Viewing Teacher Recommendations in Aspen Student Portal
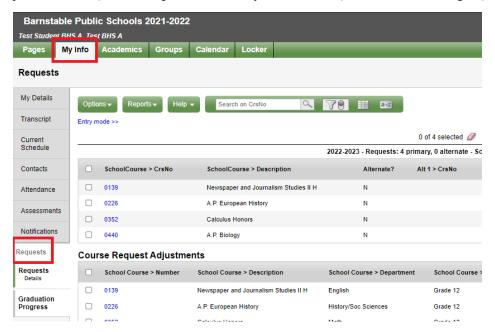
1. Log into the Aspen Student Portal at https://ma-barnstable.myfollett.com/aspen/logon.do

   a. Username is **LastName_FirstNameYOG** (*example: Smith_John23*)

   b. Password is **LASID/lunch code + 00** (*example*: *12345600*) OR **the password set by the student** (to reset, click "I forgot")

2. Go to **My Info** top-tab > **Requests** side-tab

3. All Teacher Recommendations are listed under **Course Request Adjustments** section.