



LA BSCOC Membership and Rules Committee

Thursday, June 30, 2022 10:00am

Meeting ID

meet.google.com/wsh-cwzj-xzy

Phone Numbers

(US)+1 318-414-0398

PIN: 596 302 825#

I. Roll Call and Introductions

Please put your name and organization in the chat box to indicate you are in attendance.

Theresta Stewart-Christian Outreach

Cassandra Adams-Start

Erika Belvin-VOAGBR

Terry Jones-Endeavors

Brett Burns-LHC

Carrie Patterson-LHC

Victoria Johnson-LHC

Danette Brown-City of BR

Jacqueline Porter-LDH

II. Roles and Responsibilities

From the Governance Charter: This committee ensures that the LA BSCOC and its Board develop and implement its rules, processes, and functions in an ethical and just fashion. It shall be responsible for the following:

1. In consultation with the Collaborative Applicant and the HMIS Lead: developing and implementing the LA BSCOC's Conflict of Interest, Code of Conduct, and Recusal Policy, which must at minimum apply to the Board, its chair and vice chair, and any person acting on behalf of the Board.
 - a. Conflict of Interest, Code of Conduct, and Recusal Policy have never been written. Will need to complete.
 - i. Danette Brown (lead), Erika Belvin, and Jackie Porter - Conflict of Interest and Code of Conduct
 - ii. Brett and Victoria - Recusal Policy
2. Developing and implementing the LA BSCOC's Board Member Ratification Policy, which must at minimum ensure the Board is representative of the LA BSCOC's organizations



and of its projects that serve homeless sub-populations, and subsequently ratifying all Board members in accordance with that Policy.

- a. Board Member Ratification Policy has never been written. Will need to complete.
3. Acting to remove Board, committee, subcommittee, and workgroup members who fail to perform their duties in an ethical and just manner. This requires a three quarters majority vote.
 - a. No action needed.
4. Reviewing and updating the process in this Charter for selecting Board members, including the structure of the Board. This duty, including approval from the CoC full membership, **must be completed at least once every five years.**
 - a. Addie to check date of last charter update
5. Reviewing, responding to, and recommending action to the Board in response to all complaints filed against the LA BSCOC.
 - a. No action needed.
6. Responding to any other situation related to the ethical and just performance of the Board or any committee, subcommittee, or workgroup by recommending a course of action to either the Board or the CoC full membership (as appropriate). Approving actions in response to a recommendation under this duty requires a two thirds majority vote from the Board or, if the situation involves the Board, from the CoC full membership.
 - a. No action needed.

Other Tasks:

1. Evaluate the role and responsibilities of the Ethics Officer
 - a. Filled by the Chair of this committee
 - b. Duty: to ensure the ethical and just conduct of the Board
2. Increase networking, partnerships, and collaboration of BSCOC members
 - a. Survey idea from 2020 meeting
 - b. Assigned to Terry Jones (lead), Randy Nichols, Cassandra Adams, and Theresta Stewart
3. Review and give feedback on the Good Standing Policy - [Good Standing Policy feedback](#)

4. Good Standing

"Good Standing" is a designation the LA BOSCOC awards to organizations that have consistently participated in the CoC. It provides several privileges and has several requirements.

CoC members in Good Standing enjoy the following privileges:

GOOD STANDING – PRIVILEGES	
Category	Privilege
CoC Program	The LA BOSCOC will only accept project applications from CoC members in Good Standing for its annual consolidated application to the CoC Program NOFA.
ESG	The LA BOSCOC will only certify Emergency Solutions Grant (ESG) applications from CoC members in Good Standing.
Other Programs	The LA BOSCOC will only provide letters of certification to apply to other funding sources from CoC members in Good Standing. Sources that require letters of certification from the CoC include but are not limited to: • PATH (Programs for Assistance in the Transition from Homelessness) • SSVF (Supportive Services for Veteran Families) • RHY-TLP (Runaway and Homeless Youth Transitional Living Program)
Voting	Only CoC members in Good Standing may vote on any issue brought before the CoC full membership.

To remain in Good Standing, CoC members must meet the following requirements:

GOOD STANDING – REQUIREMENTS	
Requirement	Description
Meeting Attendance	CoC members must have attended at least 1 of the most recent 2 semiannual meetings of the CoC. To be considered in attendance, agencies must send at least one staff person but are not required to send the same staff person to each meeting.
Committee Membership	CoC members must belong to and meet the attendance requirements for at least one committee, subcommittee, or workgroup. CoC members without a group are required to join one within 90 days to remain in Good Standing. Organizations with at least one staff member on the LA BOSCOC Board are exempt from this requirement.
Point in Time Count Participation	CoC members must participate in the annual Point in Time (PIT) Count in one of the following three ways: • <i>If the organization has at least one Transitional Housing (TH) or Emergency Shelter (ES) project:</i> must submit participant data for all TH and ES projects through the 'sheltered' count; • <i>If the organization does not have any TH or ES projects:</i> must have at least one staff person participate in the 'unsheltered' count to the maximum extent possible in that organization's CoC Region.
Ethics	CoC members must adhere to all ethics or code of conduct policies approved by the CoC. CoC members can be disqualified from Good Standing under this criterion by the Membership and Rules Committee.
Other	The Board may define additional Good Standing requirements at its discretion.

4. Review and provide feedback on the CoC Monitoring Process, particularly changes regarding Findings vs. Concerns.
 - a. Pending receipt of request from BOS team.



III. Open Floor

- A. Call for questions, comments, announcements, etc.

IV. Close Meeting