the same.
4. Old Business:
  - a. Last year in review
    - i. Open House Pizza & Salad Fundraiser (Sept.)
    - ii. Parent/Teacher Conference Meals (Nov.)
    - iii. Holiday Coffee Cart (Dec.)
      1. New this year!
    - iv. Yankee Swap Student Gifts (Dec.)
    - v. Lucky Breakfast Cart (Mar.)
    - vi. Semi-Formal Dance/Social (Mar.)
    - vii. Staff Appreciation Week (May)
      1. Knocked it out of the park this year, especially with the new refrigerator!
    - viii. Staff Ice Cream (June)
      1. We connected it with the Years of Service meeting/celebration so it was well received
    - ix. Step-Up Night Spirit Store
    - x. Testing Incentives (June)
    - xi. Pack Point & School Spirit Store Help (3x/yr)
    - xii. Enrichment & Recess Wishlist (All Year)
  - b. RULER purchases: marshmallows and toothpicks \$14.34
  - c. Separate Green Team from PTO: \$935.30 to WRMS
  - d. Open house/pizza night:
    - i. \$428.20 spent for 25 pizzas (10 cheese, 10 pepperoni, 5 veggie from THOP), dessert cost \$39.97, 2 large salads donated from Twelve31, 8 cases of water donated from Coca-Cola
      1. 450 people attended
      2. Chris shared all positive things were shared

3. Christina was incredible leading this initiative and spent many personal hours to rebuild community relationships to have the donated items to make this event so successful.
- ii. 5-5:30pm Staff enjoyed pizza provided by PTO and especially that it was from THOP, many had 2 slices. 35 teachers served, 60 slices
- iii. 5:30-6:30pm pizza service, 4 people in the kitchen, 2 volunteers at money, 1 with spirit wear. Christina, Chip, Jackie and Kim were great in the kitchen. THOP donated 3 salads (garden and caesar) and Twelve 31 donated 1 salad. 6 extra pies (2 cheese and 4 pepperoni, order 20 pizzas next year: 10 cheese, 5 veggie (w/o broccoli), 5 pepperoni), bottles of salad dressing might be more helpful, consider food allergies for next year (GF and Dairy Free)
- iv. Charged \$8 per meal and \$2 per slice which seemed to work especially b/c it was THOP. Aubrey did a great job figuring out the square reader but still had to do sales by manually typing in the credit card number. 85 meals were sold. \$188 sales (including square reader fee?) and \$818 in cash, NET \$468.17 (not including the cost of spirit wear).
  1. Will need to look into the square reader to help reduce cost/fees per charge/entry.
  2. Chris suggested looking into a tap to pay option
  3. Selling through cell phone square reader is better than chrome book
  4. Please give THOP advanced notice so we do not miss out on service based on their vacation schedule
- v. Barbara worked with spirit wear sales, staff and students are interested in new spirit wear, not a lot of sales but still good to have out, 3 hoodies, 1 sweat pants, 2 long sleeve, 2 short sleeve, 1 water bottle. Several families gave contact info for future orders. In 2024 we sold \$780 (minus cost) in spirit wear at open house so that can clearly be our biggest spirit wear sales event
  1. Chris suggested talking to the 4th grade parents/night and ordering smaller sizes for that audience.
  2. Bethany offered the idea of having a sign that states "we accept CC"
  3. PTO is open to looking into Venmo for future events
- e. Organize closets
  - i. Two closets on wheels, two stationary closets
5. New Business:

- a. Spirit Wear - for staff and students - suggestion of embroidered fleece jacket or vest, stickers?
  - i. Chris went through Piche's to get samples/ideas
  - ii. Aubrey reached out to her brother to reconfigure the design and created a new logo
  - iii. Spirit Day every Friday and staff are eager to purchase items
  - iv. This would be a service for staff from PTO
  - v. Chris will send out to staff to see which items show most interest
  - vi. Chris will contact Piche's to see if they could create samples for staff to try on before ordering
  - vii. Should we do a holiday push to have families buy items to be presents like in the past
  - viii. Bethany is going to look into options
  - ix. Sport Coaches have asked to have spirit wear as well
  - x. Assemblies usually happen towards end of the sports season or around holidays
- b. Officer elections
  - i. Aubrey - nominated to be Treasurer by Jessie, Amy second
  - ii. Amy - nominated to be Secretary by Jessie
  - iii. Jessie - nominated to be President by Amy, Aubrey second
  - iv. Jackie - nominated to be VP by Jessie, Aubrey second
- c. Volunteer Opportunities: Pack point stores, spirit wear stores, etc
  - i. Contact Kathy Thomas ([kthomas@sau59.org](mailto:kthomas@sau59.org)) at the SAU if you are a new volunteer. If you have been fingerprinted already then please sign the annual renewal form to continue to keep your volunteer status active. See attached.

<https://drive.google.com/drive/folders/1Hlg6kNsm6ogPzQHshpYdn9tz3Kf54AK1>

  - Jocelyn can help on Fridays, Amy can help on Mondays and Tuesdays
  - Sub committee are suggested as we grow
    - Spirit Wear - Aubrey, Jackie, Bethany
- d. Donations:
  - i. Amazon Wish List (specific) vs. a General Wish List (open)
  - ii. Aubrey suggested having different accounts with wish lists and will look into setting it up for WRMS similar to the one at SCS
  - iii. Cenanne is looking for 4 DVDs to be donated or purchased for Social/Emotional Learning
- e. Visit Staff Meeting - 2:45pm on Wednesdays
  - i. Jackie is available to speak at the 10/1 staff meeting

- f. Publicity/Facebook
    - i. Jackie created a facebook page and Christina has helped to keep it going. Christina is willing to keep it going this year.
  - g. Homecoming - community event and fundraiser
    - i. Last week of September so we will table it for this year but offer to help next year.
  - h. Teacher Conference meal for Nov. 4th
    - i. Sign-up Genius for coffee cart, lunch (all day until 6pm)
    - ii. Will continue the conversation for October's meeting
  - i. Outdoor spruce up - fix sign and spray wash (October's meeting)
    - i. Aubrey would like to address this and is willing to coordinate a donation for services to spraywash during the weekend
    - ii. Chris suggested having a clean up day, mulch, rake leaves, fix pavers, etc. for all students to participate in and have guest speakers for students so staff could go out and help outside. Another day would be indoors to establish school pride.
    - iii. Dave from Apple Tree Nursery is an expert in the field and has worked in the past with schools/students with projects like this
  - j. Future fundraisers? Bingo night, Selling food at sports events, calendar raffle, coffee at drop off/pick up line
  - k. Other business -
    - i. HS homecoming last week of September, waiting for response
    - ii. Sock fundraiser - Chris is in contact with the company. This type of fundraiser was a success at SCS
    - iii. Jackie will work with Cenanne to learn her method of ordering items for Spirit/Pack Point Stores
    - iv. Sports fundraiser - is it a lot of work for food and not as big of a money maker. Perhaps look into other options such as 50/50, Duck throwing
    - v. Coffee/Hot Chocolate sales during drop off/pick up
    - vi. Open Houses should be on different dates between MS and HS since there is no parking
    - vii. Chris shared the district is working to remedy the drop/pick lines congestion to include adjusting the light on main street
  - l. Pep Rally/Spirit Store: October 31, February 20, April 23
    - i. Tables are set up Thursday night before spirit store
  - m. Teacher Appreciation Week: 5/4 - 5/8
  - n. Staff Ice Cream: June 3
6. Next meeting date....Wednesday, October 8th at 5:30pm