



Viewing Teacher Recommendations in Aspen Student Portal



1. Log into the Aspen Student Portal at <https://ma-barnstable.myfollett.com/aspen/logon.do>
 - a. Username is **LastName_FirstNameYOG** (example: *Smith_John23*)
 - b. Password is **LASID/lunch code + 00** (example: *12345600*) OR the password set by the student (to reset, click “I forgot”)

2. Go to **My Info** top-tab > **Requests** side-tab

Barnstable Public Schools 2021-2022
Test Student BHS A Test BHS A

Pages **My Info** Academics Groups Calendar Locker

Requests

My Details
Transcript
Current Schedule
Contacts
Attendance
Assessments
Notifications
Requests
Requests Details
Graduation Progress

Options Reports Help Search on CrsNo

Entry mode >>

0 of 4 selected

2022-2023 - Requests: 4 primary, 0 alternate - Sc

<input type="checkbox"/>	SchoolCourse > CrsNo	SchoolCourse > Description	Alternate?	Alt 1 > CrsNo
<input type="checkbox"/>	0139	Newspaper and Journalism Studies II H	N	
<input type="checkbox"/>	0226	A.P. European History	N	
<input type="checkbox"/>	0352	Calculus Honors	N	
<input type="checkbox"/>	0440	A.P. Biology	N	

Course Request Adjustments

<input type="checkbox"/>	School Course > Number	School Course > Description	School Course > Department	School Course >
<input type="checkbox"/>	0139	Newspaper and Journalism Studies II H	English	Grade 12
<input type="checkbox"/>	0226	A.P. European History	History/Soc Sciences	Grade 12
<input type="checkbox"/>	0352	Calculus Honors	Math	Grade 12

3. All Teacher Recommendations are listed under **Course Request Adjustments** section.

Course Request Adjustments							
Requests	<input type="checkbox"/>	School Course > Number	School Course > Description	School Course > Department	School Course > Grade level	School Course > Academic level	Type
Requests Details	<input type="checkbox"/>	0262	A.P. Economics	History/Soc Sci/Bus	Multiple	AP	Recommended
Graduation Progress	<input type="checkbox"/>	0342	Pre-Calculus CP	Math	Multiple	CP	Recommended
	<input type="checkbox"/>	0445	Marine Biology CP	Science/Engineering	Multiple	CP	Recommended
	<input type="checkbox"/>	0585	Child Development 3 CP 1C	Wellness	Multiple	CP	Recommended
	<input type="checkbox"/>	1100	English 4: Exploration of Genre: Drama & Poetry CP	English	Multiple	CP	Recommended

Could do Honors if student desires