

POLICY 225 – EXHIBIT B
CHILDCARE ASSISTANCE APPLICATION



Childcare Assistance Application
Funding Year: _____

Entity Name: _____

Contact Person: _____ Title: _____

Phone: _____ E-mail: _____

Mailing Address: _____

Program Location: _____

Assistance Requested \$ _____

Entity Type:

_____ Non-profit, IRS-designated 501(c)3 agency in good standing

_____ For-profit organization

_____ Libraries, museums, educational institutions, or other governmental entity that offers eligible programs, services, or activities

Type of Funding Needed:

_____ Tuition Assistance Program or Childcare Scholarship

_____ Purchase of real property (land and/or building)

_____ Rental or utility assistance

_____ Upgrade or renovation to existing property

_____ Purchase of equipment

_____ Assistance with workforce recruitment and/or retention

_____ Other: _____

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1. Please describe your project proposal in detail and how Childcare Assistance Funds will be utilized to support the project. Include the following:
 - a. Anticipated program budget for the proposed project.
 - b. Hours of operation.
 - c. Employee summary including titles and wages, available benefits, staff:child ratio, and eligibility for bonuses.
2. How does the project align with goals and objectives in the Annual 6E Funding Plan and the Town of Estes Park Strategic Plan?
3. How will this project impact working families and support childcare in the Estes Valley?
4. How will you measure the success of the proposed project?
5. Who will be responsible for the administration of the project for which you are requesting funding?
6. Please list all anticipated funding sources for this project or program. Be sure to highlight any opportunities to leverage Town funds with external funds.

I swear and affirm that all of the information included in this application, its attachments, and its supplemental documents is true and correct to the best of my knowledge. I further affirm that I understand the annual reporting requirements required of Childcare Assistance Funding requests as outlined in the Town's Administrative Policy 225: Childcare Funding Guidelines.

Name of Entity/ Requestor of Funds

Name of Board President/Chair
or Witness

Signature Entity/ Requestor of Funds

Signature of Board President/Chair
or Witness

Date

Date